



**Board of Directors' Regular Meeting  
December 20, 2023  
6:30 PM at District Office, 210 N Park St., and virtually via Zoom**

1. Call meeting to order
2. Flag salute
3. Oath of office directors elected November 7, 2023 – Superintendent Perrins
  - Theolene Bakken
  - Donna Eastabrooks
  - Dan Krouse
4. Modifications to the agenda
5. Approval of the agenda
6. Approval of the minutes
  - November 15, 2023 regular meeting
  - December 7, 2023 work session
7. Call for nominations for chairperson to serve during the ensuing year – Superintendent Perrins
8. Election of chairperson (roll call vote)
9. Assumption of office by newly elected chairperson
10. Call for nominations for vice chairperson to serve during the ensuing year – Newly-elected chairperson
11. Election of vice chairperson (roll call vote)
12. Call for nominations for calendar committee representative
13. Election of calendar committee representative
14. Call for nominations for WIAA representative
15. Election of WIAA representative
16. Call for nominations for legislative representative
17. Election of legislative representative, 2-year term
18. Public Comments: Individuals interested in speaking are asked to sign the public comment sign-in form. Speaking time for public comments is limited to three minutes. Please recognize the Board has the option to decline verbal public comments and only allow written public comments to be submitted.  
*Please know that concerns related to personnel are not heard in a regular open meeting but may be heard in an executive session with the Superintendent and Board of Directors.  
Disagreements with staff decisions must be submitted following the process outlined in district Policy 4220 Complaints Concerning Staff or Programs or other pertinent grievance procedures.*
19. School Community Presentations
  - A. Student ASB Director – Keona Ross
  - B. Staff recognition – Hailey Lentz
  - C. Student learning educator - Vanessa Bigler counseling program (green)
  - D. Principal Reports (blue)
  - E. Student Support Services report (pink)
  - F. Special Education report (yellow)
  - G. Business Manager – Mara Schneider
    - Financial report
    - Enrollment

- Grants and other Funding Update

20. Consent agenda

- A. Approve financial reports
- B. Approve general fund voucher numbers 123877-123946 for a total of \$192,885.53; voucher numbers 123992-124039 for a total of \$64,928.98; and voucher numbers 124049-124110 for a total of \$151,413.70
- C. Approve capital projects fund voucher numbers 123947-123950 for a total of \$78,270.00; and voucher number 124040 for \$6,394.46
- D. Approve ASB voucher numbers 123951-123957 for a total of \$9,125.25; voucher numbers 124041-124046 for a total of \$6,577.39; and voucher numbers 124111-124119 for a total of \$5,642.89
- E. Approve payroll in the amount of \$943,351.63
- F. Personnel:
  - 1. Approve resignation of Austin Rollins as high school wrestling assistant coach
  - 2. Approval to post for high school wrestling assistant coach
  - 3. Approval to hire Justyce Acosta as high school wrestling assistant coach
  - 4. Approval to hire Benjamin Runn as bus mechanic
  - 5. Accept resignation of Rhea Ross as junior high track assistant coach
  - 6. Approval to post for junior high track assistant coach
  - 7. Approval to hire Lindsey Pettigrew as a cook
  - 8. Approval to hire Kayla Clinedinst as a cook
  - 9. Approval to hire Paige Campbell as junior high boys basketball head coach
  - 10. Approve resignation/retirement of Lonnie Hoxie as a Quartzite Learning teacher, effective the end of the 2023-24 school year
  - 11. Approval to post for a Quartzite Learning teacher

21. Superintendent Report

- A. Learning and the Brain - Science of Teaching and Learning Conference
- B. Quarterly public records requests report per Policy 6030 (lavender)
- C. Annual renewal of individual board director waiver of compensation per Policy 1733

22. Old Business

- A. Second reading Policy 6800 Safety, Operations and Maintenance of School Property (buff)
- B. Review draft district vision clarification statement (pumpkin)

23. New Business

- A. Approve Labor Agreement Between Chewelah School District #36 and Classified Public Employees Association of Chewelah September 1, 2021 through August 31, 2025 with December 2023 Addendums (tan)
- B. Approve job description, salary schedule and posting for new position District Office Support Specialist (cherry)
- C. Approve 2024 board meeting calendar (gray)
- D. Approve 2024-2025 school year calendar (white)
- E. First reading Policy 3110 Qualifications of Attendance and Placement (yellow)
- F. First reading Policy 3121 Compulsory Attendance (salmon)
- G. First reading Policy 8500 Provision of Certain Goods and Services to Students and Patrons (green)
- H. First reading Policy 5642 Administrative Internships (lavender)
- I. First reading Policy 2190 Highly Capable Programs (tan)
- J. First reading Policy 5280 Separation from Employment (pink)
- K. First reading Policy 1630 Evaluation of the Superintendent (buff)

24. Board Reports

- A. Director Donna Eastabrooks
- B. Director Dan Krouse
- C. Director Theolene Bakken
- D. Chairperson Judy Bean

25. Future Meeting Agenda Topics

26. Executive Session

The Board will meet in a closed executive session pursuant to RCW 42.30.110(1)(g) to review the performance of a public employee

27. Adjourn

Join meeting virtually via Zoom at <https://us02web.zoom.us/j/89424240404>

Individuals with disabilities who may need a modification to participate in a meeting should contact the superintendent's office, at 685-6800, ext. 1002, no later than three days before a regular meeting and as soon as possible in advance of a special meeting so that special arrangements can be made.

**CHEWELAH SCHOOL DISTRICT #36**  
**BOARD OF DIRECTORS' REGULAR MEETING**  
**District Office, 210 N Park Street, and virtually via Zoom**  
**November 15, 2023**

Chairperson Judy Bean called the meeting to order at 6:30 PM. Directors Theolene Bakken, Donna Eastabrooks, and Dan Krouse were present. Director Position 2 is vacant. Superintendent Jason Perrins joined the meeting virtually. Business Manager Mara Schneider and Administrators Erin Dell, Shawn Anderson, Julie Price, Sarah Gregory, and Tom Skok were present. Nineteen audience members attended in person and nine attended virtually. Following the flag-salute, the first item of business was:

**APPROVAL OF THE AGENDA:** Director Bakken moved to approve the agenda as published. MC

**APPROVAL OF MINUTES**

- A. Director Krouse moved to approve the minutes of the October 18, 2023 regular meeting. MC
- B. Director Eastabrooks moved to approve the minutes of the November 2, 2023 work session. MC

**PUBLIC COMMENTS**

No public comments were presented.

**SCHOOL COMMUNITY PRESENTATIONS**

- A. Student ASB Director Keona Ross reported on the following Jenkins Jr/Sr High School activities: the boys cross country team placed 3<sup>rd</sup> in state, basketball and wrestling just started, basketball skills showcase this Saturday, ASB executives attended a conference, Knowledge Bowl has upcoming competitions and there was a junior high dance last Friday.
- B. Athletic Director Tom Skok introduced cross country coaches Kindra Tapia and Shawn Crockett. The high school boys team placed third in the state meet. Mr. Skok congratulated them on their season and thanked them for their coaching and leadership of the team. The coaches introduced the team and expressed excitement for future seasons. Each boys team member introduced themselves and mentioned a highlight of the season.
- C. Special Education Director Sarah Gregory recognized paraeducator Ann Gilreath for her 19 years of dedication to students and her commitment to the special education department.
- D. Student Learning Educators
  - Gess Elementary Counselor Renee Jungblom and Special Education Director Sarah Gregory reported about their attendance at the Pacific Northwest Institute on Special Education and the Law. They summarized the six courses they took that will change district practices. Discussion followed.
  - Open Doors Teacher Laura Watson and Quartzite Learning/Open Doors Special Education Teacher Chenea Foster reported on the Aurora Institute Symposium 2023: Unlocking the Future of Learning. Topics included project-based learning, universal design for learning, trauma-informed practice, student agency, and competencies. The teachers explained the benefits of these practices and how they would like to implement them. They also led the Board in learning activities. They thanked the Board for the opportunity to attend the conference.
- E. Maintenance and Facilities Supervisor Jason Tapia provided a facilities projects update including Jenkins HVAC system testing, a demonstration of the Jenkins HVAC automated controls system, and reader board placement progress. He also reported that ESD 101 asked permission to allow maintenance supervisors from other school districts to visit our district to learn how we implement our preventive maintenance plan.
- F. Transportation Supervisor Wade Hanley provided a department report including recent rider evacuation drills conducted by the bus drivers, the new bus is expected to arrive in about a month, Supervisor Hanley became a certified CDL trainer with the Washington State Department of Licensing, timeline for hiring the bus mechanic, and the department is short-staffed but is doing their best to provide student and extra-curricular activities transportation.
- G. Athletic Director Tom Skok presented the fall athletics wrap up including junior high and high school participation numbers and season highlights for each high school sport. He thanked the custodial and maintenance staff for their pride in district facilities and assistance in preparing for athletic events.
- H. Jenkins Principal Shawn Anderson provided a written report and TACA (Team Analysis of Common Assessment) forms completed during recent professional learning communities (PLCs). Gess Principal Julie Price provided a written report and student assessment data.
- I. Quartzite Learning Principal and Director of Student Support Services Erin Dell provided a written report including assessment data. She added that ESD 101 child nutrition staff will meet with district kitchen staff next Tuesday to train on new scratch cooking recipes, FFA received a hydroponics systems grant, and the health occupations club HOSA received an activities grant. She explained that the Quartzite Learning assessment data focused on in-person classes.
- J. Special Education Director Sarah Gregory provided a written report. She noted that the federal child count will be completed this month.
- K. Business Manager Mara Schneider presented the current financial and enrollment reports and a capital projects and levy update. She also provided the year-end financial statement for the 2022-2023 fiscal year.



**CONSENT AGENDA:** Chairperson Bean submitted for approval of those expense reimbursement claims certified as required by RCW 42.24.080 that have been made available to the Board. Director Bakken moved to approve the consent agenda. MC

- A. Approve financial reports
- B. Approve general fund voucher numbers 123801-123858 for a total of \$101,384.14
- C. Approve capital projects fund voucher numbers 123859-123863 for a total of \$179,100.66
- D. Approve ASB voucher numbers 123864-123874 for a total of \$11,604.95
- E. Approve payroll in the amount of \$946,201.05
- F. Personnel:
  - 1. Approval to hire Melissa Church as junior high girls basketball head coach
  - 2. Approve resignation of Melissa Church as junior high girls basketball assistant coach
  - 3. Approval to post for junior high girls basketball assistant coach
  - 4. Approval to hire Cassidy Brookover as junior high girls basketball assistant coach
  - 5. Approval to hire Kim Hogan as high school wrestling head coach
  - 6. Approval to hire Micah Holmes as high school boys basketball head coach
  - 7. Approve resignation of Ashton Miller as a paraeducator
  - 8. Approval to post for a paraeducator

### **SUPERINTENDENT REPORT**

Superintendent Perrins intended to provide a PLC update, but he felt that the assessment information provided by the principals satisfactorily addressed the topic.

### **OLD BUSINESS**

- A. Director Bakken moved to approve the third reading of Policy 6020 Systems of Funds and Accounts. MC
- B. Director Krouse moved to approve the second reading of Policy 6959 Acceptance of Completed Project. MC
- C. Director Bakken moved to approve the Memorandum of Understanding with City of Chewelah for School Resource Officer. MC

### **NEW BUSINESS**

- A. Chairperson Bean requested that Maintenance and Facilities Supervisor Tapia add recently completed facilities projects to the study and survey report. Director Krouse moved to approve Resolution 2023/2024-03 Facilities Study and Survey with improvements added to the survey. MC
- B. Director Bakken moved to approve Resolution 2023/2024-04 to provide for an Interfund Loan from the General Fund to the Capital Projects Fund. MC
- C. Director Bakken moved to approve the first reading of Policy 6605 Student Safety Walking, Biking and Riding Buses as amended. MC
- D. Director Eastabrooks moved to approve the first reading of Policy 6600 Transportation as written. MC
- E. Director Krouse moved to approve the first reading of Policy 6620 Special Transportation. MC
- F. Director Bakken moved to approve the first reading of Policy 6640 School-Owned Vehicles. MC
- G. Director Krouse moved to approve the first reading of Policy 6511 Staff Safety. MC
- H. Director Eastabrooks moved to approve the first reading of Policy 6810 Energy Management, Education and Conservation. MC
- I. Director Bakken moved to approve the first reading of Policy 6895 Pesticide Notification, Posting and Record Keeping. MC
- J. First reading of Policy 6800 Safety, Operations and Maintenance of School Property. The Board requested input from the district maintenance and facilities department and Larry Fetter of the City of Chewelah Parks and Recreation department. The policy will be presented for a second reading at a future meeting.
- K. Director Bakken moved to retire Policy 9330 Buildings and Grounds Maintenance. MC
- L. Director Eastabrooks moved to approve the first reading of Policy 6950 Contractor Assurances, Surety Bonds, Insurance, and Change Orders. MC
- M. Director Krouse moved to retire Policy 9240 Construction Phase. MC
- N. Director Eastabrooks moved to retire Policy 8361 Loans and Use of School-Owned Equipment, Tools, and Books. MC
- O. Director Bakken moved to retire Policy 9113 Public and Professional Advisors. MC
- P. Director Krouse moved to retire Policy 9241 Project Supervision. MC

### **BOARD REPORTS**

- A. Director Eastabrooks will visit Quartzite Learning tomorrow.
- B. Director Krouse gave no report.
- C. Director Bakken provided a draft district vision clarification statement for the Board's review. The Board will continue drafting the statement at the December 7, 2023 work session.
- D. Chairperson Bean thanked everyone for attending the meeting and wished everyone a Happy Thanksgiving.

With there being no other business, the regular meeting was adjourned at 8:49 PM. The next regular business meeting will be Wednesday, December 20, 2023, at 6:30 PM at the District Office and virtually via Zoom.

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Judy Bean  
Chairperson

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Jason Perrins  
Secretary of the Board

**CHEWELAH SCHOOL DISTRICT #36**  
**BOARD OF DIRECTORS**  
**WORK SESSION**  
**District Office, 210 N. Park St., and virtually via Zoom**  
**December 7, 2023**

Chairperson Judy Bean called the work session to order at 6:33 PM. Directors Theolene Bakken, Donna Eastabrooks, and Dan Krouse were present. Director Position 2 is vacant. Administrators Erin Dell and Julie Price were present. Superintendent Jason Perrins was excused. Five audience members attended. Following the flag salute, the first item of business was:

Director Bakken moved to approve the agenda. MC

Teachers Julie Sautter and Joe Trudeau reported on the Learning and the Brain-Science of Teaching and Learning Conference. They provided the conference schedule, session highlights, and takeaways from the conference sessions that they will implement in their classrooms. They emphasized the role of student and staff well-being in student success and the benefits of staff attending professional development events and sharing with fellow staff members. As history teachers, they both also enjoyed the opportunity to experience the history in Boston outside of conference hours. They expressed appreciation for the opportunity to attend the conference.

No registered voters residing in the district applied for appointment to the committee to write the against statements for the Stevens County Local Voters' Pamphlet about the District's replacement capital levy and replacement educational programs and operation levy ballot measures to be considered in the February 13, 2024 special election.

The Board reviewed the most recent draft of their district vision clarification statement. They discussed additional edits which will be applied to the draft and reviewed during the December 20, 2024 regular meeting.

With there being no other business, the meeting was adjourned at 7:23 PM.

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Judy Bean  
Chairperson

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Jason Perrins  
Secretary of the Board

JENKINS  
STUDENTS  
GRADES 9 - 12

## *Group Counseling and Support Services*

*Beginning in February  
and running for 12  
weeks.*

Participants are those that would like to increase coping skills, increase time spent in healthy activities, and enhance social support resources.

**Participants will also gain competence and support in four skill areas:**

- Building Self-Esteem
- Setting Goals and Monitoring
- Decision Making
- Personal Control: managing moods, substance use and school smarts.

Sign up in the  
Counseling Office  
by January 12th.



# MIDDLE SCHOOL FRIENDSHIP AND CONFLICT RESOLUTION COUNSELING GROUP

LEARN, EXPLORE & GROW.



SESSIONS ARE DESIGNED TO HELP STUDENTS DEFINE THE QUALITIES OF A GOOD FRIEND AND DEVELOP FRIENDSHIP SKILLS LIKE:

- CONFLICT RESOLUTION
- EMPATHY
- KINDNESS
- PERSPECTIVE TAKING

BEGINNING IN JANUARY  
AND MEETING ONCE A  
WEEK FOR 7 WEEKS.

INTENDED TO HELP MIDDLE  
SCHOOL STUDENTS CREATE,  
NURTURE, AND ENHANCE THEIR  
FRIENDSHIPS.

INTERESTED STUDENTS SHOULD SIGN UP IN THE  
COUNSELING OFFICE NO LATER THAN JANUARY 12TH.

## **Jenkins JR./SR. High School**

December 13, 2023

### **Board Report**

#### **I. Canned/Non-Perishable Food Drive**

The junior high school ASB organized a canned food drive and has been successful at collecting multiple pounds of non-perishable foods for our community. A big thank you to our junior high teachers and especially Mrs. Schultz, our ASB Advisor, for her leadership and enthusiasm for this service.

#### **II. Professional Development**

The Jenkins PLC Leadership Team spent all day on Monday, December 11<sup>th</sup> attending a Solution Tree professional development by Maria Nielsen. The title of the workshop was *The 15-Day Challenge: Win Quick, Win Often!* Most of the professional development was focused on the process of identifying priority standards for units of study including unpacking standards into learning targets, Depth of Knowledge (DOK) Levels, and creating assessments, in what she outlined, in seven stages.

One of the benefits of the professional development process is that it provides time for our team to reaffirm that we are moving in the right direction and the time also allows our team to plan for our next whole group PLC meeting in January after the break.

#### **III. 9<sup>th</sup> Grade Success Grant**

This week our 9<sup>th</sup> Grade Success Team used data and action research to create a Theory of Action to increase 9<sup>th</sup> grade academic success by creating individual action plans for each student who was failing one or more classes as of last week. They met with their adult mentor and discussed the course(s) they are failing and a plan on how to complete the necessary work to pass the class. Then they were requested to meet with Mrs. Baker during 7<sup>th</sup> period on Tuesday to review their plans. Next, students were requested to attend a day in Room #4 to complete make-up work and assessments. If this theory of action research is successful, we will be reviewing the process to expand to other grade levels such as junior high.

#### **IV. Additional TACA Samples**

**(See Attached.)**



### TACA: Team Analysis of Common Assessment

Date	10/23/2023
School	Jenkins High School
PLC Team	CTE/ Agriculture
Unit/Assessment	Lesson 1.1 Agriculture Everyday

#### **Guaranteed Standards or Learning Targets Measured**

<i>Students will know and understand</i>	<i>Students will learn concepts by doing</i>
1. Agriculture and natural resource systems provide the three basic human needs of food, clothing, and shelter.	<ul style="list-style-type: none"><li>Determine if their basic needs are met after simulating the collection of resources during different situations. (Activity 1.1.1)</li></ul>
2. Agriculture is a broad field of study that includes agriculture systems, natural resource management, science, business, communication, and leadership.	<ul style="list-style-type: none"><li>Interpret types of activities associated with agriculture from a case study about an agricultural entrepreneur. (Activity 1.1.3)</li></ul>
3. Production of agricultural commodities occurs within specific regions of the United States.	<ul style="list-style-type: none"><li>Research top commodities produced in the United States and determine the costs of food to consumers. (Activity 1.1.4)</li></ul>

#### **In what areas did our students do well on this assessment?**

In this lesson, students explore how agriculture provides their basic needs, what commodities are produced in the United States of America, and how they move from producer to consumer. Students also complete an activity to develop an organizational system for notes and records used throughout this course.

Agriculture and natural resources provide the basic needs, including food, clothing, and shelter, for human populations. Agriculture was the foundation for the shift from the nomadic lifestyle of a hunter-gatherer to settled, community-based societies. The advancements in



agriculture have allowed fewer people to be involved in the production of agricultural goods. Agricultural advancements enable more people to live further from farms and ranches *and* devote more time to nonagricultural ventures.

Production of agricultural commodities occurs throughout the United States of America and plays a critical role in our food supply and our economy. Much of the food and fiber consumed in the United States is produced here, yet only a small percentage of people are directly involved in production.

**What instructional strategies helped our students do well?**

Day 1:

- Provide students with a copy of Activity 1.1.1 Basic Provisions.
- Discuss the components of APP documents with students.
- Students work in groups of four to complete *Activity 1.1.1 Basic Provisions*.
- Facilitate a discussion about the advances in agriculture and the correlation to lifestyles and leisure time.

Day 2:

- Provide students with a copy of Activity 1.1.2 Agriscience Notebook.
- Students work individually to complete *Activity 1.1.2 Agriscience Notebook*.
- Provide students Presentation Notes pages to use throughout the presentation. Students record notes and add these pages to their *Agriscience Notebook*.
- Present PowerPoint® Facets of Agriculture.
- Students take notes using the *Presentation Notes* pages provided by the teacher and insert their completed notes into the correct section of their *Agriscience Notebook*.

Day 3:

- Complete the presentation of PowerPoint® *Facets of Agriculture*, if necessary.
- Provide students with a copy of Activity 1.1.3 Popp'n with Orville.
- Students work individually to complete *Activity 1.1.3 Popp'n with Orville*.

Day 4:

- Provide students with a copy of Activity 1.1.4 Grown in the USA.
- Students work with a partner to complete *Activity 1.1.4 Grown in the USA*.

Day 5:

- Students complete *Activity 1.1.4 Grown in the USA* if needed.
- Distribute Lesson 1.1 Check for Understanding.
- Students complete *Lesson 1.1 Check for Understanding* and submit for evaluation.
- Use Lesson 1.1 Check for Understanding Answer Key to evaluation student assessments.

Name \_\_\_\_\_

# CASE

## Lesson 1.1 Check for Understanding

1. What are the three basic needs of humans? Give two examples of agriculture products used to provide each need.

Needs:	Example 1:	Example 2:
_____	_____	_____
_____	_____	_____
_____	_____	_____

2. What are three industries that support production agriculture?

3. What are five commodities commonly produced in the United States?

4. Is food in the United States relatively expensive or relatively inexpensive? Explain your reasoning.

### What skill deficiencies do we see?

There was some confusion on food being relatively expensive or relatively inexpensive. (Question #3) Based on economic changes in the US food prices have gone up significantly and so the misconception was that food prices are high. There was good explanations to support their answer.

### What intervention will be provided to address unlearned skills, and how will we check for success? (Names of students or link to gradebook or spreadsheet)

After each check for understanding we go over them as a large group having discussion about each question and tying it back to our Essential Questions that we are focusing on. As stated above this is a check for understanding, and not a formal assessment. I also would like to note that students with reading and writing IEP's were given the opportunity to verbally answer these questions as their assessment.

**Do we need to tweak or improve this assessment?**

I feel that this assessment is strong for it's intended purpose. I could add to or change question number 3 to be clearer about the cost of food in the US relative to other countries.

**Number or percentage of students that achieved mastery, and what is our plan for extra curriculum?**

92% of students achieved mastery. These are broad concepts that continue throughout the AFNR curriculum.



## **TACA: Team Analysis of Common Assessment**

<b>Date</b>	<b>November 15, 2023</b>
<b>School</b>	<b>Jenkins High School</b>
<b>PLC Team</b>	<b>CTE Woodshop</b>
<b>Unit/Assessment</b>	<b>Unit 1 Safety</b>

### **Guaranteed Standards or Learning Targets Measured**

Wood working Machine parts identification and Safety assessments, these are safety assessments which must be passed off for every woodshop tool and machine. This must be passed off before a student can work on a project in the woodshop.

### **In what areas did our students do well on this assessment?**

Every student must demonstrate proper identification of all the parts of every machine, and how to properly turn on and adjust each machine for safely manufacturing wood products.

### **What instructional strategies helped our students do well?**

The instructional strategy used for teaching machine safety is I do! we do! you do! First, I show the students the name uses and identification of all the parts of each machine. Then I demonstrate what the machine is used for, its purpose and how to safely use it. Then each student in front of the class must identify, model, and demonstrate the proper use of the machine and feel confident in their understanding of how the machine is used. They must also wear the proper PPE which is required specifically for the job they are doing.

### **What skill deficiencies do we see?**

Passing their safety test only allows students the right to use the machine. The student then must practice learning the skills needed to manufacture their projects accurately and precisely.

### **What intervention will be provided to address unlearned skills, and how will we check for success? (Names of students or link to gradebook or spreadsheet)**

Continual formative assessment and teaching one on one with each student until they are proficient in the construction process.

### **Do we need to tweak or improve this assessment?**

The biggest downfall in this style of assessment is the fact it is time consuming, so I am constantly looking for more efficient ways to pass off larger groups of students quickly.

### **Number or percentage of students that achieved mastery, and what is our plan for extra curriculum?**

Some students take a while but there is a 100% mastery where students can safely use the machines to create their own projects. Every student can feel success and build something cool! This gives students the chance to be creative in building some of their ideas and what they want. We are always looking for the latest ideas and procedures for woodworking projects. Safety is a forever skill students take with them beyond school into their everyday lives and careers.

### **TACA: Team Analysis of Common Assessment**

<b>Date</b>	
<b>School</b>	Jenkins High School
<b>PLC Team</b>	
<b>Unit/Assessment</b>	Tennis

#### **Guaranteed Standards or Learning Targets Measured**

Standard 1: Students will demonstrate competency in a variety of motor skills and movement patterns.  
-Apply underhand and overhand striking with competency with and without an implement in modified game play. PE1.5.8

-Apply forehand and backhand strikes with accuracy with a short- or long-handled implement using weight transfer and correct timing in a modified game. PE1.6.8

#### **In what areas did our students do well on this assessment?**

In this tennis unit students demonstrated improvement in fundamental skills, such as forehand and backhand strokes, serving and court positioning.

Areas of strength included improved hand eye coordination, striking a ball with a handled implement underhand and overhand, weight transfer, understanding of game rules and enhanced physical fitness.

#### **What instructional strategies helped our students do well?**

Some of the instructional strategies that helped contribute to the success included structured drills, mini games, individualized feedback, and peer to peer coaching. The incorporation of mini-matches and games and friendly competitions fostered a positive learning environment and encouraged teamwork.

#### **What skill deficiencies do we see?**

Some deficiencies were noted in the class as well. Some students' grasp of advanced techniques such as volleys and strategy development were noted. Some of the higher needs students also had a hard time with timing the ball and being able to accurately return a serve or pass.

#### **What intervention will be provided to address unlearned skills, and how will we check for success? (Names of students or link to gradebook or spreadsheet)**

To address this, targeted interventions were implemented. Additional one-on-one coaching and different types of tennis balls and racquets were utilized. The different types of tennis balls can



make the serves and volleys go slower to give the student more time to react and get footwork and handwork down. Larger racquets helped the students with hand eye coordination which improved the confidence in the individual and helped them work on skill development instead of focusing on winning the game and becoming frustrated and shutting down.

**Do we need to tweak or improve this assessment?**

There is always room to improve assessments and instructional approaches. Some other ways that would be effective would be to video the students and let them do a self-evaluation. This way the students would be able to compare what they are doing to what they are supposed to be doing. I would love to implement this in further P.E. assessments as it is a very valuable tool. Peer evaluation is also a great tool to use to help the students grasp an even deeper understanding of the concepts.

**Number or percentage of students that achieved mastery, and what is our plan for extra curriculum?**

~70 % of the students achieved mastery. These classes exhibit a remarkable diversity of abilities and disabilities. This in turn contributed to the lower than desired range of mastery scores in skill development. Students with differing learning styles, physical challenges and cognitive variations are integral members of the class. While the inclusion of these students fosters a rich learning experience, it also presents unique challenges in achieving uniform mastery scores.

Currently I do not have a designated curriculum that I use. The help of the tennis coach is another tool that I have utilized in the past that was extremely successful. This was an amazing attribute to the unit, as she has specific knowledge and drills that really focus on the weaknesses and habits that develop during the unit. More specified equipment could also be used to help slow the game play. I also ran out of nice days to work outside, as I started this unit later than I normally would.



# Jenkins Jr / Sr High School

*Home of the Cougars and Raiders*

Activities for October / November

December 13 JH Find the Elf  
ASB Meeting  
HOSA Meeting  
FFA Officers Meeting

December 14 Priority One  
Japanese Club  
Band Christmas Concert

December 15 NHS Meeting  
JH Holiday Movie

December 18 Spirit Day – Pajamas

December 19 JH Food Drive Ends  
Spirit Day – Ugly Sweater  
FFA Floral Team Practice

December 20 JH Staff Meeting  
Spirit Day – Whoville Day  
JH ASB Meeting

January 9 Knowledge Bowl vs Davenport  
FFA Floral Team Practice

January 10 HS Staff Meeting  
JH ASB Meeting  
FFA Officer Meeting

January 11 Japanese Club



## Gess Elementary Board Report

12/13/23

At Gess Elementary, fostering transparent communication is a top priority. Our structured communication systems include the internal "Peek of the Week" for staff and an external weekly newsletter tailored for parents. Over the past three months, we've maintained a consistent schedule of delivering insightful newsletters to families. Each edition contains a personalized message from the principal, a dedicated counseling corner, a comprehensive overview of upcoming events, and a thorough exploration of any adjustments or continuities in our systems. This approach not only keeps our staff well-informed but also ensures that parents are engaged and informed about the latest developments at Gess. By sharing our principal's insights, counseling resources, event highlights, and updates on evolving systems, we aim to strengthen the bond between our school, staff, and parents, fostering a collaborative and supportive educational community for the benefit of our students.

Following parent feedback from the SWOT analysis on October 10, 2023, one of the actions taken by Gess Elementary's Leadership Team was the implementation of the innovative Gator Gold Weekly drawings. This initiative aims to boost student recognition, with 20 students selected through Friday drawings. The enticing prizes include lunch with a staff member and a friend, teacher's assistant role for an hour, an hour as principal, recess monitor for a recess, and the coveted principal's chair for the day. This engaging approach fosters positive student-staff interactions and creates a vibrant school community.

Consistently following our School Improvement Plan (SIP) allows us as a staff to increase student achievement over time. By following our SIP, we set data teams four times throughout the school year to facilitate conversation between programs and grade level teachers. Two weeks ago, grade level teachers met with Ms. Scranton, Title/LAP teacher, and administration to discuss students. 14 students were identified across seven grade levels to the Student Success Team. A total of eight Success team meetings have been scheduled for this upcoming week. During the month of November, three students qualified for initial IEPs and four students qualified for initial 504s.

Upcoming events at Gess include a 5<sup>th</sup>/6<sup>th</sup> grade Music Concert on Tuesday, December 19, 2023, at 1:30 pm followed by Ornament Night from 5:30 – 7:00 pm. Ornament Night is put on by our Title/LAP program. I invite everyone to attend.



# Student Support Services

Board Report – December 2023

## Quartzite Learning and Open Doors

Staff have been using PLC time to discuss student progress as we begin to near the end of the semester in a few weeks. Conversations have been targeted on how we can support students that are struggling. We are continually reviewing credit checks with students to ensure that they are on track. Quartzite Learning will be hosting a science fair on January 19<sup>th</sup>.

## Food Service

We have received \$20,000 from the WSDA Farm-to-School grant to use on purchasing local items to be featured in our meals. A portion of those funds can also be used for staffing as some items will require additional preparation. We have hired new staff to replace a retiree and support new programs and increased service numbers. We are looking forward to implementing the Fresh Fruit and Vegetable program at Gess Elementary in January now that staff have been hired.

## Grants

We have applied for 3 capital projects grants as well as a digital equity and inclusion grant. All of these grants are competitive, and no funds are guaranteed.

- ADA Access Grant: Add ADA accessible push-button door controls at the main entrance at Gess and the two main entrances at Jenkins.
- Urgent Repair Grant: Replace drains and flooring in locker rooms at both Gess and Jenkins. The drains have heaved and are now higher than the flooring, so water does not drain properly and is seeping under the tile.
- Healthy Kids, Healthy Schools Grant: Add outdoor walk-in freezer/cooler combo unit and dry storage outside of the Jenkins kitchen. Remodel kitchen entry way to enclose access to new storage and reconfigure the kitchen space to add a prep area.
- Digital Equity and Inclusion Grant: Purchase iPads and communication apps to assist students with communication challenges.

We will also be submitting a grant for some additional robotics equipment to use at Jenkins in the CTE department.



## **Special Education Department Board Report**

**December 2023**

### **Special Education Mission Statement:**

*As a special education department, we believe that ALL students can achieve great things. We develop relationships with staff, families, and students to create and implement effective individualized education plans that meet student's needs across settings and domains of learning fostering independence and promoting life-long learning.*

### **Child Count + Demographics:**

In the last month, the 504 teams at Gess and Jenkins have evaluated 5 new students for Section 504 eligibility and have created plans for those students.

The Gess Elementary Student Success team has received eleven student referrals, and the team is meeting with teachers to create interventions tailored to meet individual student needs in social/emotional, behavioral, and/or academic needs. Using the Response to Intervention model, students will receive targeted interventions for 6 weeks, the team will reconvene, and determine how to best proceed. In many cases that may be to continue with the intervention, in other cases the team will proceed to a special education assessment.

Carrie Sheppard completed the Federal Child Count, many thanks to her! At this time, we have 132 students who are receiving services under IDEA. At this time, that indicates that 14.6% of our overall student body have been identified as having disabilities. There are several students who are currently participating in an initial evaluation to determine eligibility under IDEA while several students have exited services or moved out of district.

### **Student Learning:**

For 1<sup>st</sup> quarter progress students in 3<sup>rd</sup> grade at Gess Elementary took their 2<sup>nd</sup> diagnostic assessment in the area of ELA. The average baseline score at the beginning of the year was 385.3 while the average score at the end of the 1<sup>st</sup> quarter was 424.67, indicating that students with IEPs in 3<sup>rd</sup> grade attained an astonishing 39.367 points of growth in a single quarter! For your reference, the expected growth in a school year for students in third grade is 30-44 points.

### **Professional Development:**

In an effort to increase transparency while still protecting student confidentiality, improve supports for all students, and ensure that IEPs and 504 Plans are being followed, the school counselors and special

education case managers have been sharing IEPs at a Glance documents and 504 plans with all staff. Similar to the process Nurse Breiter uses for health care plans, each staff member has up to date copies of these documents. Teachers, administrators, and paraprofessionals are able to review these documents when they have a question or concern. Though I'm thinking about many ways to improve this process over time, this has been an appreciated first step in increasing communication from our department.

Some of the life skills staff (Karen McKinnis, Rosa Turner, & Lynette Crise) were able to attend the Picture Exchange Communication System Level 1 training last month. PECS is a very well researched program used to teach expressive language to students who are not developing verbal language independently. The following link would provide additional information if you are interested, <https://pecsusa.com/pecs/>, I'm also certain that the staff would be happy to share.

We were able to put Staff Development time to great use during parent teacher conferences to work with our paraprofessionals:

- On Monday, November 20<sup>th</sup> our new paraprofessionals attended a training session with Dr. Flint Simonson at the ESD titled, "Behavioral Supports for Para Educators and New Staff". The training focused on providing staff with best practices in behavior management.
- On Monday, November 20<sup>th</sup>, our veteran paraprofessionals were recertified in Right Response.
- On Tuesday, November 21<sup>st</sup> all of our paraprofessionals participated in training with Mrs. Christensen. I was also able to sit down with the paraprofessionals at both Gess and Jenkins to review the IEP/504 binders. I received very positive feedback on this being very helpful – shout out to Casey Baldwin for pulling up photos of each student we discussed so that staff could put faced to names.
- This Monday and Tuesday, our new special education teachers and paraprofessionals participated in their Initial Right Response certification.



**CHEWELAH SCHOOL DISTRICT NO. 36**  
**FINANCIAL REPORT**  
**2023/2024**

Beginning Cash and Investment Balance:	
240 Treasurer's Balance - September 1, 2023	\$427,527.77
450 Investment Balance - September 1, 2023	\$1,699,148.34
241 Warrants Outstanding - September 1, 2023	(\$404,689.72)
<b>TOTAL CASH AND INVESTMENT BALANCE - September 1, 2023</b>	<b>\$1,721,986.39</b>

**November 30, 2023**

**CASH RECEIPTS FOR THE MONTH:**

State Apportionment	\$935,018.53
District Deposits	\$3,473.87
Investments Earnings	\$5,737.49
Timber Excise Tax	\$0.00
Federal Forests	\$0.00
Federal In-Lieu-Of Taxes	\$0.00
Local Property Tax	\$48,214.19
Other:	\$0.00

TOTAL RECEIPTS      \$992,444.08

**EXPENDITURES FOR MONTH:**

Accounts Payable	\$257,814.41
Payroll	\$943,351.63
Transfer to Capital Projects	\$80,000.00
Other:      Cancelled Warrants	\$0.00
Other:      ACH Return	\$931.13

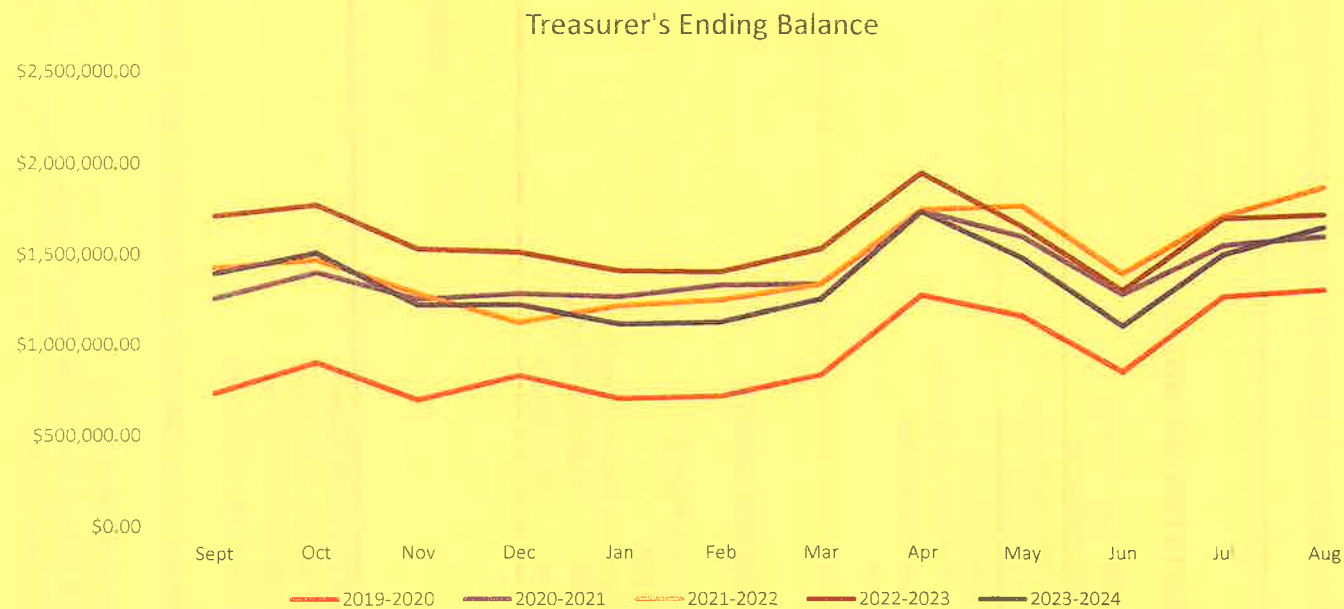
TOTAL EXPENDITURES      \$1,282,097.17

MONTHLY INCREASE/(DECREASE)      (\$289,653.09)

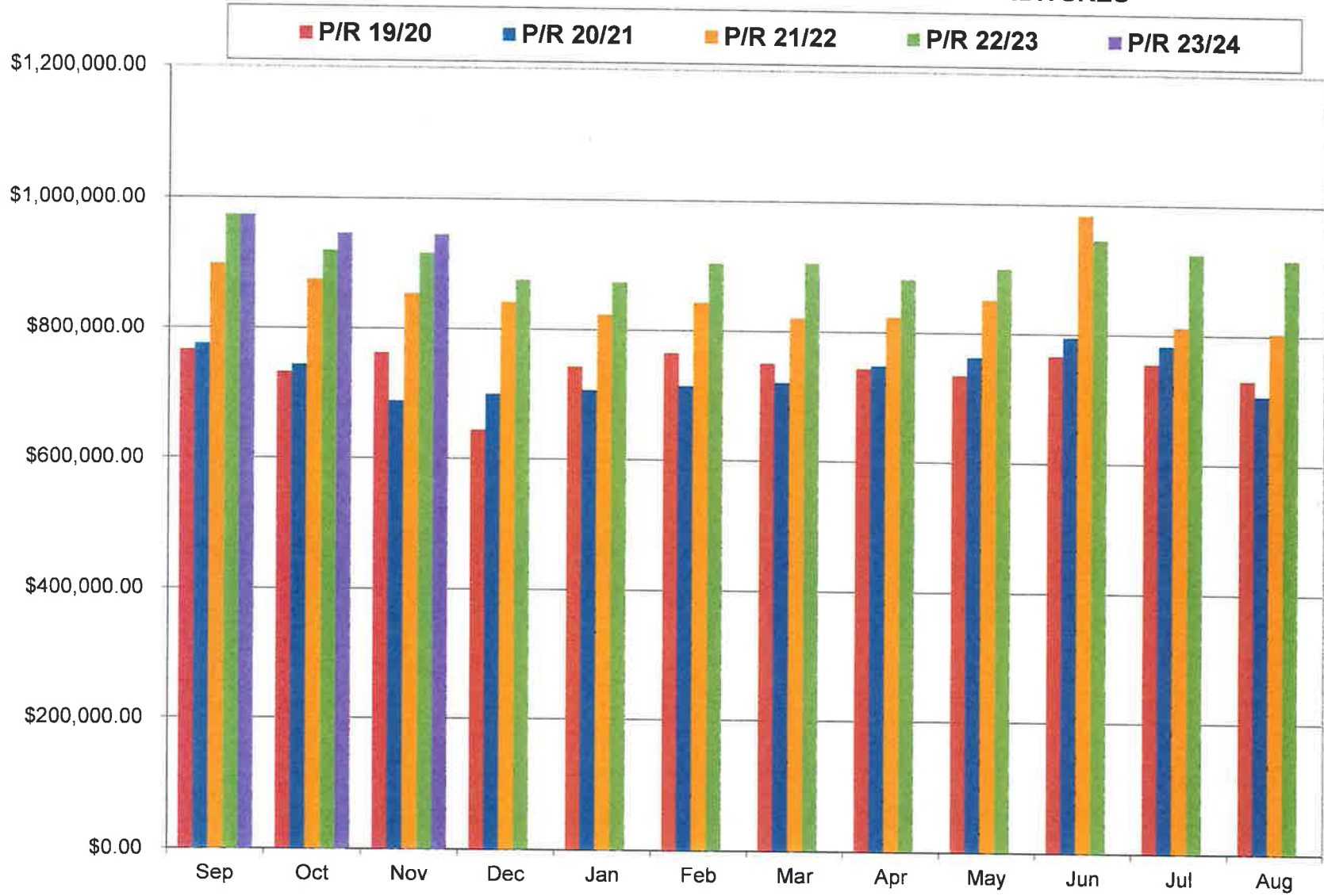
Ending Cash and Investment Balance	
240 Treasurer's Balance	\$423,318.11
450 Investment Balance	\$1,204,423.39
241 Warrants Outstanding	(\$412,414.19)
<b>CASH AND INVESTMENT BALANCE AS PER STEVENS COUNTY TREASURER'S</b>	<b>\$1,215,327.31</b>
<b>UNASSIGNED FUND BALANCE</b>	<b>\$618,532.16</b>
Fund Balance Assigned to Other Purposes	\$700,000.00
Total Fund Balance	\$1,318,532.16

<b>CAPITAL PROJECTS FUND CASH &amp; INVESTMENT BALANCE:</b>	<u><u>\$2,979.91</u></u>
<b>DEBT SERVICE FUND CASH &amp; INVESTMENT BALANCE:</b>	<u><u>\$24,209.19</u></u>
<b>A.S.B. FUND CASH &amp; INVESTMENT BALANCE:</b>	<u><u>\$94,075.96</u></u>
<b>TRANSPORTATION VEHICLE FUND CASH &amp; INVESTMENT BALANCE:</b>	<u><u>\$335,923.72</u></u>

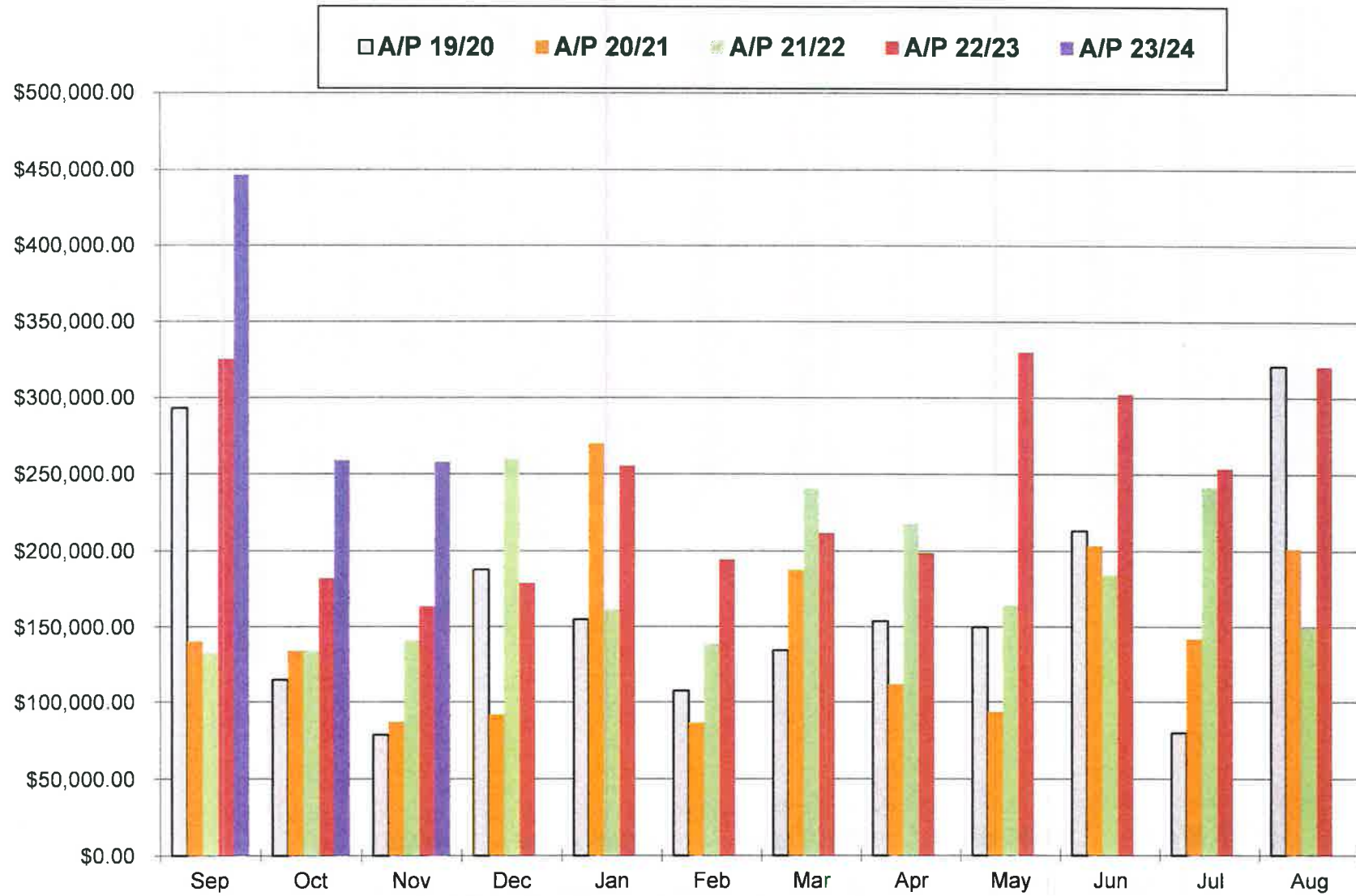
2023-2024 Financial Report						
STEVENS COUNTY TREASURER'S ENDING BALANCE						
	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	
Sept	\$729,621.47	\$1,253,770.69	\$1,423,882.95	\$1,707,870.36	\$1,393,313.95	
Oct	\$897,701.70	\$1,397,150.63	\$1,468,123.60	\$1,769,516.00	\$1,504,980.40	
Nov	\$690,564.88	\$1,247,908.17	\$1,281,033.93	\$1,526,152.23	\$1,215,327.31	
Dec	\$825,477.61	\$1,280,897.48	\$1,119,975.26	\$1,509,898.40	\$1,220,000.00	ESTIMATE
Jan	\$696,923.14	\$1,262,436.43	\$1,211,725.08	\$1,406,749.52	\$1,110,000.00	ESTIMATE
Feb	\$711,933.16	\$1,327,993.02	\$1,243,922.79	\$1,400,593.86	\$1,120,000.00	ESTIMATE
Mar	\$830,200.17	\$1,335,511.99	\$1,331,851.46	\$1,527,604.84	\$1,250,000.00	ESTIMATE
Apr	\$1,271,000.43	\$1,737,993.21	\$1,745,961.23	\$1,948,117.24	\$1,735,000.00	ESTIMATE
May	\$1,156,011.59	\$1,596,745.55	\$1,766,334.68	\$1,653,812.15	\$1,480,000.00	ESTIMATE
Jun	\$847,502.15	\$1,277,412.71	\$1,392,533.42	\$1,297,422.99	\$1,100,000.00	ESTIMATE
Jul	\$1,265,319.49	\$1,549,087.60	\$1,712,306.54	\$1,698,291.09	\$1,500,000.00	ESTIMATE
Aug	\$1,305,233.44	\$1,600,211.65	\$1,873,259.90	\$1,721,986.39	\$1,650,000.00	ESTIMATE



# CHEWELAH SCHOOL DISTRICT NO.36 - PAYROLL EXPENDITURES

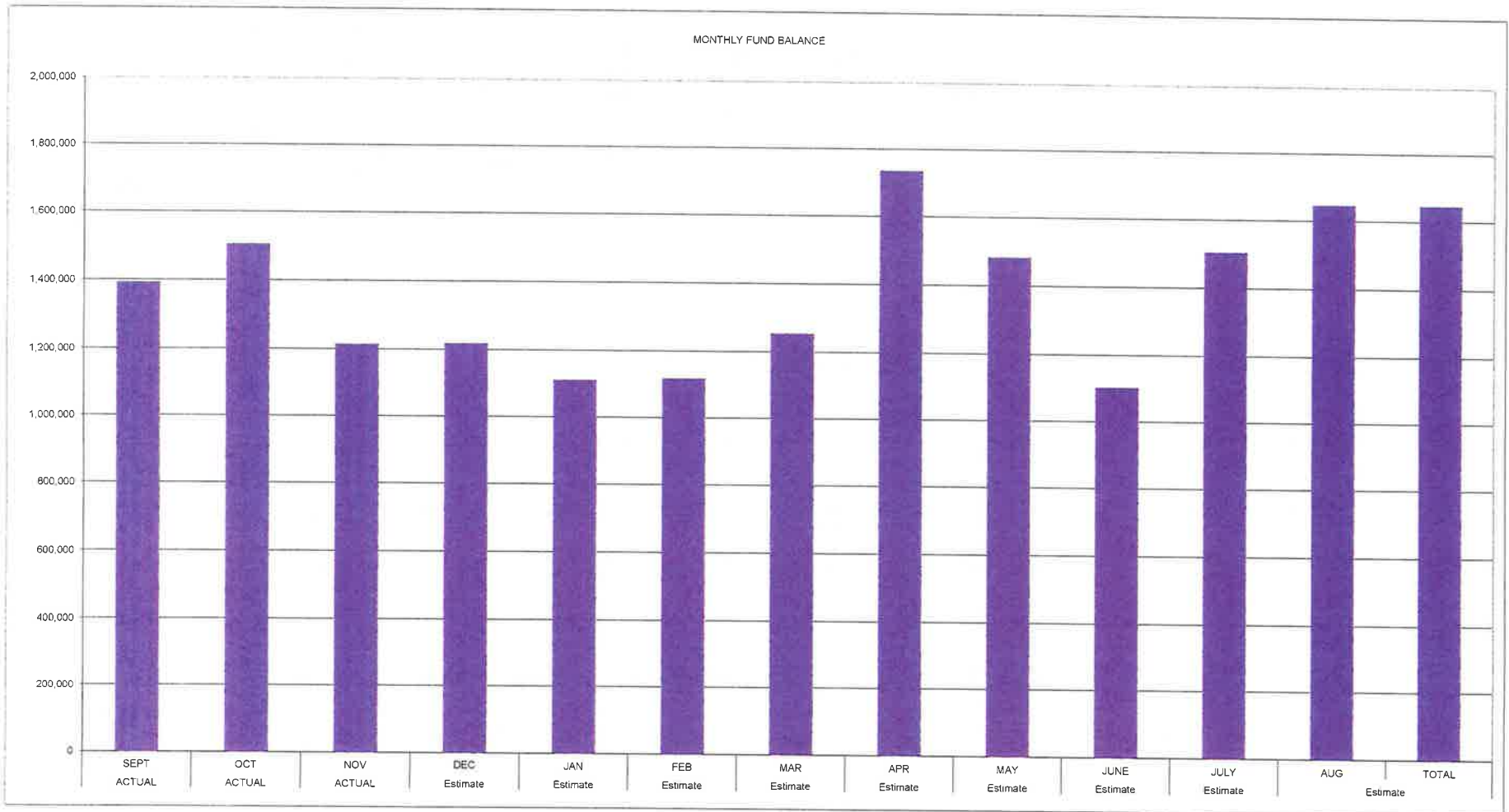


## CHEWELAH SCHOOL DISTRICT NO. 36 - ACCOUNT PAYABLE EXPENDITURES



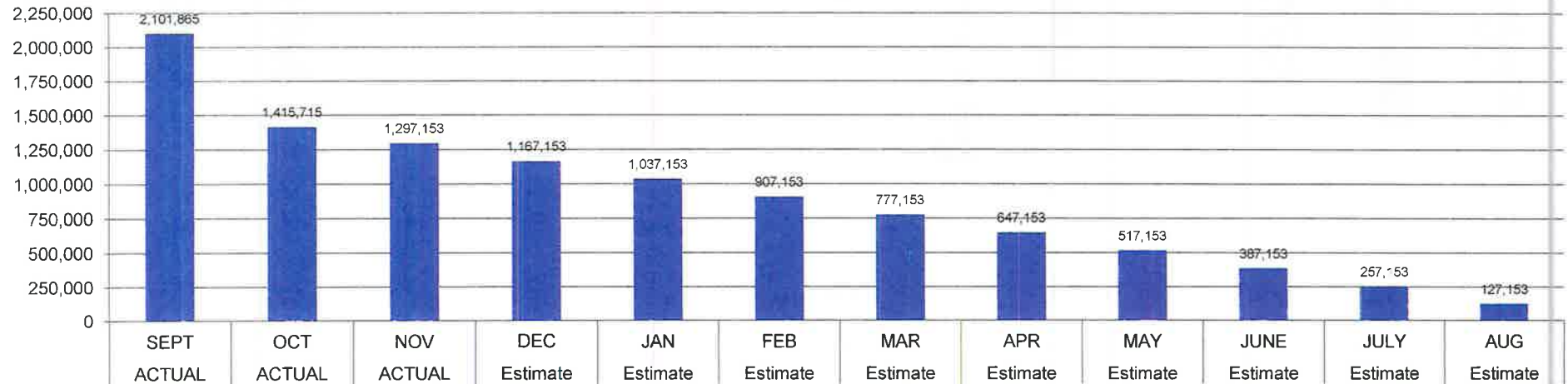


CHEWELAH SCHOOL DISTRICT													
CASH FLOW 2023-2024													
	ACTUAL SEPT	ACTUAL OCT	ACTUAL NOV	Estimate DEC	Estimate JAN	Estimate FEB	Estimate MAR	Estimate APR	Estimate MAY	Estimate JUNE	Estimate JULY	Estimate AUG	TOTAL
BEGINNING CASH BALANCE	1,721,986	1,393,314	1,504,980	1,215,327	1,219,327	1,111,827	1,118,327	1,256,827	1,735,327	1,483,827	1,102,827	1,505,327	1,721,986
REVENUE					FTE ADJUST								
	0	0	0	0	0	0	0	0	0	0	0	0	
APPORTIONMENT	1,008,361	1,015,873	935,019	1,150,000	1,150,000	1,150,000	1,150,000	1,250,000	810,000	850,000	1,580,000	1,400,000	13,449,253
PROPERTY TAXES	46,200	246,141	48,214	10,000	4,000	7,000	150,000	350,000	100,000	8,000	4,000	2,934	976,489
LOCAL RECEIPTS	29,871	47,998	3,474	14,000	3,500	3,500	3,500	3,500	3,500	16,000	3,500	3,500	135,844
OTHER	6,705	5,980	5,737	5,000	5,000	16,000	5,000	25,000	5,000	5,000	5,000	16,000	105,423
EXPENDITURES	1,091,138	1,315,992	992,444	1,179,000	1,162,500	1,176,500	1,308,500	1,628,500	918,500	879,000	1,592,500	1,422,434	14,667,008
A/P	446,590	259,056	257,814	210,000	260,000	220,000	220,000	220,000	340,000	310,000	260,000	330,000	3,333,460
PR	973,220	945,270	944,283	945,000	990,000	950,000	950,000	930,000	950,000	950,000	930,000	950,000	11,407,773
TRANSFER TO CPF			80,000	20,000	20,000				-120,000				0
ENDING CASH BALANCE	1,393,314	1,504,980	1,215,327	1,219,327	1,111,827	1,118,327	1,256,827	1,735,327	1,483,827	1,102,827	1,505,327	1,647,761	1,647,761



CHEWELAH SCHOOL DISTRICT												
BUDGET STATUS 2023-2024												
	ACTUAL SEPT	ACTUAL OCT	ACTUAL NOV	Estimate DEC	Estimate JAN	Estimate FEB	Estimate MAR	Estimate APR	Estimate MAY	Estimate JUNE	Estimate JULY	Estimate AUG
BUDGET	14,486,610	14,486,610	14,486,610	14,486,610	14,486,610	14,486,610	14,486,610	14,486,610	14,486,610	14,486,610	14,486,610	14,486,610
YTD EXPENDITURES	1,493,773	2,698,811	3,892,189	5,047,189	6,297,189	7,467,189	8,637,189	9,787,189	11,077,189	12,337,189	13,527,189	14,807,189
ENCUMBRANCES	10,890,971	10,372,083	9,297,268	8,272,268	7,152,268	6,112,268	5,072,268	4,052,268	2,892,268	1,762,268	702,268	-447,732
BUDGET STATUS	2,101,865	1,415,715	1,297,153	1,167,153	1,037,153	907,153	777,153	647,153	517,153	387,153	257,153	127,153
PERCENTAGE OF BUDGET REMIANING	15%	10%	9%	8%	7%	6%	5%	4%	4%	3%	2%	1%

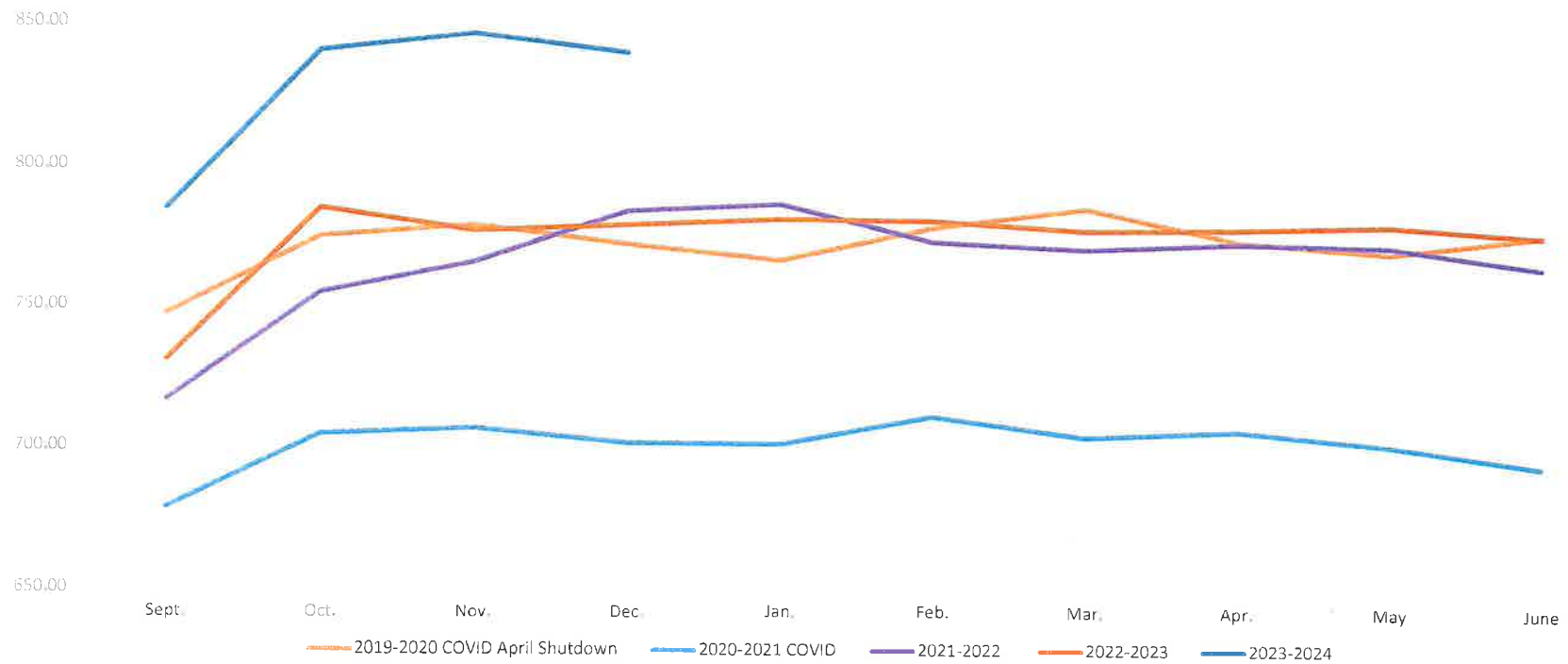
ESTIMATED BUDGET STATUS REPORT



Fiscal Year	Enrollment Trends										Average	Budget
	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June		
2017-2018 Pre COVID	744.90	772.43	772.60	783.30	791.17	779.39	780.32	774.79	775.57	769.83	776.34	763.00
2018-2019 Pre COVID	767.83	804.02	798.32	797.29	794.82	796.63	798.88	795.20	789.87	792.87	796.27	730.00
2019-2020 COVID April Shutdown	747.20	774.58	778.55	771.85	766.47	778.22	785.22	773.69	769.81	776.23	772.18	786.00
2020-2021 COVID	678.29	704.06	706.24	701.24	700.94	710.74	703.60	705.88	700.88	693.54	700.54	757.60
2021-2022	716.23	754.51	765.51	783.68	786.25	773.07	770.57	772.90	771.97	764.63	765.93	740.00
2022-2023	730.58	784.63	776.63	778.63	780.96	780.51	777.24	777.96	779.46	775.98	774.26	763.00
2023-2024	784.44	840.34	846.38	839.74							827.73	774.00

732

Enrollment Trends



10--General Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT  
Fiscal Year 2023 (September 1, 2023 - August 31, 2024)

For the CHEWELAH SCHOOL DISTRICT School District for the Month of November, 2023

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 LOCAL TAXES	999,999	48,214.19	340,555.08		659,443.92	34.06
2000 LOCAL SUPPORT NONTAX	121,423	6,678.99	21,186.18		100,236.82	17.45
3000 STATE, GENERAL PURPOSE	7,561,657	435,968.72	1,795,178.26		5,766,478.74	23.74
4000 STATE, SPECIAL PURPOSE	2,866,408	176,098.64	564,188.50		2,302,219.50	19.68
5000 FEDERAL, GENERAL PURPOSE	20,500	.00	.00		20,500.00	0.00
6000 FEDERAL, SPECIAL PURPOSE	2,648,065	325,301.69	442,151.05		2,205,913.95	16.70
7000 REVENUES FR OTH SCH DIST	30,000	.00	.00		30,000.00	0.00
8000 OTHER AGENCIES AND ASSOCIATES	0	.00	.00		.00	0.00
9000 OTHER FINANCING SOURCES	80,000	.00	.00		80,000.00	0.00
<u>Total REVENUES/OTHER FIN. SOURCES</u>	14,328,052	992,262.23	3,163,259.07		11,164,792.93	22.08
<u>B. EXPENDITURES</u>						
00 Regular Instruction	6,545,620	534,440.19	1,761,263.65	4,378,581.21	405,775.14	93.80
10 Federal Stimulus	791,293	55,168.94	169,151.88	376,142.19	245,998.93	68.91
20 Special Ed Instruction	1,740,030	171,634.64	486,263.13	1,313,546.10	59,779.23	103.44
30 Voc. Ed Instruction	509,232	49,354.19	161,921.67	342,409.05	4,901.28	99.04
40 Skills Center Instruction	0	.00	.00	0.00	.00	0.00
50+60 Compensatory Ed Instruct.	1,596,161	116,226.39	370,414.41	843,196.42	382,550.17	76.03
70 Other Instructional Pgms	37,083	1,774.00	4,786.03	14,257.19	18,039.78	51.35
80 Community Services	12,000	.00	1,531.81	0.00	10,468.19	12.77
90 Support Services	3,467,876	268,327.34	936,856.39	2,029,136.19	501,883.42	85.53
<u>Total EXPENDITURES</u>	14,699,295	1,193,377.69	3,892,188.97	9,297,268.35	1,509,837.68	89.73
<u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
<u>D. OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
<u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES OVER(UNDER) EXP/OTH FIN USES (A-B-C-D)</u>	371,243-	201,115.46-	728,929.90-		357,686.90-	96.35
<u>F. TOTAL BEGINNING FUND BALANCE</u>	2,000,000		2,047,462.06			
<u>G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	XXXXXXXXXX		.00			
<u>H. TOTAL ENDING FUND BALANCE (E+F + OR - G)</u>	1,628,757		1,318,532.16			



I. <u>ENDING FUND BALANCE ACCOUNTS:</u>		
G/L 810 Restricted For Other Items	0	.00
G/L 815 Restrict Unequalized Deduct Rev	0	.00
G/L 821 Restrictd for Carryover	44,800	.00
G/L 823 Restricted for Carryover of Tra	0	.00
G/L 825 Restricted for Skills Center	0	.00
G/L 828 Restricted for C/O of FS Rev	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	.00
G/L 845 Restricted for Self-Insurance	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 870 Committed to Other Purposes	0	.00
G/L 872 Committd to Econmc Stabilizatr	0	.00
G/L 873 Committed to Depreciation Sub-F	0	.00
G/L 875 Assigned Contingencies	0	.00
G/L 884 Assigned to Other Cap Projects	0	.00
G/L 888 Assigned to Other Purposes	500,000	700,000.00
G/L 890 Unassigned Fund Balance	1,083,957	618,532.16
G/L 891 Unassigned Min Fnd Bal Policy	0	.00
G/L 896 Change in Accounting Principles	0	.00
G/L 897 Change to or within the Financi	0	.00
<u>TOTAL</u>	1,628,757	1,318,532.16

20--Capital Projects-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT  
Fiscal Year 2023 (September 1, 2023 - August 31, 2024)

For the CHEWELAH SCHOOL DISTRICT School District for the Month of November, 2023

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 Local Taxes	425,510	20,045.81	141,654.46		283,855.54	33.29
2000 Local Support Nontax	12,000	104.41	1,442.90		10,557.10	12.02
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	835,000	547,568.67	547,568.67		287,431.33	65.58
5000 Federal, General Purpose	6,000	.00	.00		6,000.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
7000 Revenues Fr Oth Sch Dist	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
<u>Total REVENUES/OTHER FIN. SOURCES</u>	1,278,510	567,718.89	690,666.03		587,843.97	54.02
<u>B. EXPENDITURES</u>						
10 Sites	345,000	.00	1,004.03	0.00	343,995.97	0.29
20 Buildings	292,510	197,552.37	404,127.83	54,293.93	165,911.76	156.72
30 Equipment	914,558	486,604.83	506,369.27	195,057.65	213,131.08	76.70
40 Energy	0	66,700.00	67,700.00	14,371.00	82,071.00	0.00
50 Sales & Lease Expenditure	24,765	.00	.00	0.00	24,765.00	0.00
60 Bond Issuance Expenditure	0	.00	.00	0.00	.00	0.00
90 Debt	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	1,576,833	750,857.20	979,201.13	263,722.58	333,909.29	78.82
<u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
<u>D. OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
<u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES</u>						
<u>OVER(UNDER) EXP/OTH FIN USES (A-B-C-D)</u>	298,323-	183,138.31-	288,535.10-		9,787.90	3.28-
<u>F. TOTAL BEGINNING FUND BALANCE</u>	298,323		203,738.88			
<u>G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	XXXXXXXXX		.00			
<u>H. TOTAL ENDING FUND BALANCE</u>	0		84,796.22-			
<u>(E+F + OR - G)</u>						

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 825 Restricted for Skills Center	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 861 Restricted from Bond Proceeds	0	.00
G/L 862 Committed from Levy Proceeds	0	116,799.46-
G/L 863 Restricted from State Proceeds	0	.00
G/L 864 Restricted from Fed Proceeds	0	.00
G/L 865 Restricted from Other Proceeds	0	.00
G/L 866 Restrictd from Impact Proceeds	0	.00
G/L 867 Restricted from Mitigation Fees	0	.00
G/L 869 Restricted fr Undistr Proceeds	0	.00
G/L 870 Committed to Other Purposes	0	.00
G/L 889 Assigned to Fund Purposes	0	32,003.24
G/L 890 Unassigned Fund Balance	0	.00
G/L 896 Change in Accounting Principles	0	.00
G/L 897 Change to or within the Financi	0	.00
<u>TOTAL</u>	0	84,796.22-

30--Debt Service Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT  
Fiscal Year 2023 (September 1, 2023 - August 31, 2024)

For the CHEWELAH SCHOOL DISTRICT School District for the Month of November, 2023

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Support Nontax	1,000	102.08	306.74		693.26	30.67
3000 State, General Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
<u>Total REVENUES/OTHER FIN. SOURCES</u>	1,000	102.08	306.74		693.26	30.67
<u>B. EXPENDITURES</u>						
Matured Bond Expenditures	0	.00	.00	0.00	.00	0.00
Interest On Bonds	0	.00	.00	0.00	.00	0.00
Interfund Loan Interest	0	.00	.00	0.00	.00	0.00
Bond Transfer Fees	0	.00	.00	0.00	.00	0.00
Arbitrage Rebate	0	.00	.00	0.00	.00	0.00
Underwriter's Fees	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	0	.00	.00	0.00	.00	0.00
<u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
<u>D. OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
<u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES OVER(UNDER) EXPENDITURES (A-B-C-D)</u>	1,000	102.08	306.74		693.26-	69.33-
<u>F. TOTAL BEGINNING FUND BALANCE</u>	24,000		23,902.45			
<u>G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	XXXXXXXXX		.00			
<u>H. TOTAL ENDING FUND BALANCE (E+F + OR - G)</u>	25,000		24,209.19			
<u>I. ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted for Other Items	0		.00			
G/L 830 Restricted for Debt Service	25,000		24,209.19			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
G/L 896 Change in Accounting Principles	0		.00			
G/L 897 Change to or within the Financi	0		.00			
<u>TOTAL</u>	25,000		24,209.19			



40--Associated Student Body Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT  
Fiscal Year 2023 (September 1, 2023 - August 31, 2024)

For the CHEWELAH SCHOOL DISTRICT School District for the Month of November, 2023

	ANNUAL	ACTUAL	ACTUAL			
	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES</u>						
1000 General Student Body	73,700	91.01	16,755.33		56,944.67	22.73
2000 Athletics	166,500	4,735.86	15,291.09		151,208.91	9.18
3000 Classes	13,500	.00	.00		13,500.00	0.00
4000 Clubs	66,775	627.10	2,576.90		64,198.10	3.86
6000 Private Moneys	9,100	500.00	1,790.00		7,310.00	19.67
<u>Total REVENUES</u>	329,575	5,953.97	36,413.32		293,161.68	11.05
<u>B. EXPENDITURES</u>						
1000 General Student Body	75,500	4,077.18	10,164.34	8,419.32	56,916.34	24.61
2000 Athletics	146,500	7,125.28	12,138.62	9,617.73	124,743.65	14.85
3000 Classes	13,500	.00	.00	0.00	13,500.00	0.00
4000 Clubs	68,700	1,445.19	3,658.74	11,456.14	53,585.12	22.00
6000 Private Moneys	12,100	716.09	777.13	1,076.00	10,246.87	15.32
<u>Total EXPENDITURES</u>	316,300	13,363.74	26,738.83	30,569.19	258,991.98	18.12
<u>C. EXCESS OF REVENUES</u>						
<u>OVER(UNDER) EXPENDITURES</u> (A-B)	13,275	7,409.77-	9,674.49		3,600.51-	27.12-
<u>D. TOTAL BEGINNING FUND BALANCE</u>	65,000		94,894.94			
<u>E. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	XXXXXXXXX		.00			
<u>F. TOTAL ENDING FUND BALANCE</u>	78,275		104,569.43			
<u>(C+D + OR - E)</u>						
<u>G. ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted for Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	78,275		104,569.43			
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
G/L 896 Change in Accounting Principles	0		.00			
G/L 897 Change to or within the Financi	0		.00			
<u>TOTAL</u>	78,275		104,569.43			

90--Transportation Vehicle Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT  
Fiscal Year 2023 (September 1, 2023 - August 31, 2024)

For the CHEWELAH SCHOOL DISTRICT School District for the Month of November, 2023

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Nontax	6,250	1,440.78	4,331.61		1,918.39	69.31
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	240,541	.00	.00		240,541.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	2,000	.00	.00		2,000.00	0.00
A. <u>TOTAL REV/OTHER FIN.SRCS(LESS TRANS)</u>	248,791	1,440.78	4,331.61		244,459.39	1.74
 B. <u>9900 TRANSFERS IN FROM GF</u>	 0	 .00	 .00		 .00	 0.00
C. <u>Total REV./OTHER FIN. SOURCES</u>	248,791	1,440.78	4,331.61		244,459.39	1.74
 <u>D. EXPENDITURES</u>						
Type 30 Equipment	580,791	.00	.00	155,495.87	425,295.13	26.77
Type 40 Energy	0	.00	.00	0.00	.00	0.00
Type 60 Bond Levy Issuance	0	.00	.00	0.00	.00	0.00
Type 90 Debt	0	.00	.00	0.00	.00	0.00
 <u>Total EXPENDITURES</u>	 580,791	 .00	 .00	 155,495.87	 425,295.13	 26.77
 E. <u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	 0	 .00	 .00			
F. <u>OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
 G. <u>EXCESS OF REVENUES/OTHER FIN SOURCES</u> <u>OVER(UNDER) EXP/OTH FIN USES (C-D-E-F)</u>	 332,000-	 1,440.78	 4,331.61		 336,331.61	 101.30-
H. <u>TOTAL BEGINNING FUND BALANCE</u>	332,000		331,592.11			
I. <u>G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	XXXXXXXXXX		.00			
J. <u>TOTAL ENDING FUND BALANCE</u> <u>(G+H + OR - I)</u>	0		335,923.72			
 K. <u>ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted For Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	0		335,923.72			
G/L 830 Restricted for Debt Service	0		.00			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
G/L 896 Change in Accounting Principles	0		.00			
G/L 897 Change to or within the Financi	0		.00			
 <u>TOTAL</u>	 0		 335,923.72			

Chewelah School District  
Fund Balance Projection (Apportionment Based-Budget)

ENROLLMENT REVENUE		Original Budget		APPORTIONMENT		September		October		November		December		January		February		March		April		May		June		July		August	
		774		819		784.44		840.34		846.38		839.74		0		0		0		0		0		0		0		0	
		Original Budget		APPORTIONMENT		September 9%		October 8%		November 5%		December 9%		January 8.5%		February 9%		March 9%		April 9%		May 5.0%		June 6%		July 12.5%		August 10%	
		Annual Amt.		Current		Actual		Actual		Actual		estimate		estimate		estimate		estimate		estimate		estimate		estimate		estimate		estimate	
3100	Regular Apportionment	7,068,006.45	7,627,054.88	636,425.22	659,813.80	381,713.05	686,434.94	648,299.66	686,434.94	686,434.94	686,434.94	686,434.94	381,352.74	457,623.29	953,381.86	762,705.49													
3121	Apport Spec Ed	241,005.18	238,634.15	21,384.62	19,183.19	11,931.70	21,477.07	20,283.90	21,477.07	21,477.07	21,477.07	11,931.71	14,318.05	29,829.27	23,863.42														
3300	LEA (Sept through Dec)	69,703.51	69,703.51	0.00	22,402.71	42,323.97	0.00	0.00	0.00	0.00	0.00	0.00	2,488.42	2,488.41															
3300	LEA (Jan through Aug)	182,942.49	210,644.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	87,775.35	67,279.69	5,855.90	24,866.52	24,866.52													
4100-01	General Fund Projects (Para PD)	-	6,060.00	0.00	6,060.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,042.00														
4121	Special Ed	1,220,899.98	1,303,368.58	108,310.55	113,262.11	65,168.43	117,303.17	110,786.33	117,303.17	117,303.17	117,303.17	65,168.43	78,202.11	162,921.07	130,336.86														
4155	Learning Assist	548,868.81	549,076.56	0.00	53,073.94	67,722.90	49,416.89	46,671.51	49,416.89	49,416.89	49,416.89	27,453.83	32,944.59	68,634.57	54,907.66														
4158-03	National Board Certs	39,229.42	39,229.42	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	39,229.42	0.00														
4158-04	State Grants	340,250.00	60,826.00	0.00	0.00	10,248.98	7,225.29	5,418.97	5,418.97	5,418.97	5,418.97	5,418.97	5,418.97	5,418.97	5,418.97														
4165	Transitional 4165 (bilingual)	-	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00														
4174	Highly Capable	22,648.75	24,518.84	2,038.39	2,129.81	1,225.94	2,206.70	2,084.10	2,206.70	2,206.70	2,206.70	1,225.94	1,471.13	3,064.86	2,451.89														
4198	Food Serv	56,000.00	35,000.00	0.00	165.65	184.85	4,949.93	3,712.45	3,712.45	3,712.45	3,712.45	3,712.45	3,712.45	3,712.45	3,712.45														
4199	Transportation	608,011.14	606,173.01	54,555.57	48,493.84	30,308.65	54,555.57	51,524.71	54,555.57	54,555.57	54,555.57	30,308.65	36,370.38	75,771.63	60,617.30														
4300	Other State Agencies	30,500.00	40,306.89	0.00	0.00	1,238.89	3,627.62	3,426.09	3,627.62	3,627.62	3,627.62	2,015.34	2,418.41	5,038.36	11,659.31														
6109	Transition to Kindergarten	181,240.00	181,364.87	16,322.84	14,509.19	9,068.24	20,209.23	15,156.92	15,156.92	15,156.92	15,156.92	15,156.92	15,156.92	15,156.92	15,156.92														
6113	ESSER III	850,000.00	863,599.78	0.00	0.00	130,519.70	104,725.73	78,544.29	78,544.29	78,544.29	78,544.29	78,544.29	78,544.29	78,544.29	78,544.29														
6113	ESSER III Other	10,000.00	11,146.00	0.00	0.00	0.00	1,238.44	1,238.44	1,238.44	1,238.44	1,238.44	1,238.44	1,238.44	1,238.44	1,238.44														
6124	Fed Special ED-24	327,281.00	212,281.00	0.00	16,625.25	16,640.17	19,890.62	19,890.62	19,890.62	19,890.62	19,890.62	19,890.62	19,890.62	19,890.62	19,890.62														
6138	Fed Vocational-38	16,000.00	22,776.00	0.00	0.00	1,667.06	2,345.44	2,345.44	2,345.44	2,345.44	2,345.44	2,345.44	2,345.44	2,345.44	2,345.44														
6151	Fed Title I-51	508,341.00	522,419.45	0.00	0.00	75,684.54	49,637.21	49,637.21	49,637.21	49,637.21	49,637.21	49,637.21	49,637.21	49,637.21	49,637.21														
6152	Fed Title II -52	178,443.00	158,268.70	0.00	0.00	49,362.36	12,100.70	12,100.70	12,100.70	12,100.70	12,100.70	12,100.70	12,100.70	12,100.70	12,100.70														
6189	Other Community Services	12,000.00	5,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	0.00														
6198	Food Service	273,000.00	355,000.00	0.00	38,802.29	41,247.99	30,549.97	30,549.97	30,549.97	30,549.97	30,549.97	30,549.97	30,549.97	30,549.97	30,549.97														
619802	Food-Federal-Safe Schools Grant	200,000.00	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00														
6198-11	School Food-Fed Supply Chain Assist	16,000.00	10,587.66	10,587.66	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00														
6198-15	Food Service CEP Supp ESSER	-	19,891.08	19,891.08	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00														
6219-xx98	Emergency Connectivity Fund	35,759.78	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00														
xx98	Other Food Service Grants	-	43,000.00	0.00	0.00	0.00	4,777.78	4,777.78	4,777.78	4,777.78	4,777.78	4,777.78	4,777.78	4,777.78	4,777.78														
Apportionment Totals-		Balance to Apportionment report	13,036,130.51	13,215,930.38	869,515.93	994,521.78	936,257.42	1,192,672.30	1,106,449.09	1,158,394.76	1,158,394.76	1,246,170.11	810,109.13	852,576.67	1,593,598.77	1,405,916.66													
1100 Taxes collected	Line 020 F-197	976,489	976,489	46,200.14	246,140.75	48,214.19	10,000.00	4,000.00	7,000.00	150,000.00	350,000.00	100,000.00	8,000.00	4,000.00	2,933.92														
1500 Timber Excise	Line 035 F-197	23,510	23,510	0.00	0.00	0.00	0.00	0.00	11,755.00	0.00	0.00	0.00	0.00	0.00	11,755.00														
2300 Interest	Line 002 F-197	60,000	60,000	6,705.32	5,980.13	5,737.49	4,619.67	4,619.67	4,619.67	4,619.67	4,619.67	4,619.67	4,619.67	4,619.67	4,619.67														
2000 Local Deposits	Line 001 F-197	61,423	45,000	1,038.64	783.10	941.50	4,692.97	4,692.97	4,692.97	4,692.97	4,692.97	4,692.97	4,692.97	4,692.97	4,692.97														
5500 Federal Forests		20,500	20,500	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20,500.00	0.00	0.00	0.00	0.00														
6321 Medicaid		15,000	15,000	0.00	111.05	1,111.63	1,530.81	1,530.81	1,530.81	1,530.81	1,530.81	1,530.81	1,530.81	1,530.81	1,530.81														
6998 Commodities		25,000	25,000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25,000.00														
7000 Other SD		30,000	25,000	0.00	0.00	0.00	12,500.00	0.00	0.00	0.00	0.00	0.00	12,500.00	0.00	0.00														
9000 LT Financing		80,000	80,000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00														
Total Revenues		Balance to Budget Status Report	14,328,053	14,486,429	923,460.03	1,247,536.81	992,262.23	1,226,015.76	1,121,292.55	1,187,993.22	1,319,238.22	1,627,513.57	920,952.59	883,920.13	1,608,442.23	1,456,449.04													
Expenditures																													
		Annual Amt.	Current Estimate	September	October	November	December	January	February	March	April	May	June	July	August														
			ACTUALS ANNUALIZ	Actual	Actual	Actual	estimate	estimate	estimate	estimate	estimate	estimate	estimate	estimate	estimate														
Payroll - Certificated	Object 2	5,632,099	5,368,555	505,677.61	480,986.18	464,290.30	435,288.94	435,288.94	435,288.94	435,288.94	435,288.94	435,288.94	435,288.94	435,288.94	435,288.94														
Payroll - Classified	Object 3	2,693,533	2,141,551	189,586.22	207,824.76	209,265.51	170,541.57	170,541.57	170,541.57	170,541.57	170,541.57	170,541.57	170,541.57	170,541.57	170,541.57														
Benefits	Object 4	3,208,406	3,185,411	253,030.21	267,967.11	270,120.06	266,032.61	266,032.61	266,032.61	266,032.61	266,032.61	266,032.61	266,032.61	266,032.61	266,032.61														
Substitute & Timesheet Estimate			900,000				95,000.00	140,000.00	95,000.00	95,000.00	95,000.00	95,000.00	95,000.00	95,000.00	95,000.00														
Additional PO Estimate			675,000				75,000.00	75,000.00	75,000.00	75,000.00	75,000.00	75,000.00	75,000.00	75,000.00	75,000.00														
Accounts Payable	Objects 5 through 9	3,165,247	2,436,856	545,479.37	248,259.82	249,701.82	154,823.88	154,823.88	154,823.88	154,823.88	154,823.88	154,823.88	154,823.88	154,823.88	154,823.88														
Other cash decreases	per county	-	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00																		

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of December 20, 2023, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$280,280.78. The payments are further identified in this document.

Total by Payment Type for Cash Account, County Treasurer Warrants:  
Warrant Numbers 123877 through 123957, totaling \$280,280.78

Secretary \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_ Board Member \_\_\_\_\_

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
123877	95 PERCENT GROUP, INC.	11/15/2023	INV139856	DAPHNE SCRANTON-MULTISYLL ABLE ROUTINE CARDS PACKAGE-Title I	1100008077	207.14	207.14
10 E 530 5100 27 5610 1100 0000 0000 0			General Fund/EXPENDITURES/TITLE I			207.14	
123878	A-L COMPRESSED GASES INC	11/15/2023	0002124800	GASES FOR WELDING CLASS 2023 - 2024	1300008130	520.60	608.56
10 E 530 3100 27 5610 4300 2400 0000 0			General Fund/EXPENDITURES/VOCATIONAL			520.60	
			0003025410	OPEN PO FOR SUPPLIES	1000010893	87.96	
10 E 530 3100 27 5610 4300 2400 0000 0			General Fund/EXPENDITURES/VOCATIONAL			87.96	
123879	ALSCO	11/15/2023	LSPO2676783	coverall and rags	1000010892	26.33	105.32
10 E 530 9900 53 7420 0000 0000 0000 0			General Fund/EXPENDITURES/PUPIL TRANSPORTATION			26.33	
			LSPO2678825	coverall and rags	1000010892	26.33	
10 E 530 9900 53 7420 0000 0000 0000 0			General Fund/EXPENDITURES/PUPIL TRANSPORTATION			26.33	
			LSPO2680834	coverall and rags	1000010892	26.33	
10 E 530 9900 53 7420 0000 0000 0000 0			General Fund/EXPENDITURES/PUPIL TRANSPORTATION			26.33	
			LSPO2682819	coverall and rags	1000010892	26.33	
10 E 530 9900 53 7420 0000 0000 0000 0			General Fund/EXPENDITURES/PUPIL TRANSPORTATION			26.33	
123880	AMAZON	11/15/2023	119T-N1QH-DTGK	ZOJO HIGH VISIBILITY SAFETY VESTS W/POCKETS PACK OF 10 SAFETY	1100008078	160.24	6,626.63
10 E 530 0100 25 5610 1100 0000 0000 0			General Fund/EXPENDITURES/BASIC EDUCATION			160.24	



Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			11VK-LJNT-C33K	Mearia reversable sequin wall sensory fun toy w/ shape stencils and travel case 40x27" in rainbow	2100006323	45.17	
10 E 530 2100 27 5610 1100 0000 0000 0			General Fund/EXPENDITURES/SPED STATE			45.17	
			14F9-XGQF-C4N6	Maintenance mini blinds for office and paper clips	2300006839	88.23	
10 E 530 9700 64 5610 0000 0000 0000 0			General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV			88.23	
			14T1-YK6X-T4MR	Amazon - tech supplies	2600001715	47.59	
10 E 530 0100 32 5650 0000 0000 0000 0			General Fund/EXPENDITURES/BASIC EDUCATION			47.59	
			171F-X7NV-4FJX	the original slinky 10 packs of 3	2100006321	86.80	
10 E 530 2100 27 5610 0000 0000 0000 0			General Fund/EXPENDITURES/SPED STATE			86.80	
			171F-X7NV-4FT9	Zyyini Touch screen pens	1400008261	7.98	
10 E 530 0200 27 5610 5400 0000 0000 0			General Fund/EXPENDITURES/ALTERNATIVE BASIC ED			7.98	
			19GR-67L1-3TRF	HP 212X Black, Yellow, Magenta, Cyan	1300008199	1,350.23	
10 E 530 0100 23 5610 4300 0000 0000 0			General Fund/EXPENDITURES/BASIC EDUCATION			1,350.23	
			1chf-c9rt-1ffh	STCU GRANT - Chenea Foster Self Adhesive Dots 9.99 For Chenea	1400008289	18.27	
10 E 530 0200 27 5610 5400 1740 0000 1			General Fund/EXPENDITURES/ALTERNATIVE BASIC ED			18.27	
			1DYG-1CD7-FGJK	Yellow HP Ink, Masking tape, Dry erase pockets	1400008286	281.79	
10 E 530 0200 27 5610 5400 0000 0000 0			General Fund/EXPENDITURES/ALTERNATIVE BASIC ED			46.54	
10 E 530 0200 23 5610 5400 0000 0000 0			General Fund/EXPENDITURES/ALTERNATIVE BASIC ED			235.25	
			1FRF-V74X-6L13	LEAH OMAN - PE ORDER	1100008076	304.36	
10 E 530 0100 27 5610 1100 0000 0000 0			General Fund/EXPENDITURES/BASIC EDUCATION			304.36	
			1H1C-4G1X-1CGW	MR. HOLM - OFFICE CHAIR	1100008071	-107.57	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 0100 23 5610 1100 0000 0000 0			General Fund/EXPENDITURES/BASIC EDUCATION			-107.57	
			1H43-H1HV-349D	MR. HOLM - OFFICE CHAIR	1100008071	107.57	
10 E 530 0100 23 5610 1100 0000 0000 0			General Fund/EXPENDITURES/BASIC EDUCATION			107.57	
			1JCM-XDDF-F6ND	Art class, Algebra books, Ball for chairs	1400008288	158.35	
10 E 530 0200 27 5610 5400 0000 0000 0			General Fund/EXPENDITURES/ALTERNATIVE BASIC ED			48.83	
10 E 530 0200 33 5610 5400 0000 0000 0			General Fund/EXPENDITURES/ALTERNATIVE BASIC ED			23.09	
10 E 530 0200 33 5640 5400 0000 0000 0			General Fund/EXPENDITURES/ALTERNATIVE BASIC ED			86.43	
			1P7K-RD6H-19PH	MR. HOLM - OFFICE CHAIR	1100008071	107.57	
10 E 530 0100 23 5610 1100 0000 0000 0			General Fund/EXPENDITURES/BASIC EDUCATION			107.57	
			1PWV-PXWD-4CX3	USB A cables for science rooms	2600001714	13.96	
10 E 530 0100 32 5650 0000 0000 0000 0			General Fund/EXPENDITURES/BASIC EDUCATION			13.96	
			1QRF-QMMC-6N6T	Tribello Storage Containers	1400008267	80.74	
10 E 530 0200 27 5610 5400 0000 0000 0			General Fund/EXPENDITURES/ALTERNATIVE BASIC ED			80.74	
			1WQV-64NK-7MYV	LEAH OMAN - PE ORDER	1100008076	86.07	
10 E 530 0100 27 5610 1100 0000 0000 0			General Fund/EXPENDITURES/BASIC EDUCATION			86.07	
			1WTR-CP1P-C7QT	Gess; 2 tetherball and rope Title V	2300006848	70.90	
10 E 530 5276 27 5610 1100 0000 0000 0			General Fund/EXPENDITURES/RURAL & LOW INCOME			70.90	
			1WVY-7FN7-RRQM	LEAH OMAN - PER JASON PERRINS TITLE V HILHOOK FLAG FOOTBALL BELTS NQV DISK GOLF SET	1100008080	89.29	
10 E 530 5276 27 5610 1100 0000 0000 0			General Fund/EXPENDITURES/RURAL & LOW INCOME			89.29	
			1Y3N-KQP4-7YT9	GeeekPi Microbit V2 Club Kit (10 pack), Logitech USB Headset H540	1300008187	3,270.96	
10 E 530 3800 32 5650 4300 0000 0000 0			General Fund/EXPENDITURES/PERKINS			3,270.96	
			1YV6-HRDQ-CX4R	QL SUPPLIES	1400008282	358.13	
10 E 530 0200 27 5610 5400 0000 0000 0			General Fund/EXPENDITURES/ALTERNATIVE BASIC ED			160.31	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 0200 23 5610 5400 0000 0000 0				General Fund/EXPENDITURES/ALTERNATIVE BASIC ED		15.33	
10 E 530 0200 22 5640 5400 0000 0000 0				General Fund/EXPENDITURES/ALTERNATIVE BASIC ED		182.49	
123881	AMEND MUSIC CENTER	11/15/2023	S2362	Title IV-Well Rounded - Summer Instrument Repair	1300008201	425.10	2,027.40
10 E 530 5288 27 5610 4300 4700 0000 0				General Fund/EXPENDITURES/TITLE IV		425.10	
			S2363	Title IV-Well Rounded - Summer Instrument Repair	1300008201	1,602.30	
10 E 530 5288 27 5610 4300 4700 0000 0				General Fund/EXPENDITURES/TITLE IV		1,602.30	
123882	AT&T MOBILITY	11/15/2023	287301239699X102823	BACKUP INTERNET CONNECTION FOR PHONE SYSTEM	1000010835	43.23	51.75
10 E 530 9700 65 7530 0000 0000 0000 0				General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV		43.23	
			287334930137X102723	FIRST NET WIRELESS SERVICES	1000010951	8.52	
10 E 530 9700 65 7530 0000 0000 0000 0				General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV		8.52	
123883	AVISTA UTILITIES	11/15/2023	53470	Signage-GSA Meter Move-STL, (Customer DIT)	2300006843	1,220.01	1,220.01
10 E 530 9700 64 7340 1100 0000 0000 0				General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV		1,220.01	
123884	BERESFORD COMPANY	11/15/2023	24967	Beresford Company, JHS, Carpet classrooms 13 & 14	2300006800	10,155.82	10,155.82
10 E 530 9700 64 9720 4300 0000 0000 0				General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV		10,155.82	
123885	BOOKSHARK LLC	11/15/2023	BI0031008	Book shark replacement pieces for kits B and E	1400008284	151.69	151.69
10 E 530 0200 33 5640 5400 0000 0000 0				General Fund/EXPENDITURES/ALTERNATIVE BASIC ED		151.69	
123886	BYU INDEPENDENT STUDY	11/15/2023	DCE-00015276	BYU Continuing Education Open PO	1400008200	150.00	150.00
10 E 530 0200 27 5650 5400 0000 0000 0				General Fund/EXPENDITURES/ALTERNATIVE BASIC ED		150.00	
123887	CARNEGIE LEARNING	11/15/2023	1038407	Algebra 1 Student edition, teachers guide	1400008276	377.95	377.95
10 E 530 0200 33 5640 5400 0000 0000 0				General Fund/EXPENDITURES/ALTERNATIVE BASIC ED		377.95	
123888	CHARACTER STRONG	11/15/2023	19618	Character Strong License Renewal	1300008203	267.93	267.93

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				2022 - 2023 and 2023 - 2024			
10 E 530 0100 24 7810 4300 0000 0000 0			General Fund/EXPENDITURES/BASIC EDUCATION			267.93	
123889	CHARLIE'S PRODUCE	11/15/2023	924945	MILK, FOOD & SUPPLIES	1000010827	106.63	3,225.23
10 E 530 9811 42 5630 0000 0000 0000 0			General Fund/EXPENDITURES/FOOD SERV SUPPLY CHAIN ASSIST			106.63	
			926299	MILK, FOOD & SUPPLIES	1000010827	385.93	
10 E 530 9800 42 5630 0000 0000 0000 0			General Fund/EXPENDITURES/FOOD SERVICES			195.85	
10 E 530 9811 42 5630 0000 0000 0000 0			General Fund/EXPENDITURES/FOOD SERV SUPPLY CHAIN ASSIST			190.08	
			926300	MILK, FOOD & SUPPLIES	1000010827	101.83	
10 E 530 9811 42 5630 0000 0000 0000 0			General Fund/EXPENDITURES/FOOD SERV SUPPLY CHAIN ASSIST			101.83	
			927072	MILK, FOOD & SUPPLIES	1000010827	136.39	
10 E 530 9811 42 5630 0000 0000 0000 0			General Fund/EXPENDITURES/FOOD SERV SUPPLY CHAIN ASSIST			136.39	
			927073	MILK, FOOD & SUPPLIES	1000010827	928.23	
10 E 530 9800 42 5630 0000 0000 0000 0			General Fund/EXPENDITURES/FOOD SERVICES			656.55	
10 E 530 9811 42 5630 0000 0000 0000 0			General Fund/EXPENDITURES/FOOD SERV SUPPLY CHAIN ASSIST			271.68	
			928544	MILK, FOOD & SUPPLIES	1000010827	1,025.77	
10 E 530 9800 42 5630 0000 0000 0000 0			General Fund/EXPENDITURES/FOOD SERVICES			515.05	
10 E 530 9811 42 5630 0000 0000 0000 0			General Fund/EXPENDITURES/FOOD SERV SUPPLY CHAIN ASSIST			510.72	
			928545	MILK, FOOD & SUPPLIES	1000010827	121.03	
10 E 530 9811 42 5630 0000 0000 0000 0			General Fund/EXPENDITURES/FOOD SERV SUPPLY CHAIN ASSIST			121.03	
			929146	MILK, FOOD & SUPPLIES	1000010827	134.47	
10 E 530 9811 42 5630 0000 0000 0000 0			General Fund/EXPENDITURES/FOOD SERV SUPPLY CHAIN ASSIST			134.47	
			929147	MILK, FOOD & SUPPLIES	1000010827	284.95	
10 E 530 9800 42 5630 0000 0000 0000 0			General Fund/EXPENDITURES/FOOD SERVICES			284.95	
123890	CHEWELAH AUTO PARTS	11/15/2023	103123	TRANSPORTATION SUPPLIES ACCT #68	1000010861	90.58	90.58
10 E 530 9900 53 5610 0000 0000 0000 0			General Fund/EXPENDITURES/PUPIL TRANSPORTATION			90.58	
123891	CITY OF CHEWELAH	11/15/2023	103023	UTILITIES	1000010863	12,673.22	12,673.22
10 E 530 9700 65 7410 0000 0000 0000 0			General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV			463.34	
10 E 530 9700 65 7420 0000 0000 0000 0			General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV			247.10	



Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 9700 65 7622 0000 0000 0				General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV		800.73	
10 E 530 9700 65 7410 1100 0000 0000 0				General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV		294.25	
10 E 530 9700 65 7420 1100 0000 0000 0				General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV		1,681.25	
10 E 530 9700 65 7622 1100 0000 0000 0				General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV		3,162.66	
10 E 530 9700 65 7410 2200 0000 0000 0				General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV		109.23	
10 E 530 9700 65 7622 2200 0000 0000 0				General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV		530.66	
10 E 530 9700 65 7410 4300 0000 0000 0				General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV		311.94	
10 E 530 9700 65 7420 4300 0000 0000 0				General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV		1,401.25	
10 E 530 9700 65 7622 4300 0000 0000 0				General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV		3,194.06	
10 E 530 9700 65 7410 5400 0000 0000 0				General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV		123.35	
10 E 530 9700 65 7420 5400 0000 0000 0				General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV		141.25	
10 E 530 9700 65 7622 5400 0000 0000 0				General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV		212.15	
123892	COLLEGE BOARD	11/15/2023	EA206913	College Board - Springboard Curriculum 6-11 GRADE	1300008002	7,672.10	7,672.10
10 E 530 0100 33 5640 1100 0000 0000 0				General Fund/EXPENDITURES/BASIC EDUCATION		997.37	
10 E 530 0100 33 5640 4300 0000 0000 0				General Fund/EXPENDITURES/BASIC EDUCATION		6,674.73	
123893	COMMUNITY MINDED ENTERPRISES	11/15/2023	PA10323	ZOLL ADULT CPR PADZ	1100008086	185.00	185.00
10 E 530 0100 26 5610 0000 0000 0000 0				General Fund/EXPENDITURES/BASIC EDUCATION		185.00	
123894	COOLEY, POLLY N	11/15/2023	102923	REIMBURSE FOR EARBUDS & STUDENT REWARDS	0	93.22	93.22
10 E 530 0100 27 5610 1100 0000 0000 0				General Fund/EXPENDITURES/BASIC EDUCATION		93.22	
123895	CRYSTAL SPRINGS	11/15/2023	15901662 110423	WATER AND COOLER RENTAL	1400008201	309.66	364.50
10 E 530 0200 23 5610 5400 0000 0000 0				General Fund/EXPENDITURES/ALTERNATIVE BASIC ED		309.66	
			15902043 110423	WATER AND COOLER RENTAL	1000010842	54.84	
10 E 530 9700 13 5610 0000 0000 0000 0				General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV		54.84	
123896	DARTMORE SCHOOL	11/15/2023	43215	SPED STUDENT ACADEMIC INSTRUCTION FOR 2023 2024-OCTOBER	2100006302	12,638.00	12,638.00
10 E 530 2100 27 7569 4300 3900 0000 0				General Fund/EXPENDITURES/SPED STATE		12,638.00	
123897	DEER PARK HIGH SCHOOL	11/15/2023	120223	Deer Park Wrestling Invite 12/2/2023	1300008223	350.00	350.00
10 E 530 0100 28 7580 4300 0000 0000 1				General Fund/EXPENDITURES/BASIC EDUCATION		350.00	
123898	DEERE CREDIT INC	11/15/2023	2839650	LEASE 1600 COMMERCIAL WIDE	1000010839	647.17	647.17

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
AREA LAWN MOWER							
10 E 530 9700 83 7832 0000 0000 0000 0				General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV		16.80	
10 E 530 9700 84 7831 0000 0000 0000 0				General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV		584.65	
10 E 530 9700 13 7442 0000 0000 0000 0				General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV		45.72	
123899	DRAGONFLY WELLNESS AND EDUCATI	11/15/2023	110223	MENTAL HEALTH & BEHAVIOR SUPPORT SERVICES & STAFF TRAINING-OCT	1000010826	9,787.50	9,787.50
10 E 530 1300 24 7322 0000 1665 0000 0				General Fund/EXPENDITURES/ESSER III		9,787.50	
123900	ELAN CARDMEMBER SERVICE	11/15/2023	ED-092823	PRACTICE TESTS FOR GED	1400008248	360.00	15,974.96
10 E 530 0300 27 5650 6000 0000 0000 0				General Fund/EXPENDITURES/OPEN DOORS		360.00	
			ED-092823B	Teachers pay teachers Growth Mindset Poster, Setting goals, Collaborative Poster 6.49	1400008254	6.98	
10 E 530 0200 27 5610 5400 0000 0000 0				General Fund/EXPENDITURES/ALTERNATIVE BASIC ED		6.98	
			ED-092923	Fingerprint and concealed weapons City of Chewelah	1400008255	11.00	
10 E 530 0300 27 5650 6000 0000 0000 0				General Fund/EXPENDITURES/OPEN DOORS		11.00	
			ED-100323	ASWP Asst. Principal workshop Hotel	1000010914	332.58	
10 E 530 5893 31 8580 1100 0000 0000 0				General Fund/EXPENDITURES/TPEP		332.58	
			ED-100623	Dept. of Licensing ID Card for student	1400008269	57.25	
10 E 530 0300 27 7340 6000 0000 0000 0				General Fund/EXPENDITURES/OPEN DOORS		57.25	
			ED-101123	Teachers pay Teachers Laura Watson Consumer Math Activities	1400008271	36.58	
10 E 530 0300 27 5650 6000 0000 0000 0				General Fund/EXPENDITURES/OPEN DOORS		36.58	
			ED-101223	Open Doors-Birth Certificate for STUDENT	1400008273	62.00	
10 E 530 0300 27 7340 6000 0000 0000 0				General Fund/EXPENDITURES/OPEN DOORS		62.00	
			ED-101523	AURORA INSTITUTE	1000010811	931.08	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				SYMPOSIUM IN PALM SPRINGS OCT 14-18, 2023 FOR CHENEA & LAURA - OSSI GRANT			
10 E 530 5807 31 8580 6000 0000 0000 0			General Fund/EXPENDITURES/COMP SCHOOL IMPROVE ALE			931.08	
			ED-101623	WATSON -CONFERENCE TRAVEL EXPENDITURES	0	148.86	
10 E 530 5807 31 8580 6000 0000 0000 0			General Fund/EXPENDITURES/COMP SCHOOL IMPROVE ALE			148.86	
			ED-101823	Business cards w/ new logo, new staff and staff needing more cards Kellie, Lillian, Chenea, Erin, Laura, Keri, Candy, Kurt	1400008277	172.16	
10 E 530 0200 23 5610 5400 0000 0000 0			General Fund/EXPENDITURES/ALTERNATIVE BASIC ED			172.16	
			ED-102323	GED Testing Social Studies	1400008287	150.38	
10 E 530 0300 27 7340 6000 0000 0000 0			General Fund/EXPENDITURES/OPEN DOORS			150.38	
			ED-102323B	Fast Forward	1400008287	21.00	
10 L 630 0000 00 0000 0000 0000 0000			General Fund/DUE TO OTHER GOVERNMENT UNITS			-1.60	
10 E 530 0300 27 7340 6000 0000 0000 0			General Fund/EXPENDITURES/OPEN DOORS			22.60	
			JP-092823	ACCO GBC Ultima 65 EZLoad Ready Laminator, lamination, 1 yr maintenance agreement,- Title I	1100008057	3,277.27	
10 E 530 5100 27 5610 1100 0000 0000 0			General Fund/EXPENDITURES/TITLE I			3,277.27	
			JP-092923	BOOKS IDEAS, STAND TALL LEADERSHIP, INTERVENTIONS	1100008063	84.85	
10 E 530 0100 23 5610 1100 0000 0000 0			General Fund/EXPENDITURES/BASIC EDUCATION			84.85	
			JP-092923B	ADOBE RENEWAL JULIE PRICE ACROBAT PRO	1100008099	258.11	
10 E 530 0100 23 5610 1100 0000 0000 0			General Fund/EXPENDITURES/BASIC EDUCATION			258.11	

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			JP-100223B	BUREAU OF EDUCATION-KAYLEE HOPPER TITLE II	1100008097	171.08	
10 E 530 5290 31 7330 1100 0000 0000 0			General Fund/EXPENDITURES/TITLE II TEACHER PRINCIPAL			171.08	
			JP-101923	FRED MEYER-PE BALLS FOR GESS	0	13.08	
10 E 530 5276 27 5610 1100 0000 0000 0			General Fund/EXPENDITURES/RURAL & LOW INCOME			13.08	
			JP-102423	CANVA MONTHLY SUBSCRIPTION TO CREATE FLYERS & NEWSLETTERS	1000010864	12.99	
10 L 630 0000 00 0000 0000 0000 0000			General Fund/DUE TO OTHER GOVERNMENT UNITS			-0.99	
10 E 530 9700 12 5650 0000 0000 0000 0			General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV			13.98	
			JP-110223	UNIVERSITY OF WASHINGTON - SPED Law Conference - - 3 full sessions and 3 mini conferences--Sarah Gregory, Sheila Krouse, Renee Jungblom	2100006316	2,286.00	
10 E 530 2100 31 7330 1100 0000 0000 0			General Fund/EXPENDITURES/SPED STATE			762.00	
10 E 530 2100 31 7330 0000 0000 0000 0			General Fund/EXPENDITURES/SPED STATE			1,524.00	
			JT-092923	GESS PLAYGROUND CASTLE SPORTS 9 SQUARE - TITLE V	2300006836	691.31	
10 E 530 5276 27 5610 1100 0000 0000 0			General Fund/EXPENDITURES/RURAL & LOW INCOME			691.31	
			JT-100423	HS Spalding 72" Basketball Backboard Edge Padding X2	2300006829	421.40	
10 L 630 0000 00 0000 0000 0000 0000			General Fund/DUE TO OTHER GOVERNMENT UNITS			-32.03	
10 E 530 9700 64 5610 4300 0000 0000 0			General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV			453.43	
			JT-102423	Castle Sports-Gess Castle Ball Game-Title V	2300006823	691.31	
10 E 530 5276 27 5610 1100 0000 0000 0			General Fund/EXPENDITURES/RURAL & LOW INCOME			691.31	
			JT-102423B	WSU Pesticide Training Materials Books for Maintenance	2300006840	39.54	



Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 9700 62 5610 0000 0000 0000 0				Groundskeeper General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV		39.54	
			MS-100123	ALASKA & ALLIANZ-FLIGHTS & INSURANCE FOR C CHALMERS, J SAUTER AND J TRUDEAU TO ATTEND LEARNING & THE BRAIN CONFERENCE IN BOSTON 11-15 TO 11-26-2023	1000010922	2,723.37	
10 E 530 5290 31 8580 1100 0000 0000 0				General Fund/EXPENDITURES/TITLE II TEACHER PRINCIPL		1,815.67	
10 E 530 5290 31 8580 4300 0000 0000 0				General Fund/EXPENDITURES/TITLE II TEACHER PRINCIPL		907.70	
			MS-100823	OXFORD SUITES-HOTEL FOR SARAH & SHEILA FOR 40TH ANNUAL PNW INSTITUTE ON SPED & LAW OCT 8-11, 2023	1000010915	897.90	
10 E 530 2100 31 7330 0000 0000 0000 0				General Fund/EXPENDITURES/SPED STATE		897.90	
			MS-101523	MAYFLOWER PARK HOTEL FOR JENNY YOUNGBLOOD-NATL CONSORTIUM FOR HEALTH SCIENCE ED IN SEATTLE OCT 15-19, 2023	1000010887	1,096.76	
10 E 530 3100 31 8580 4300 0000 0000 0				General Fund/EXPENDITURES/VOCATIONAL		1,096.76	
			MS-101823	4 Edmark Reading Program Level 1 Lesson Plan/records, 2 display mask, take away readers, homework-curriculu m	2100006313	363.70	
10 E 530 2100 33 5610 1100 0000 0000 0				General Fund/EXPENDITURES/SPED STATE		363.70	
			MS-101923B	DOLLAR GENERAL-BOARD MEETING SUPPLIES	0	7.53	
10 E 530 9700 11 5610 0000 0000 0000 0				General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV		7.53	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			NC-102123	MICROSOFT LICENSE	1000010865	43.04	
10 E 530 0100 32 7350 0000 0000 0000 0			General Fund/EXPENDITURES/BASIC EDUCATION			43.04	
			NC-102323	BETHANY BENNETCH	1100008082	161.37	
				TD SNAP APP - FOR			
				3 IPADS IN ROOM 4			
				FOR SPED ED FOR			
				SPEECH			
10 E 530 2100 26 5650 0000 0000 0000 0			General Fund/EXPENDITURES/SPED STATE			161.37	
			SA-101323	QUIZLET.COM-DISPUT	0	38.10	
				ING PER CHERYL			
10 E 530 0100 23 5610 4300 0000 0000 0			General Fund/EXPENDITURES/BASIC EDUCATION			38.10	
			SA-101723	PBIS Prizes	1300008173	107.94	
10 E 530 0100 23 5610 4300 0000 0000 0			General Fund/EXPENDITURES/BASIC EDUCATION			107.94	
			SA-102023	#37 Hand Gauge	1300008179	137.09	
				(25 ton			
				press)-DAKE			
10 E 530 3100 27 5610 4300 2400 0000 0			General Fund/EXPENDITURES/VOCATIONAL			137.09	
			SA-102323	93" x 3/8 .025	1300008195	81.39	
				Band Saw Blades			
				for Wood			
10 L 630 0000 00 0000 0000 0000 0000			General Fund/DUE TO OTHER GOVERNMENT UNITS			-6.19	
10 E 530 3100 27 5610 4300 2400 0000 0			General Fund/EXPENDITURES/VOCATIONAL			87.58	
			SA-102523	Leadership	1300008197	79.96	
				putting on			
				assembly to			
				recognize			
				kindness and			
				responsibility -			
				Costco 2 candy			
				bar full size, 2			
				bags assorted			
10 E 530 0100 23 5610 4300 0000 0000 0			General Fund/EXPENDITURES/BASIC EDUCATION			79.96	
123901 ERNN		11/15/2023	082423	ERNN 2023-2024	1000010949	330.00	330.00
				MEMBERSHIP			
10 E 530 9700 12 7810 0000 0000 0000 0			General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV			330.00	
123902 ETS EDUCATIONAL TESTING SERVIC		11/15/2023	OM20257057	PARA PRO	1000010940	55.00	55.00
				ASSESSMENT FOR			
				ELIZABETH HARRIS			
10 E 530 9700 14 7340 0000 0000 0000 0			General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV			55.00	
123903 EVAN-MOOR EDUCATIONAL PUBLISHE		11/15/2023	INV379691	Skill Sharpener	1400008275	155.39	155.39
				Science			

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 0200 33 5640 5400 0000 0000 0				General Fund/EXPENDITURES/ALTERNATIVE BASIC ED		155.39	
123904	FLINN SCIENTIFIC INC	11/15/2023	2927669	Alcoa Grant - Cylinders	1300007984	96.70	96.70
10 L 630 0000 00 0000 0000 0000 0000				General Fund/DUE TO OTHER GOVERNMENT UNITS		-7.35	
10 E 530 0100 27 5610 4300 8200 0000 1				General Fund/EXPENDITURES/BASIC EDUCATION		104.05	
123905	H & H INC	11/15/2023	110123	COPIER MONTHLY USAGE CHARGES	1000010866	829.91	829.91
10 E 530 0100 23 7340 1100 0000 0000 0				General Fund/EXPENDITURES/BASIC EDUCATION		329.19	
10 E 530 0100 23 7340 4300 0000 0000 0				General Fund/EXPENDITURES/BASIC EDUCATION		263.32	
10 E 530 9700 13 7340 0000 0000 0000 0				General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV		205.30	
10 E 530 0200 23 7340 5400 0000 0000 0				General Fund/EXPENDITURES/ALTERNATIVE BASIC ED		32.10	
123906	HARTILL, KIMBERLY J	11/15/2023	102323	REIMBURSE FOR FOOD HANDLERS CARD	0	10.00	10.00
10 E 530 9800 44 7810 0000 0000 0000 0				General Fund/EXPENDITURES/FOOD SERVICES		10.00	
123907	HARTILL SAW SHOP	11/15/2023	50932	Maintenance; Cub Cadet Snowblower	2300006847	2,689.95	2,689.95
10 E 530 9700 62 7340 0000 0000 0000 0				General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV		2,689.95	
123908	HYDE, RACHAEL	11/15/2023	110323	IN LIEU OF TRANSPORTATION 10-13 TO 11-3	1000010938	271.17	271.17
10 E 530 9900 52 5626 0000 2030 0000 0				General Fund/EXPENDITURES/PUPIL TRANSPORTATION		271.17	
123909	INLAND NORTHWEST THERAPY	11/15/2023	1447-OT	OT SERVICES 2023-2024-OCT	1000010832	6,016.43	13,079.20
10 E 530 2100 26 7322 0000 0000 0000 0				General Fund/EXPENDITURES/SPED STATE		6,016.43	
			1447-S	SPEECH SERVICES 2023-2024-OCT	1000010833	7,062.77	
10 E 530 2100 26 7322 0000 0000 0000 0				General Fund/EXPENDITURES/SPED STATE		7,062.77	
123910	INTRIGUE COMMUNICATIONS INC	11/15/2023	7200	PHONE SERVICES ON ACCOUNT #100152	1000010867	232.68	232.68
10 E 530 9700 65 7530 0000 0000 0000 0				General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV		232.68	
123911	JMT PETROLEUM	11/15/2023	103123	FUEL ACCT	1000010868	10,583.94	10,583.94
10 E 530 9700 75 5626 0000 0000 0000 0				General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV		663.83	
10 E 530 9900 52 5626 0000 0000 0000 0				General Fund/EXPENDITURES/PUPIL TRANSPORTATION		8,985.97	
10 E 530 9900 52 5626 0000 4450 0000 0				General Fund/EXPENDITURES/PUPIL TRANSPORTATION		934.14	
123912	KCNA PURCHASING COOPERATIVE	11/15/2023	300750424	HP 26 A Toner	1300008196	102.07	8,035.22
10 E 530 3100 27 5610 4300 2400 0000 0				General Fund/EXPENDITURES/VOCATIONAL		102.07	
			R-20065631	Classroom Voice Amplification	2600001609	7,933.15	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				Systems. 52 AE Mini systems and installation RETAINAGE RELEASE			
10 L 601 0000 00 0000 0000 0000			General Fund/ACCOUNTS PAYABLE			7,933.15	
123913	LEADER SERVICES	11/15/2023	WA12475	SERVICES FOR MEDICAID	1000010908	7.00	7.00
10 E 530 2100 27 7340 0000 0000 0000 0			General Fund/EXPENDITURES/SPED STATE			7.00	
123914	MAINTENANCE SOLUTIONS INC	11/15/2023	103127104	GESS; CARPET SPOTTER GONE II	2300006838	282.82	282.82
10 E 530 9700 63 5610 1100 0000 0000 0			General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV			282.82	
123915	MARSHALL THERAPY COMPANY	11/15/2023	Chewelah SD-1	SPEECH THERAPY SERVICES FOR 2023-2024-OCT	1000010952	7,516.00	7,516.00
10 E 530 2100 26 7322 0000 0000 0000 0			General Fund/EXPENDITURES/SPED STATE			7,516.00	
123916	MILDES, ROB	11/15/2023	103123	PT SERVICES-OCT	1000010831	2,750.00	2,750.00
10 E 530 2100 26 7322 0000 0000 0000 0			General Fund/EXPENDITURES/SPED STATE			2,750.00	
123917	NEWSELA, INC	11/15/2023	INV35855	Newsela - ELA & Social Studies - 1 year contract	1300008206	3,088.12	3,088.12
10 E 530 0100 27 5640 4300 1840 0000 0			General Fund/EXPENDITURES/BASIC EDUCATION			1,948.12	
10 E 530 0100 27 5640 4300 4040 0000 0			General Fund/EXPENDITURES/BASIC EDUCATION			1,140.00	
123918	NORTHWEST DISTRIBUTION	11/15/2023	1383039	FOOD & SUPPLIES	1000010830	-261.14	17,655.80
10 E 530 9800 42 5630 0000 0000 0000 0			General Fund/EXPENDITURES/FOOD SERVICES			-261.14	
			3238546	FOOD & SUPPLIES	1000010830	3,909.44	
10 E 530 9800 42 5630 0000 0000 0000 0			General Fund/EXPENDITURES/FOOD SERVICES			2,815.08	
10 E 530 9800 44 5610 0000 0000 0000 0			General Fund/EXPENDITURES/FOOD SERVICES			1,094.36	
			3242224	FOOD & SUPPLIES	1000010830	5,696.94	
10 E 530 9800 42 5630 0000 0000 0000 0			General Fund/EXPENDITURES/FOOD SERVICES			3,559.44	
10 E 530 9800 44 5610 0000 0000 0000 0			General Fund/EXPENDITURES/FOOD SERVICES			2,137.50	
			3244555	FOOD & SUPPLIES	1000010830	4,214.92	
10 E 530 9800 42 5630 0000 0000 0000 0			General Fund/EXPENDITURES/FOOD SERVICES			3,042.98	
10 E 530 9800 44 5610 0000 0000 0000 0			General Fund/EXPENDITURES/FOOD SERVICES			1,171.94	
			3246469	FOOD & SUPPLIES	1000010830	4,095.64	
10 E 530 9800 42 5630 0000 0000 0000 0			General Fund/EXPENDITURES/FOOD SERVICES			4,095.64	
123919	OFFICE DEPOT	11/15/2023	336902022001	RACHEL GRIEPP-DRY ERASE BOARDS (36), WOODEN RULERS (30), AND	1100008074	34.33	156.32



Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 0100 27 5610 1100 0000 0000 0				CLIPBOARDS (12)			
			General Fund/EXPENDITURES/BASIC EDUCATION			34.33	
			336905987001	RACHEL GRIEPP-DRY	1100008074	121.99	
				ERASE BOARDS			
				(36), WOODEN			
				RULERS (30), AND			
				CLIPBOARDS (12)			
10 E 530 0100 27 5610 1100 0000 0000 0			General Fund/EXPENDITURES/BASIC EDUCATION			121.99	
123920 OSPI CHILD NUTRITION SERVICES	11/15/2023	34858		FOOD COMMODITIES	1000010871	2,036.10	2,036.10
10 E 530 9800 42 5630 0000 0000 0000 0			General Fund/EXPENDITURES/FOOD SERVICES			2,036.10	
123921 OXARC INC	11/15/2023	0061592149		WELDING SUPPLIES	1300008131	14.99	14.99
				FOR 2023 - 2024			
10 E 530 3100 27 5610 4300 2400 0000 0			General Fund/EXPENDITURES/VOCATIONAL			14.99	
123922 PACIFIC PETROLEUM & SUPPLY	11/15/2023	412411		OPEN PO FOR BUS	1000010873	1,159.56	1,159.56
				PURCHASES			
10 E 530 9900 53 5610 0000 0000 0000 0			General Fund/EXPENDITURES/PUPIL TRANSPORTATION			1,159.56	
123923 PLATFORM ATHLETICS LLC	11/15/2023	5433		Title V - PLT 4 m	1300008143	1,020.00	1,020.00
				Athletic Program			
				for 75 students.			
10 L 630 0000 00 0000 0000 0000 0000			General Fund/DUE TO OTHER GOVERNMENT UNITS			-77.52	
10 E 530 5276 27 5650 4300 0000 0000 0			General Fund/EXPENDITURES/RURAL & LOW INCOME			1,097.52	
123924 PURE FILTRATION PRODUCTS	11/15/2023	85476		Filters for all	2300006832	2,561.92	2,561.92
				buildings			
10 E 530 9700 64 5610 0000 0000 0000 0			General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV			2,561.92	
123925 QUILL CORPORATION	11/15/2023	35315591		Gess copy paper	1100008083	489.36	655.88
				and facial tissue			
10 E 530 0100 27 5610 1100 0000 0000 0			General Fund/EXPENDITURES/BASIC EDUCATION			489.36	
			35341459	Gess copy paper	1100008083	166.52	
				and facial tissue			
10 E 530 0100 27 5610 1100 0000 0000 0			General Fund/EXPENDITURES/BASIC EDUCATION			166.52	
123926 RICHLAND SCHOOL DISTRICT	11/15/2023	BITD 2005		Battle in the	1300008163	200.00	400.00
				Dessert			
10 E 530 0100 28 7580 4300 0000 0000 1			General Fund/EXPENDITURES/BASIC EDUCATION			200.00	
			HHCC1009	Hanford Holiday	1300008163	200.00	
				Classic			
10 E 530 0100 28 7580 4300 0000 0000 1			General Fund/EXPENDITURES/BASIC EDUCATION			200.00	
123927 SAFEWAY ALBERTSON COMPANIES	11/15/2023	101023		Life Skills class	1400008268	23.67	819.44
10 E 530 0200 27 5610 5400 0000 0000 0			General Fund/EXPENDITURES/ALTERNATIVE BASIC ED			23.67	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			101223	Gess custodial	1100008079	25.22	
				dish soap			
10 E 530 9700 63 5610 1100 0000 0000 0			General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV			25.22	
			101223B	LIFE SKILLS	1300008141	149.14	
				KITCHEN SUPPLIES			
				2023 - 2024 -			
10 E 530 2100 27 5610 4300 0000 0000 0			General Fund/EXPENDITURES/SPED STATE			149.14	
			101323	FOOD SERVICE	1000010875	176.39	
				SUPPLIES ACCT			
				#60821			
10 E 530 9800 42 5630 0000 0000 0000 0			General Fund/EXPENDITURES/FOOD SERVICES			99.77	
10 E 530 9800 44 5610 0000 0000 0000 0			General Fund/EXPENDITURES/FOOD SERVICES			76.62	
			101623	Life skills class	1400008274	7.37	
				Country crock,			
				bread 7.37			
10 E 530 0200 27 5610 5400 0000 0000 0			General Fund/EXPENDITURES/ALTERNATIVE BASIC ED			7.37	
			101823	Supplies for	1400008280	11.98	
				students			
10 E 530 0200 27 5610 5400 0000 0000 0			General Fund/EXPENDITURES/ALTERNATIVE BASIC ED			11.98	
			101823B	DISTRICT OFFICE	1000010876	104.20	
				SUPPLIES ACCT			
				#60821			
10 E 530 9700 11 5610 0000 0000 0000 0			General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV			27.24	
10 E 530 9700 13 5610 0000 0000 0000 0			General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV			76.96	
			102023	PBIS Prized	1300008172	65.94	
10 E 530 0100 23 5610 4300 0000 0000 0			General Fund/EXPENDITURES/BASIC EDUCATION			65.94	
			102323	Safeway Life	1400008283	19.73	
				Skills Class			
10 E 530 0200 27 5610 5400 0000 0000 0			General Fund/EXPENDITURES/ALTERNATIVE BASIC ED			19.73	
			102423	Safeway Life	1400008292	33.72	
				Skills, STEM, &			
				Open Doors			
10 E 530 0200 27 5610 5400 0000 0000 0			General Fund/EXPENDITURES/ALTERNATIVE BASIC ED			7.87	
10 E 530 0300 27 5610 6000 0000 0000 0			General Fund/EXPENDITURES/OPEN DOORS			25.85	
			102523	Rid premium kit	1100008084	47.32	
				NURSE			
10 E 530 0100 26 5610 1100 0000 0000 0			General Fund/EXPENDITURES/BASIC EDUCATION			47.32	
			103023	SARA RILEY - TK	1100008075	129.46	
				-SAFEGWAY OPEN PO			
10 E 530 0900 27 5610 1100 0000 0000 1			General Fund/EXPENDITURES/TRANSITION TO KINDERGARTEN			129.46	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			110623	Life skills class	1400008294	25.30	
10 E 530 0200 27 5610 5400 0000 0000 0			General Fund/EXPENDITURES/ALTERNATIVE BASIC ED			25.30	
123928	SETY, MARGARET M	11/15/2023	110923	REIMBURSE FOR SAFEWAY CLASS SUPPLIES	0	44.70	44.70
10 E 530 0100 27 5610 1100 0000 0000 0			General Fund/EXPENDITURES/BASIC EDUCATION			44.70	
123929	SETYS ACE HARDWARE	11/15/2023	103123	PURCHASES OPEN PO ACCT #101365	1000010877	545.87	560.92
10 E 530 9700 63 5610 4300 0000 0000 0			General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV			55.29	
10 E 530 9700 64 5610 0000 0000 0000 0			General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV			356.58	
10 E 530 9900 53 5610 0000 0000 0000 0			General Fund/EXPENDITURES/PUPIL TRANSPORTATION			134.00	
			232895	Wiring boxes for science room remodel	2600001713	15.05	
10 E 530 0100 32 5650 0000 0000 0000 0			General Fund/EXPENDITURES/BASIC EDUCATION			15.05	
123930	SETYS ACE WANDERMERE	11/15/2023	103123	PURCHASES OPEN PO ACCT #101365	1000010877	43.08	43.08
10 E 530 9700 64 5610 0000 0000 0000 0			General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV			43.08	
123931	SILVERSTONE SYSTEMS, LLC	11/15/2023	20230706R.CSD	REGISTRATION FOR JEROME SHOEMAKER TO PRACTICAL HYDRAULICS WORKSHIP IN SALT LAKE CITY DEC3-8, 2023-PERKINS	1000010807	2,295.00	2,295.00
10 E 530 3800 31 7330 4300 0000 0000 0			General Fund/EXPENDITURES/PERKINS			2,295.00	
123932	SMITH, DENISE	11/15/2023	110823	First Aid Classes	1000010844	550.00	550.00
10 E 530 0200 31 7330 5400 0000 0000 0			General Fund/EXPENDITURES/ALTERNATIVE BASIC ED			55.00	
10 E 530 2100 31 7330 4300 0000 0000 0			General Fund/EXPENDITURES/SPED STATE			55.00	
10 E 530 5100 31 7330 1100 0000 0000 0			General Fund/EXPENDITURES/TITLE I			55.00	
10 E 530 5500 31 7330 1100 0000 0000 0			General Fund/EXPENDITURES/LAP			55.00	
10 E 530 9800 44 7330 0000 0000 0000 0			General Fund/EXPENDITURES/FOOD SERVICES			110.00	
10 E 530 0100 28 7330 4300 0000 0000 1			General Fund/EXPENDITURES/BASIC EDUCATION			110.00	
10 E 530 0100 31 7330 4300 0000 0000 1			General Fund/EXPENDITURES/BASIC EDUCATION			55.00	
10 E 530 0100 31 7330 1100 0000 0000 1			General Fund/EXPENDITURES/BASIC EDUCATION			55.00	
123933	SOLUTION-TREE	11/15/2023	S287246	PLC at Work Institute Spokane Aug 7-9, 2024	1000010925	10,766.00	15,801.14
10 E 530 5290 31 7330 0000 0000 0000 0			General Fund/EXPENDITURES/TITLE II TEACHER PRINCIPL			1,699.95	
10 E 530 5290 31 7330 1100 0000 0000 0			General Fund/EXPENDITURES/TITLE II TEACHER PRINCIPL			3,966.19	
10 E 530 5290 31 7330 4300 0000 0000 0			General Fund/EXPENDITURES/TITLE II TEACHER PRINCIPL			5,099.86	
			S288577	Year 2 PD	1000010800	4,266.14	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				Services, Resources and Event Registrations for 2023-2024			
10 E 530 1300 31 7330 0000 1660 0000 0			General Fund/EXPENDITURES/ESSER III			4,266.14	
			S289416	Solution Tree - PLC at Work Institute August 2024 - 1 additional attendee	1000010947	769.00	
10 E 530 5290 31 7330 5400 0000 0000 0			General Fund/EXPENDITURES/TITLE II TEACHER PRINCIPL			769.00	
123934 SWEAT, LISA		11/15/2023	103123	REIMBURSE FOR DOLLAR TREE CLASS REWARDS	0	59.71	89.84
10 E 530 0100 27 5610 1100 0000 0000 0			General Fund/EXPENDITURES/BASIC EDUCATION			59.71	
			110323	REIMBURSE FOR SAFEWAY CLASS SUPPLIES	0	30.13	
10 E 530 0100 27 5610 1100 0000 0000 0			General Fund/EXPENDITURES/BASIC EDUCATION			30.13	
123935 SYSTECH MECHANICAL		11/15/2023	24476254	Gess: Duct venting materials; CPI, LAM, COL 6-cone saddle	2300006854	81.12	81.12
10 E 530 9700 64 5610 4300 0000 0000 0			General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV			81.12	
123936 TANNER, KELLIE M		11/15/2023	103023	TRAVEL MEAL REIMBURSEMENT-OD SUMMIT 10-25 TO 10-27, 2023	0	78.00	78.00
10 E 530 5807 31 8580 6000 0000 0000 0			General Fund/EXPENDITURES/COMP SCHOOL IMPROVE ALE			78.00	
123937 TAPIA, KINDRA D		11/15/2023	110423	COACH MEALS FOR CROSS COUNTRY STATE	0	69.00	69.00
10 E 530 0100 28 8580 4300 0000 0000 1			General Fund/EXPENDITURES/BASIC EDUCATION			69.00	
123938 TRUE MEASURE COLLABORATIVE		11/15/2023	1073	INCLUSIVE PRACTICES WORKSHOP/COACHING PACKAGE-KESE GRANT	1000010950	5,250.00	5,250.00
10 E 530 5238 31 7330 0000 0000 0000 0			General Fund/EXPENDITURES/KESE SPED CONSORTIUM GRANT			5,250.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
123939	ULINE	11/15/2023	169737711	JHS Locker-room magnetic whiteboards X2 and Gess Library magnetic whiteboard, all 4'x8'	2300006834	1,254.48	1,254.48
10 E 530 9700 64 5610 4300 0000 0000 0				General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV		1,254.48	
123940	VERIZON WIRELESS	11/15/2023	9947222106	WIRELESS HOTSPOTS MONTHLY CHARGES FOR COVID CONNECTIVITY ACCT 342368558-00001	1000010880	405.54	405.54
10 E 530 1921 32 7530 0000 0000 0000 0				General Fund/EXPENDITURES/EMERGENCY CONNECTIVITY FND		405.54	
123941	WALTER E NELSON CO	11/15/2023	510634	GESS: Emotion-white, paper towels-white, affinity hand soap, grey liners 40 x 48, de-ice	2300006842	1,276.68	3,458.68
10 E 530 9700 63 5610 1100 0000 0000 0				General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV		1,276.68	
			510635	Quartzite Custodial: 6 30x40 liners, 4 40x48 liners, 6 livi bleached paper towels, 6 enmotion non bleached paper towels, 8 jumbo tp, 3 compact tp, 4 refresh soap, 4 hillard foam soap, 2 damp mop, 3pk blue microfiber, 2 facial tissue	2300006844	2,182.00	
10 E 530 9700 63 5610 5400 0000 0000 0				General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV		2,182.00	
123942	WASBO	11/15/2023	200031669	PAYROLL PERSONNEL AND RETIREMENT WORKSHOP FOR REANNA DURHAM NOV 7&9, 2023	1000010946	200.00	200.00
10 E 530 9700 13 7330 0000 0000 0000 0				General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV		200.00	



Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
123943	WA STATE DEPT OF LICENSING	11/15/2023	L0219341121	Driver Abstracts	1000010882	150.00	150.00
10 E 530 0100 28 7340 4300 0000 0000 1			General Fund/EXPENDITURES/BASIC EDUCATION			135.00	
10 E 530 9900 52 7340 0000 0000 0000 0			General Fund/EXPENDITURES/PUPIL TRANSPORTATION			15.00	
123944	WA STATE DEPT OF RETIREMENT SY	11/15/2023	01583279	EMPLOYER PORTION OF STUSTITUTE AND PART TIME EMPLOYEE OPT IN BILLING-WRIGHT	1000010948	324.24	324.24
10 E 530 9700 13 4233 0000 0000 0000 0			General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV			324.24	
123945	WESTIN, KEVIN R	11/15/2023	23110802	OPEN PO FOR WINDOW WASHING AT DISTRICT OFFICE	1000010898	45.00	45.00
10 E 530 9700 63 7420 0000 0000 0000 0			General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV			45.00	
123946	YOUNGBLOOD, JENNY R	11/15/2023	110223	REIMBURSE FOR VAN GAS	0	40.00	40.00
10 E 530 9700 75 5626 0000 0000 0000 0			General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV			40.00	
123947	CDW GOVERNMENT INC	11/15/2023	MP17751	Wall plates and parts for science room connections CPF budget for science room remodel	2600001712	87.52	111.21
20 E 530 2206 22 5000 2000 0000 0000 0			Capital Projects/EXPENDITURES/SCIENCE ROOM REMODEL			87.52	
			MP36558	Wall plates and parts for science room connections CPF budget for science room remodel	2600001712	23.69	
20 E 530 2206 22 5000 2000 0000 0000 0			Capital Projects/EXPENDITURES/SCIENCE ROOM REMODEL			23.69	
123948	ELAN CARDMEMBER SERVICE	11/15/2023	JT-101623	2 dishwashers and refrigerator for science rooms	7100000903	298.78	298.78
20 E 530 2206 22 5000 2000 0000 0000 0			Capital Projects/EXPENDITURES/SCIENCE ROOM REMODEL			298.78	
123949	SHAMROCK PAVING INC	11/15/2023	6878&6894	CONCRETE PAVING FOR PLAYGROUND PROJECT-RETAINAGE RELEASE	7100000863	11,160.01	11,160.01
20 L 601 0000 00 0000 0000 0000 0000			Capital Projects/ACCOUNTS PAYABLE			11,160.01	
123950	WA STATE DEPT OF ENTERPRISE SE	11/15/2023	9512429	SERVICES ON SMALL SCHOOL MODERNIZATION	7100000906	66,700.00	66,700.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				JJSHS HVAC PROJECT			
20 E 530 0000 42 7000 3000 0000 0000 0			Capital Projects/EXPENDITURES/Unassigned			66,700.00	
123951	AMAZON	11/15/2023	13G3-CH4Q-1RNF	Pop it bracelets, key chains, croc charms, vinyl	8300007130	13.98	234.73
40 E 530 1001 00 0000 4300 0000 0000 0			Associated Student Body Fund/EXPENDITURES/GENERAL			13.98	
			1CRW-F43G-DTT6	24 pack 8in Jumbo Cheer Bows	8300007142	68.84	
40 E 530 2130 00 0000 4300 0000 0000 0			Associated Student Body Fund/EXPENDITURES/CHEERLEADERS			68.84	
			1MM6-9C7R-C4PG	Glow Sticks, Neon balloon pack, balloon arch kit	8300007132	45.68	
40 R 960 1001 00 0000 2200 0000 0000 0			Associated Student Body Fund/REVENUES/GENERAL			45.68	
			1YDN-TGLK-9WTD	Shoes, underwear- men, women	8300007133	106.23	
40 E 530 6001 00 0000 4300 0000 0000 0			Associated Student Body Fund/EXPENDITURES/INVEST ED			106.23	
123952	CLARKS ALL SPORTS	11/15/2023	110123	Knowledge Bowl Shirts	8300007139	65.00	3,008.94
40 E 530 4350 00 0000 4300 0000 0000 0			Associated Student Body Fund/EXPENDITURES/KNOWLEDGE BOW			65.00	
			58771	PBIS T-Shirts	8100006229	2,943.94	
40 E 530 1001 00 0000 1100 0000 0000 0			Associated Student Body Fund/EXPENDITURES/GENERAL			2,943.94	
123953	ELAN CARDMEMBER SERVICE	11/15/2023	SA-092923	Westside Pizza	8300007123	80.70	3,240.28
40 E 530 4750 00 0000 4300 0000 0000 0			Associated Student Body Fund/EXPENDITURES/SPECIAL OLYMP			80.70	
			SA-093023	Concessions- Costco, Safeway, Walmart, Chef Store	8300007103	1,039.24	
40 R 960 1210 00 0000 4300 0000 0000 0			Associated Student Body Fund/REVENUES/CONCESSIONS			1,039.24	
			SA-093023B	HOCO Supplies- Walmart, Costco	8300007122	168.38	
40 E 530 1001 00 0000 4300 0000 0000 0			Associated Student Body Fund/EXPENDITURES/GENERAL			168.38	
			SA-100223	5-star awards for students- Walmart, Costco, Chef Store	8300007124	206.30	
40 E 530 1001 00 0000 4300 0000 0000 0			Associated Student Body Fund/EXPENDITURES/GENERAL			206.30	
			SA-100423	Costco	8300007125	573.86	
40 E 530 6001 00 0000 4300 0000 0000 0			Associated Student Body Fund/EXPENDITURES/INVEST ED			573.86	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			SA-100923	Hotels for	8300007120	1,171.80	
				Richland meet			
40 E 530 2140 00 0000 4300 0000 0000 0			Associated Student Body Fund/EXPENDITURES/CROSS COUNTRY			1,171.80	
123954	ENTOURAGE YEARBOOKS	11/15/2023	1074386001	Yearbooks	8300007146	726.00	726.00
40 E 530 4920 00 0000 4300 0000 0000 0			Associated Student Body Fund/EXPENDITURES/YEARBOOK			781.18	
40 L 630 0000 00 0000 0000 0000 0000			Associated Student Body Fund/DUE TO OTHER GOVERNMENT UN			-55.18	
123955	JENKINS JR HIGH SCHOOL ASB	11/15/2023	111523	JR High Girls BB	8300007143	36.00	36.00
				Spirit Pack- 3 t shirts			
40 E 530 6001 00 0000 4300 0000 0000 0			Associated Student Body Fund/EXPENDITURES/INVEST ED			36.00	
123956	MARKEL, AUBREY A	11/15/2023	110923	REIMBURSE FOR FFA	0	204.30	204.30
				EXPENDITURES			
40 E 530 4310 00 0000 4300 0000 0000 0			Associated Student Body Fund/EXPENDITURES/FFA			204.30	
123957	SMITH, DENISE M	11/15/2023		REIMBURSE FOR	0	1,675.00	1,675.00
				SPINSHOT TENNIS MACHINE			
40 E 530 2350 00 0000 4300 0000 0000 0			Associated Student Body Fund/EXPENDITURES/TENNIS GIRLS'			1,802.30	
40 L 630 0000 00 0000 0000 0000 0000			Associated Student Body Fund/DUE TO OTHER GOVERNMENT UN			-127.30	
			81	Computer	Check(s) For a Total of		280,280.78

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	81	Computer	Checks For a Total of	280,280.78
Total For	81	Manual, Wire Tran, ACH & Computer	Checks	280,280.78
Less	0	Voided	Checks For a Total of	0.00
		Net Amount		280,280.78

## FUND SUMMARY

Fund	Description	Balance Sheet	Revenue	Expense	Total
10	General Fund	7,807.47	0.00	185,078.06	192,885.53
20	Capital Projects	11,160.01	0.00	67,109.99	78,270.00
40	Associated Student Body Fund	-182.48	1,084.92	8,222.81	9,125.25

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of December 20, 2023, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$679,115.56, and voids/cancellations, totaling \$1,104.51. The payments and voids are further identified in this document.

Total by Payment Type for Cash Account, County Treasurer Warrants:  
Warrant Numbers 123958 through 123959, totaling \$679,115.56  
Voids/Cancellations, totaling \$1,104.51

Secretary \_\_\_\_\_ Board Member \_\_\_\_\_

Board Member \_\_\_\_\_ Board Member \_\_\_\_\_

Board Member \_\_\_\_\_ Board Member \_\_\_\_\_

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
123958	MCKINSTRY ESSENTION, LLC	11/15/2023	20065713	SERVICES ON SMALL SCHOOL MODERNIZATION JJSHS HVAC PROJECT	7100000905	264,695.42	678,011.05
20 E 530 0000 32 7000 3000 0000 0000 0			Capital Projects/EXPENDITURES/Unassigned			264,695.42	
			20065756	SERVICES ON SMALL SCHOOL MODERNIZATION JJSHS HVAC PROJECT	7100000905	58,085.93	
20 E 530 0000 32 7000 3000 0000 0000 0			Capital Projects/EXPENDITURES/Unassigned			58,085.93	
			20066996	SERVICES ON SMALL SCHOOL MODERNIZATION JJSHS HVAC PROJECT	7100000905	129,044.36	
20 E 530 0000 32 7000 3000 0000 0000 0			Capital Projects/EXPENDITURES/Unassigned			129,044.36	
			20066997	SERVICES ON SMALL SCHOOL MODERNIZATION JJSHS HVAC PROJECT	7100000905	29,042.96	
20 E 530 0000 32 7000 3000 0000 0000 0			Capital Projects/EXPENDITURES/Unassigned			29,042.96	
			20066998	SCIENCE ROOM REMODEL CAPITAL LEVY PROJECT	7100000867	159,687.25	



Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
20 E 530 2206 22 7000 2000 0000 0000 0			Capital Projects/EXPENDITURES/SCIENCE ROOM REMODEL			159,687.25	
			20067010	SCIENCE ROOM REMODEL CAPITAL LEVY PROJECT	7100000867	37,455.13	
20 E 530 2206 22 7000 2000 0000 0000 0			Capital Projects/EXPENDITURES/SCIENCE ROOM REMODEL			37,455.13	
123959 ZOOM ID		11/15/2023	21538	Chenielle C, sport Inserts, Bar	8300007062	1,104.51	1,104.51
40 E 530 2010 00 0000 4300 0000 0000 0			Associated Student Body Fund/EXPENDITURES/ATHLETIC GENE			1,104.51	
				2 Computer	Check(s) For a Total of		679,115.56

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
123307	ZOOM ID	11/15/2023	21538	Chenielle C, sport Inserts, Bar	8300007062	1,104.51	1,104.51
40 E 530 2010 00 0000 4300 0000 0000 0			Associated Student Body Fund/EXPENDITURES/ATHLETIC GENE			1,104.51	
			1	Void	Check(s) For a Total of		1,104.51

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	2	Computer	Checks For a Total of	679,115.56
Total For	2	Manual, Wire Tran, ACH & Computer	Checks	679,115.56
Less	1	Voided	Checks For a Total of	1,104.51
			Net Amount	678,011.05

## FUND SUMMARY

Fund	Description	Balance Sheet	Revenue	Expense	Total
20	Capital Projects	0.00	0.00	678,011.05	678,011.05
40	Associated Student Body Fund	0.00	0.00	0.00	0.00

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of December 20, 2023, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$77,900.83. The payments are further identified in this document.

Total by Payment Type for Cash Account, County Treasurer Warrants:

Warrant Numbers 123992 through 124046, totaling \$77,900.83

Secretary \_\_\_\_\_ Board Member \_\_\_\_\_

Board Member \_\_\_\_\_ Board Member \_\_\_\_\_

Board Member \_\_\_\_\_ Board Member \_\_\_\_\_

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
123992	AMAZON	11/30/2023	14W9-MK6L-3DMV	TitleI candy canes crocodile teeth toys	1100008108	114.65	4,930.68
10 E 530 5100 27 5610 1100 3390 0000 0			General Fund/EXPENDITURES/TITLE I			114.65	
			16R1-QKWM-CFVJ	Hand Dynamometer by Constant 200lb grip, 2 12-piece Christmas diamond painting key chains	2100006325	55.49	
10 E 530 2100 27 5610 1100 0000 0000 0			General Fund/EXPENDITURES/SPED STATE			55.49	
			17T3-TR9K-3CC3	Snyder Field Heating System-gas pipe	2300006860	384.34	
10 E 530 9700 64 5610 0000 0000 0000 0			General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV			384.34	
			17VY-6VP1-HQMY	14 x 1 x .095 Craftman Bandsaw Tires	1300008198	-46.95	
10 E 530 3100 27 5610 4300 2400 0000 0			General Fund/EXPENDITURES/VOCATIONAL			-46.95	
			19G1-9PVY-4K99	MCDONALD-MANIAC MAGEE -NOVEL STUDY JULIE RECOMMENDED	2100006324	73.00	
10 E 530 2100 27 5640 1100 0000 0000 0			General Fund/EXPENDITURES/SPED STATE			73.00	
			19TD-RCKT-LT64	Graph paper, handwriting paper, GED prep books, games for	1400008296	195.69	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				life skills, educational books			
10 E 530 0200 27 5610 5400 0000 0000 0				General Fund/EXPENDITURES/ALTERNATIVE BASIC ED		30.88	
10 E 530 0200 22 5640 5400 0000 0000 0				General Fund/EXPENDITURES/ALTERNATIVE BASIC ED		70.56	
10 E 530 0300 27 5640 6000 0000 0000 0				General Fund/EXPENDITURES/OPEN DOORS		94.25	
			19TD-RCKT-RYPG	RECESS- PER MR. PERRINS-LARGE BEACH BALL FOR KIDS AND ADULTS -Title V	1100008095	-73.06	
10 E 530 5276 27 5610 1100 0000 0000 0				General Fund/EXPENDITURES/RURAL & LOW INCOME		-73.06	
			19TD-RCKT-V4XM	6x4 American Flag	1300008226	52.63	
10 E 530 0100 23 5610 4300 0000 0000 0				General Fund/EXPENDITURES/BASIC EDUCATION		52.63	
			1DJ6-RGCQ-1THX	Plastic Storage Containers, Expo colors, Expo Black, Dry Erase Erasers	1300008212	98.72	
10 E 530 0100 27 5610 4300 4000 0000 0				General Fund/EXPENDITURES/BASIC EDUCATION		98.72	
			1FDL-KJFW-1CYD	RECESS- PER MR. PERRINS-LARGE BEACH BALL FOR KIDS AND ADULTS -Title V	1100008095	73.06	
10 E 530 5276 27 5610 1100 0000 0000 0				General Fund/EXPENDITURES/RURAL & LOW INCOME		73.06	
			1FN1-DTNN-1H9C	OPEN PO FOR AMAZON- BRIANNE CHARTREY 800 BUDGET FOR ACCELERATED READING PROGRAM PRIZES	1100008085	381.07	
10 E 530 0100 22 5640 1100 0000 0000 0				General Fund/EXPENDITURES/BASIC EDUCATION		381.07	
			1H1W-HJFK-4K4H	Maintenance Dept: Magnetic tacks, push pin tacks, legal pads, cork board, pens	2300006851	161.95	
10 E 530 9700 64 5610 0000 0000 0000 0				General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV		161.95	
			1H7D-H37K-T4WR	Texas Instrument Scientific Calculators	1300008210	361.99	
10 E 530 0100 27 5610 4300 4000 0000 0				General Fund/EXPENDITURES/BASIC EDUCATION		361.99	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 0100 27 5610 1100 0000 0000 0			1KRC-WQ46-1GKK	Open PO	1100008034	43.91	
			General Fund/EXPENDITURES/BASIC EDUCATION			43.91	
10 E 530 0200 27 5610 5400 0000 0000 0			1LN3-R11Y-XCC1	Books for Chenea & other supplies	1400008307	93.65	
10 E 530 0200 27 5640 5400 0000 0000 0			General Fund/EXPENDITURES/ALTERNATIVE BASIC ED			33.36	
			General Fund/EXPENDITURES/ALTERNATIVE BASIC ED			60.29	
10 E 530 2100 27 5610 4300 0000 0000 0			1MFW-W66C-NHT6	Fidgets	1300008230	65.99	
			General Fund/EXPENDITURES/SPED STATE			65.99	
10 E 530 0100 22 5610 1100 0000 0000 0			1N6D-Y9LY-P69P	DRAKE & BRIANNA CHARTREY TONER FOR CLASSROOM/LIBRARY	1100008109	146.31	
10 E 530 0100 27 5610 1100 0000 0000 0			General Fund/EXPENDITURES/BASIC EDUCATION			104.36	
			General Fund/EXPENDITURES/BASIC EDUCATION			41.95	
10 E 530 0100 32 5650 0000 0000 0000 0			1NPL-T4PH-433P	Cases for new iPhones	2600001716	29.03	
			General Fund/EXPENDITURES/BASIC EDUCATION			29.03	
10 E 530 0100 23 5610 1100 0000 0000 0			1P4R-QVKP-17PW	ELI HOLM OFFICE SUPPLIES	1100008098	48.83	
			General Fund/EXPENDITURES/BASIC EDUCATION			48.83	
10 E 530 0100 27 5610 1100 0000 0000 0			1P7Y-MYCF-3MJJ	KIDS HEADPHONES, POCKET PAPER FOLDERS, PENCIL POUCHES	1100008087	117.81	
			General Fund/EXPENDITURES/BASIC EDUCATION			117.81	
10 E 530 0100 27 5610 1100 0000 0000 0			1QQR-T13X-4LT6	CARA MC CANNA REPLACEMENT GAME FOR THINK ROOM. NOT SURE WHAT ACCOUNT CODE	1100008100	43.09	
			General Fund/EXPENDITURES/BASIC EDUCATION			43.09	
10 E 530 0100 27 5610 1100 0000 0000 0			1QTF-PTNH-NJT4	TONER CARTRIDGES FOR TEACHERS' CLASSROOMS	1100008104	750.39	
			General Fund/EXPENDITURES/BASIC EDUCATION			750.39	
10 E 530 0100 23 5610 4300 0000 0000 0			1V3L-GD9Q-6WWJ	Silver Brushed Metal Frames for Class Pictures	1300008217	768.08	
			General Fund/EXPENDITURES/BASIC EDUCATION			768.08	
			1VLG-6XK7-M36T	QL LIBRARY &	1400008302	111.62	



Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				CLASSROOM BOOKS			
10 E 530 0200 27 5640 5400 0000 0000 0				General Fund/EXPENDITURES/ALTERNATIVE BASIC ED		17.73	
10 E 530 0200 22 5640 5400 0000 0000 0				General Fund/EXPENDITURES/ALTERNATIVE BASIC ED		93.89	
			1VM6-WW9J-619N	iPhone CASE,	1000010944	188.16	
				SANTA SUIT			
10 E 530 9700 12 5610 0000 0000 0000 0				General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV		188.16	
			1VX3-HMTY-MCG3	Snyder Field	2300006860	274.26	
				Heating			
				System-gas pipe			
10 E 530 9700 64 5610 0000 0000 0000 0				General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV		274.26	
			1WLD-36RP-1XGN	JHS: Replacement	2300006859	291.99	
				water filter for			
				Bottle filling			
				station			
10 E 530 9700 64 5610 4300 0000 0000 0				General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV		291.99	
			1XKM-GTQ3-1WMF	Open Doors Common	1400008293	78.03	
				Core Science,			
				Writing, Social			
				Studies & Math			
				books. Pens for			
				office			
10 E 530 0200 23 5610 5400 0000 0000 0				General Fund/EXPENDITURES/ALTERNATIVE BASIC ED		17.59	
10 E 530 0300 33 5640 6000 0000 0000 0				General Fund/EXPENDITURES/OPEN DOORS		60.44	
			1YQT-FKKL-7NLY	14 x 1 x .095	1300008198	46.95	
				Craftman Bandsaw			
				Tires			
10 E 530 3100 27 5610 4300 2400 0000 0				General Fund/EXPENDITURES/VOCATIONAL		46.95	
123993 ASOTIN HIGH SCHOOL		11/30/2023	XC-091623	Les Mac Dowell	1300008156	200.00	200.00
				Invite			
10 E 530 0100 28 7580 4300 0000 0000 1				General Fund/EXPENDITURES/BASIC EDUCATION		200.00	
123994 ATLAS BOILER & EQUIPMENT - NBI		11/30/2023	56183	JMS: Boiler	2300006855	1,347.69	1,347.69
				service call			
10 E 530 9700 64 7340 2200 0000 0000 0				General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV		1,347.69	
123995 AVISTA UTILITIES		11/30/2023	111423	UTILITIES	1000010856	8,711.84	8,711.84
10 E 530 9700 65 7621 0000 0000 0000 0				General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV		639.07	
10 E 530 9700 65 7621 1100 0000 0000 0				General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV		938.83	
10 E 530 9700 65 7621 2200 0000 0000 0				General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV		3,293.38	
10 E 530 9700 65 7621 4300 0000 0000 0				General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV		3,368.17	
10 E 530 9700 65 7621 5400 0000 0000 0				General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV		472.39	
123996 BERESFORD COMPANY		11/30/2023	25083	Beresford	2300006800	4,853.30	4,853.30
				Company, JHS,			

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 9700 64 9720 0000 0000 0000 0				Carpet classrooms 13 & 14-installation			
			General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV			4,853.30	
123997	BOOKSHARK LLC	11/30/2023	BI0031556	Bookshark for Phillips Bookshark H Science	1400008225	19.36	19.36
10 E 530 0200 33 5640 5400 0000 0000 0			General Fund/EXPENDITURES/ALTERNATIVE BASIC ED			19.36	
123998	CANON FINANCIAL SERVICES	11/30/2023	31540603	Copier Lease Contract 05214/3091	1000010838	42.37	755.85
10 E 530 0200 23 7442 5400 0000 0000 0			General Fund/EXPENDITURES/ALTERNATIVE BASIC ED			42.37	
			31585352	Copier Lease Contract 05214/3091	1000010838	713.48	
10 E 530 9700 83 7832 0000 0000 0000 0			General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV			22.35	
10 E 530 9700 84 7831 0000 0000 0000 0			General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV			640.73	
10 E 530 9700 13 7442 0000 0000 0000 0			General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV			50.40	
10 E 530 0100 23 0000 1100 0000 0000 0			General Fund/EXPENDITURES/BASIC EDUCATION			296.24	
10 E 530 0100 23 0000 4300 0000 0000 0			General Fund/EXPENDITURES/BASIC EDUCATION			266.88	
10 E 530 0200 23 0000 5400 0000 0000 0			General Fund/EXPENDITURES/ALTERNATIVE BASIC ED			41.92	
10 E 530 9700 85 1000 0000 0000 0000 0			General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV			-605.04	
123999	CARNEGIE LEARNING	11/30/2023	1038677	Math 4e - Student Edition Course 2 - Print Mathbook - Student Edition	1300008222	268.25	268.25
10 E 530 0100 27 5640 4300 3200 0000 0			General Fund/EXPENDITURES/BASIC EDUCATION			268.25	
124000	CENTER FOR EDUCATIONAL EFFECTI	11/30/2023	2024-6109	CEE EES Survey for 2023-24	1000010885	3,038.64	3,338.64
10 E 530 5500 27 7340 1100 2020 0000 0			General Fund/EXPENDITURES/LAP			1,134.68	
10 E 530 5500 27 7340 4300 2020 0000 0			General Fund/EXPENDITURES/LAP			1,134.68	
10 E 530 5500 27 7340 5400 2020 0000 0			General Fund/EXPENDITURES/LAP			769.28	
			6063	Tableau Viewer license for 5 users	1000010956	300.00	
10 E 530 5500 27 7340 1100 2020 0000 0			General Fund/EXPENDITURES/LAP			150.00	
10 E 530 5500 27 7340 4300 2020 0000 0			General Fund/EXPENDITURES/LAP			150.00	
124001	CENTURYLINK	11/30/2023	111523	PHONE CHARGES ACCT #300738678	1000010854	411.50	411.50
10 E 530 9700 65 7530 0000 0000 0000 0			General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV			411.50	
124002	CENTURYLINK	11/30/2023	664696973	PHONE SERVICE	1000010853	58.59	58.59

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
ACCT #84728321							
10 E 530 9700 65 7530 0000 0000 0000 0			General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV			58.59	
124003	CHALMERS, CHRISTINE M	11/30/2023	112123	REIMBURSE FOR TRAVEL MEALS -LEARNING AND THE BRAIN 11-16 TO 11-20-23 IN BOSTON MA	0	231.00	231.00
10 E 530 1300 31 8580 1100 0000 0000 0			General Fund/EXPENDITURES/ESSER III			231.00	
124004	CHARLIE'S PRODUCE	11/30/2023	930521	MILK, FOOD & SUPPLIES	1000010827	464.36	2,018.92
10 E 530 9800 42 5630 0000 0000 0000 0			General Fund/EXPENDITURES/FOOD SERVICES			301.90	
10 E 530 9811 42 5630 0000 0000 0000 0			General Fund/EXPENDITURES/FOOD SERV SUPPLY CHAIN ASSIST			162.46	
			930522	MILK, FOOD & SUPPLIES	1000010827	163.27	
10 E 530 9811 42 5630 0000 0000 0000 0			General Fund/EXPENDITURES/FOOD SERV SUPPLY CHAIN ASSIST			163.27	
			931232	MILK, FOOD & SUPPLIES	1000010827	78.79	
10 E 530 9811 42 5630 0000 0000 0000 0			General Fund/EXPENDITURES/FOOD SERV SUPPLY CHAIN ASSIST			78.79	
			931233	MILK, FOOD & SUPPLIES	1000010827	598.33	
10 E 530 9800 42 5630 0000 0000 0000 0			General Fund/EXPENDITURES/FOOD SERVICES			310.85	
10 E 530 9811 42 5630 0000 0000 0000 0			General Fund/EXPENDITURES/FOOD SERV SUPPLY CHAIN ASSIST			287.48	
			931673	MILK, FOOD & SUPPLIES	1000010827	-28.70	
10 E 530 9800 42 5630 0000 0000 0000 0			General Fund/EXPENDITURES/FOOD SERVICES			-28.70	
			932727	MILK, FOOD & SUPPLIES	1000010827	383.55	
10 E 530 9800 42 5630 0000 0000 0000 0			General Fund/EXPENDITURES/FOOD SERVICES			114.75	
10 E 530 9811 42 5630 0000 0000 0000 0			General Fund/EXPENDITURES/FOOD SERV SUPPLY CHAIN ASSIST			268.80	
			932728	MILK, FOOD & SUPPLIES	1000010827	78.79	
10 E 530 9811 42 5630 0000 0000 0000 0			General Fund/EXPENDITURES/FOOD SERV SUPPLY CHAIN ASSIST			78.79	
			933353	MILK, FOOD & SUPPLIES	1000010827	78.79	
10 E 530 9811 42 5630 0000 0000 0000 0			General Fund/EXPENDITURES/FOOD SERV SUPPLY CHAIN ASSIST			78.79	
			933354	MILK, FOOD & SUPPLIES	1000010827	94.15	
10 E 530 9811 42 5630 0000 0000 0000 0			General Fund/EXPENDITURES/FOOD SERV SUPPLY CHAIN ASSIST			94.15	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			933521	MILK, FOOD & SUPPLIES	1000010827	-13.44	
10 E 530 9811 42 5630 0000 0000 0000 0			General Fund/EXPENDITURES/FOOD SERV SUPPLY CHAIN ASSIST			-13.44	
			934641	MILK, FOOD & SUPPLIES	1000010827	121.03	
10 E 530 9811 42 5630 0000 0000 0000 0			General Fund/EXPENDITURES/FOOD SERV SUPPLY CHAIN ASSIST			121.03	
124005 CHEWELAH SCHOOL DISTRICT #36 I		11/30/2023	110723	First Washington Robotics Invoice # FLL 2024-477 Registration fee 23-24	1400008291	350.00	574.85
10 E 530 0200 27 7580 5400 0000 0000 0			General Fund/EXPENDITURES/ALTERNATIVE BASIC ED			350.00	
			111523	NAPA TRANSPORTATION SUPPLIES ACCT #16420840	1000010869	224.85	
10 E 530 9700 75 5610 0000 0000 0000 0			General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV			87.55	
10 E 530 9900 53 5610 0000 0000 0000 0			General Fund/EXPENDITURES/PUPIL TRANSPORTATION			137.30	
124006 CHEWELAH SCHOOL DISTRICT #36		11/30/2023	110223	REPLENISH IMPREST-STATE XC ADVANCE MEALS	0	684.00	684.00
10 E 530 0100 28 8580 4300 0000 0000 1			General Fund/EXPENDITURES/BASIC EDUCATION			684.00	
124007 COLVILLE VOLLEYBALL OFFICIALS		11/30/2023	501	Volleyball Officials, mileage, admin fee	1300008231	430.00	430.00
10 E 530 0100 28 7340 4300 0000 0000 1			General Fund/EXPENDITURES/BASIC EDUCATION			430.00	
124008 CONSOLIDATED ELECTRICAL DISTRI		11/30/2023	8190-1128838	CED, Maintenance Misc Projects-CREDIT	2300006691	-158.71	224.39
10 E 530 9700 64 5610 0000 0000 0000 0			General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV			-158.71	
			8190-1151150	Signage: PVC, BPT, Swire	2300006861	383.10	
10 E 530 9700 64 5610 0000 0000 0000 0			General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV			383.10	
124009 DAWSON TRUCKING INC		11/30/2023	56245	Signage: Dawson trucking cement for sign	2300006858	1,162.08	1,162.08
10 E 530 9700 64 5610 0000 0000 0000 0			General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV			1,162.08	
124010 EVAN-MOOR EDUCATIONAL PUBLISHE		11/30/2023	INV381262	History pocket Ancient Civilizations	1400008275	38.72	38.72

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
Grade 1-3							
10 E 530 0200 33 5640 5400 0000 0000 0			General Fund/EXPENDITURES/ALTERNATIVE BASIC ED			38.72	
124011	FLINN SCIENTIFIC INC	11/30/2023	2939414	POGIL Activities, Large Periodic Table, Storage Rack for Burets, Calcium Carbide	1300008213	404.71	404.71
10 L 630 0000 00 0000 0000 0000 0000			General Fund/DUE TO OTHER GOVERNMENT UNITS			-30.76	
10 E 530 0100 27 5610 4300 4000 0000 0			General Fund/EXPENDITURES/BASIC EDUCATION			435.47	
124012	GOPHER PERFORMANCE	11/30/2023	IN333828	Title V per PERRINS FOR RECESS GOPHER D-LITE BALLS	1100008102	156.54	156.54
10 E 530 5276 27 5610 1100 0000 0000 0			General Fund/EXPENDITURES/RURAL & LOW INCOME			156.54	
124013	GREAT MINDS	11/30/2023	INV161141	EUREKA MATH CURRICULUM PRINT MATERIALS, ONLINE / PRINT, ONLINE, SHIPPING	1300008128	279.29	279.29
10 E 530 2100 33 5640 4300 0000 0000 0			General Fund/EXPENDITURES/SPED STATE			279.29	
124014	GSI COMPLETE GLASS INC	11/30/2023	36090	Gess replacement windows X2 & QL 1	2300006833	1,200.04	1,200.04
10 E 530 9700 64 7450 1100 0000 0000 0			General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV			808.55	
10 E 530 9700 64 7450 5400 0000 0000 0			General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV			391.49	
124015	HOME SCIENCE TOOLS	11/30/2023	000544078	Science unlocked Kits- Transformers: Energy- Ancient Organisms- Game of Survival	1400008290	268.95	325.97
10 E 530 0200 27 5610 5400 0000 0000 0			General Fund/EXPENDITURES/ALTERNATIVE BASIC ED			268.95	
			000544365	Magnitize me	1400008290	57.02	
10 E 530 0200 27 5610 5400 0000 0000 0			General Fund/EXPENDITURES/ALTERNATIVE BASIC ED			57.02	
124016	KCDA PURCHASING COOPERATIVE	11/30/2023	300753716	Glue sticks, Scissors, Post-its, File folders, Hanging Files, Desk Organizer, File Crate, Crayola markers, Pencil sharpener, Pencils, Crayola	1300008211	288.08	939.48

## Check Summary

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 0100 27 5610 4300 4000 0000 0				Pencils Class Pack, Highlighters			
			General Fund/EXPENDITURES/BASIC EDUCATION			288.08	
			300755450	KCDA CART FOR STAFF ROOM SUPPLIES/PRINTER SUPPLIES	1100008061	651.40	
10 E 530 0100 27 5610 1100 0000 0000 0			General Fund/EXPENDITURES/BASIC EDUCATION			651.40	
124017	KELVIN	11/30/2023	320596	Project motor with leads, 4-Blades Propeller Set, 1/16x3x36 Balsa Pack of 20	1300008219	120.01	120.01
10 L 630 0000 00 0000 0000 0000 0000			General Fund/DUE TO OTHER GOVERNMENT UNITS			-9.12	
10 E 530 0100 27 5610 4300 4000 0000 0			General Fund/EXPENDITURES/BASIC EDUCATION			129.13	
124018	KIWANIS CLUB OF CHEWELAH	11/30/2023	6117	ANNUAL DUES FOR JASON PERRINS	1000010960	56.00	56.00
10 E 530 9700 12 7810 0000 0000 0000 0			General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV			56.00	
124019	NEWESD 101	11/30/2023	1242300815--GESS	Behavior Supports for Paras: Dennis Ehlert, Ashton Miller, Jill Chalmers, Elizabeth Harris, Hailey Lentz, Val Smith, Sophia Pegues, Tatiyana Angry, Bill Barnes. Mara-Para Educator Training funds.	1100008091	1,350.00	3,296.83
10 E 530 5866 31 7330 0000 0000 0000 0			General Fund/EXPENDITURES/PARA PROFESSIONAL DEV			1,350.00	
			1242300815-DO	EMERGENCY/CRISIS COMMUNICATION REGISTRATION FOR JASON PERRINS-10-20-2023	1000010955	90.00	
10 E 530 9700 12 7330 0000 0000 0000 0			General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV			90.00	
			1242300815-GESS	AIMEE BERGMAN-TIER 2 PBIS: SYSTEMS OF SUPPORT-PBIS -	1100008088	360.00	



Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
TIER 3 - TRAINING-LAP							
10 E 530 5500 31 7330 1100 0000 0000 0	General Fund/EXPENDITURES/LAP					360.00	
	1242300815GESS		LEAH OMAN & CHRISTINE CHALMERS TIER 2 & TIER 3 PBIS TRAINING Charge to LAP High Poverty	1100008067		720.00	
10 E 530 5500 31 7330 1100 2020 0000 0	General Fund/EXPENDITURES/LAP					720.00	
	1242300870		THREAT ASSESSMENT COOP FEES for 2023-24	1000010957		776.83	
10 E 530 9700 11 7810 0000 0000 0000 0	General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV					776.83	
124020 NORTHWEST DISTRIBUTION	11/30/2023 3241614		FOOD & SUPPLIES	1000010830		4,358.92	7,830.57
10 E 530 9800 42 5630 0000 0000 0000 0	General Fund/EXPENDITURES/FOOD SERVICES					4,210.63	
10 E 530 9800 44 5610 0000 0000 0000 0	General Fund/EXPENDITURES/FOOD SERVICES					148.29	
	3247504		FOOD & SUPPLIES	1000010830		3,471.65	
10 E 530 9800 42 5630 0000 0000 0000 0	General Fund/EXPENDITURES/FOOD SERVICES					3,183.88	
10 E 530 9800 44 5610 0000 0000 0000 0	General Fund/EXPENDITURES/FOOD SERVICES					287.77	
124021 OFFICE DEPOT	11/30/2023 338984099001		PAPER, PENS, RUBBERBANDS	1300008214		176.13	405.27
10 E 530 0100 23 5610 4300 0000 0000 0	General Fund/EXPENDITURES/BASIC EDUCATION					176.13	
	339016433001		962 Ink Cartridge	1300008214		98.77	
10 E 530 0100 23 5610 4300 0000 0000 0	General Fund/EXPENDITURES/BASIC EDUCATION					98.77	
	341319121001		TONER CTG & COPY PAPER FOR DO	1000010943		130.37	
10 E 530 9700 13 5610 0000 0000 0000 0	General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV					130.37	
124022 OXARC INC	11/30/2023 0031943338		Signage; Male plug, receptacle	2300006853		30.13	30.13
10 E 530 9700 64 5610 0000 0000 0000 0	General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV					30.13	
124023 PACIFIC PETROLEUM & SUPPLY	11/30/2023 412838		OPEN PO FOR BUS PURCHASES	1000010873		147.89	147.89
10 E 530 9900 53 5610 0000 0000 0000 0	General Fund/EXPENDITURES/PUPIL TRANSPORTATION					147.89	
124024 PAXEN PUBLISHING	11/30/2023 SI-016967		Career Pathways, GED Test Prep	1400008297		1,445.98	1,445.98
10 E 530 0300 33 5610 6000 0000 0000 0	General Fund/EXPENDITURES/OPEN DOORS					1,445.98	
124025 PITSCO EDUCATION	11/30/2023 23-000026381		Arduino Student	1300008186		2,575.94	2,575.94

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				Kit			
10 E 530 3800 32 5650 4300 0000 0000 0			General Fund/EXPENDITURES/PERKINS			2,575.94	
124026	PURCHASE POWER	11/30/2023	111723	POSTAGE FOR METER ACCT #8000-9090-1050-45 90	1000010850	200.00	200.00
10 E 530 0100 23 5610 1100 0000 0000 0			General Fund/EXPENDITURES/BASIC EDUCATION			119.92	
10 E 530 0100 23 5610 4300 0000 0000 0			General Fund/EXPENDITURES/BASIC EDUCATION			1.59	
10 E 530 9700 13 5610 0000 0000 0000 0			General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV			78.49	
124027	QCL INC	11/30/2023	55382	TRANSPORTATION SERVICES DRUG TESTS	1000010840	293.00	293.00
10 E 530 9900 52 7340 0000 0000 0000 0			General Fund/EXPENDITURES/PUPIL TRANSPORTATION			293.00	
124028	QUILL CORPORATION	11/30/2023	35681193	Swingline stapler, Ball point pens, Expo Whiteboard cleaner	1400008298	31.10	434.38
10 E 530 0200 23 5610 5400 0000 0000 0			General Fund/EXPENDITURES/ALTERNATIVE BASIC ED			31.10	
			35756122	copy paper for staff room 10 reams	1100008106	403.28	
10 E 530 0100 27 5610 1100 0000 0000 0			General Fund/EXPENDITURES/BASIC EDUCATION			403.28	
124029	SCHOOL NURSE SUPPLY	11/30/2023	0977865-IN	KASSI BREITER-SUPPLIES FOR HEALTH ROOM	1100008089	502.04	502.04
10 E 530 0100 26 5610 0000 0000 0000 0			General Fund/EXPENDITURES/BASIC EDUCATION			502.04	
124030	SMITH, EMILY	11/30/2023	110923	REIMBURSE FOR AMAZON BEYOND BOOK ORDER	0	104.16	104.16
10 E 530 7420 27 5640 1100 0000 0000 0			General Fund/EXPENDITURES/HIGHLY CAPABLE			104.16	
124031	SOLUTION-TREE	11/30/2023	S289911	Year 2 PD Services, Resources and Event Registrations for 2023-2024	1000010800	4,182.40	4,182.40
10 E 530 1300 31 7330 0000 1660 0000 0			General Fund/EXPENDITURES/ESSER III			4,182.40	
124032	SPELLING STARS	11/30/2023	FA005960-0001	Spelling Stars for: P Cooley, M Sety, K Morris, L Sweat, R Griepp,	1100008072	442.50	442.50

05.23.10.00.00-010034

## Check Summary

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				and J Sautter. Grades 3-5, 6 teachers, up to 150 students. 1 year subscription - gold plan.			
10 L 630 0000 00 0000 0000 0000				General Fund/DUE TO OTHER GOVERNMENT UNITS		-33.63	
10 E 530 0100 33 5650 1100 0000 0000 0				General Fund/EXPENDITURES/BASIC EDUCATION		476.13	
124033	STEVENS CLAY, P.S.	11/30/2023	16165	LEGAL FEES TO LEASE JMS	1000010878	3,222.50	3,222.50
10 E 530 9700 11 7341 0000 0000 0000 0				General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV		3,222.50	
124034	ULINE	11/30/2023	170511172	liquid ice melt, 4 dolly w/ 4" casters	2300006850	853.01	1,575.72
10 E 530 9700 64 5610 0000 0000 0000 0				General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV		853.01	
			170716219	Storage Cabinet	1400008295	722.71	
10 E 530 0200 27 5610 5400 0000 0000 0				General Fund/EXPENDITURES/ALTERNATIVE BASIC ED		722.71	
124035	VERIZON WIRELESS	11/30/2023	9948584919	CELL PHONE SERVICES ACCT #365401170-00001	1000010841	1,384.66	1,384.66
10 E 530 9700 65 7530 0000 0000 0000 0				General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV		439.66	
10 E 530 0200 32 7530 5400 0000 0000 0				General Fund/EXPENDITURES/ALTERNATIVE BASIC ED		945.00	
124036	WALTER E NELSON CO	11/30/2023	511671	QL-TOILET PAPER	2300006844	460.44	1,520.31
10 E 530 9700 63 5610 5400 0000 0000 0				General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV		460.44	
			511674	JHS: vac bags	2300006845	1,059.87	
10 E 530 9700 63 5610 4300 0000 0000 0				General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV		1,059.87	
124037	WASA	11/30/2023	110923	2023-2024 EDUPORTAL SERVICES RENEWAL	1000010959	80.41	80.41
10 E 530 9700 13 7340 0000 0000 0000 0				General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV		80.41	
124038	WEST MUSIC	11/30/2023	SI2349874	EMILY SMITH-MUSIC SUPPLIES-TITLE IV WELL ROUNDED	1100008094	269.31	1,123.31
10 L 630 0000 00 0000 0000 0000 0000				General Fund/DUE TO OTHER GOVERNMENT UNITS		-20.47	
10 E 530 5288 27 5610 1100 4700 0000 0				General Fund/EXPENDITURES/TITLE IV		289.78	
			SI2350706	EMILY SMITH-MUSIC SUPPLIES-TITLE IV WELL ROUNDED	1100008094	854.00	
10 L 630 0000 00 0000 0000 0000 0000				General Fund/DUE TO OTHER GOVERNMENT UNITS		-64.90	
10 E 530 5288 27 5610 1100 4700 0000 0				General Fund/EXPENDITURES/TITLE IV		918.90	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
124039	WEX BANK	11/30/2023	93224019	MOTOR POOL FUEL ACCT #0496-00-526538-4	1000010881	389.28	389.28
10 E 530 9700 75 5626 0000 0000 0000 0			General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV			389.28	
124040	ABSCO SOLUTIONS	11/30/2023	111523RETENTION	GESS AND JENKINS SECURITY ADDITIONS PROPOSAL 25913-1	7100000901	1,191.40	6,394.46
20 L 601 0000 00 0000 0000 0000 0000			Capital Projects/ACCOUNTS PAYABLE			1,191.40	
			88378	ACCESS CONTROL-ADDITIONAL DOORS FOR ADMIN, GESS AND JENKINS	7100000856	5,203.06	
20 L 601 0000 00 0000 0000 0000 0000			Capital Projects/ACCOUNTS PAYABLE			-533.10	
20 E 530 2101 32 5000 2000 0000 0000 0			Capital Projects/EXPENDITURES/ACCESS CONTROL			5,736.16	
124041	AMAZON	11/30/2023	14W9-MK6L-G4LJ	TUDOMRO- 288 pc Mardi Gras bead necklace	8300007149	107.58	107.58
40 E 530 1001 00 0000 4300 0000 0000 0			Associated Student Body Fund/EXPENDITURES/GENERAL			107.58	
124042	CLARKS ALL SPORTS	11/30/2023	58534	Girls/Boys Basketball Uniforms	8300007128	3,673.57	3,673.57
40 E 530 2010 00 0000 4300 0000 0000 0			Associated Student Body Fund/EXPENDITURES/ATHLETIC GENE			3,673.57	
124043	ONE STONE APPAREL	11/30/2023	17267	ASB Spirit Apparel	8300007107	1,436.46	1,436.46
40 R 960 1001 00 0000 4300 0000 0000 0			Associated Student Body Fund/REVENUES/GENERAL			1,436.46	
124044	SCHULZ, MIKHAILA ANN MARIE	11/30/2023	111723	REIMBURSE FOR KRISPY KREME FUNDRAISING	0	637.00	637.00
40 E 530 1070 00 0000 2200 0000 0000 0			Associated Student Body Fund/EXPENDITURES/JR HIGH FUND			637.00	
124045	UNIVERSAL ATHLETIC LLC	11/30/2023	180-0011042-01	Baden Volleylite Ball	8300007045	408.77	408.77
40 E 530 2010 00 0000 2200 0000 0000 0			Associated Student Body Fund/EXPENDITURES/ATHLETIC GENE			408.77	
124046	WASHINGTON FLORAL SERVICE	11/30/2023	20201594	Floral supplies, cellophane, tape, wire, bowels, foam, ribbon	8300007127	314.01	314.01
40 E 530 4310 00 0000 4300 0000 0000 0			Associated Student Body Fund/EXPENDITURES/FFA			314.01	

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	55	Computer	Checks For a Total of	77,900.83
Total For	55	Manual, Wire Tran, ACH & Computer	Checks	77,900.83
Less	0	Voided	Checks For a Total of	0.00
		Net Amount		77,900.83

## FUND SUMMARY

Fund	Description	Balance Sheet	Revenue	Expense	Total
10	General Fund	-158.88	0.00	65,087.86	64,928.98
20	Capital Projects	658.30	0.00	5,736.16	6,394.46
40	Associated Student Body Fund	0.00	1,436.46	5,140.93	6,577.39

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of December 20, 2023, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$157,056.59. The payments are further identified in this document.

Total by Payment Type for Cash Account, County Treasurer Warrants:

Warrant Numbers 124049 through 124119, totaling \$157,056.59

Secretary \_\_\_\_\_ Board Member \_\_\_\_\_

Board Member \_\_\_\_\_ Board Member \_\_\_\_\_

Board Member \_\_\_\_\_ Board Member \_\_\_\_\_

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
124049	A-L COMPRESSED GASES INC	12/15/2023	0003026846	OPEN PO FOR SUPPLIES	1000010893	85.12	85.12
10 E 530 3100 27 5610 4300 2400 0000 0			General Fund/EXPENDITURES/VOCATIONAL			85.12	
124050	ACADEMIC THERAPY PUBLICATIONS	12/15/2023	322299	QL BOOKS FOR SPED	1400008306	309.37	309.37
10 L 630 0000 00 0000 0000 0000 0000			General Fund/DUE TO OTHER GOVERNMENT UNITS			-23.51	
10 E 530 2100 27 5640 5400 0000 0000 0			General Fund/EXPENDITURES/SPED STATE			332.88	
124051	ALSC ARCHITECTS	12/15/2023	2019-025-10	STUDY AND SURVEY BILLING	1000010717	1,100.00	1,100.00
10 E 530 5887 21 7340 0000 0000 0000 0			General Fund/EXPENDITURES/STUDY & SURVEY			1,100.00	
124052	ALSCO	12/15/2023	LSPO2684806	coverall and rags	1000010892	26.33	131.65
10 E 530 9900 53 7420 0000 0000 0000 0			General Fund/EXPENDITURES/PUPIL TRANSPORTATION			26.33	
			LSPO2686799	coverall and rags	1000010892	26.33	
10 E 530 9900 53 7420 0000 0000 0000 0			General Fund/EXPENDITURES/PUPIL TRANSPORTATION			26.33	
			LSPO2688841	coverall and rags	1000010892	26.33	
10 E 530 9900 53 7420 0000 0000 0000 0			General Fund/EXPENDITURES/PUPIL TRANSPORTATION			26.33	
			LSPO2690816	coverall and rags	1000010892	26.33	
10 E 530 9900 53 7420 0000 0000 0000 0			General Fund/EXPENDITURES/PUPIL TRANSPORTATION			26.33	
			LSPO2692801	coverall and rags	1000010892	26.33	
10 E 530 9900 53 7420 0000 0000 0000 0			General Fund/EXPENDITURES/PUPIL TRANSPORTATION			26.33	
124053	AMAZON	12/15/2023	11DT-4DFQ-WX31	TONER CARTRIDGES FOR TEACHERS' CLASSROOMS	1100008104	-225.11	1,880.93
10 E 530 0100 27 5610 1100 0000 0000 0			General Fund/EXPENDITURES/BASIC EDUCATION			-225.11	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			17WC-3RNP-LCD3	Title V FOR RECESS - CHAMPION SPORTS 24" RHINO ULTRA LITE CAGE BALL SET	1100008110	122.34	
10 E 530 5276 27 5610 1100 0000 0000 0			General Fund/EXPENDITURES/RURAL & LOW INCOME			122.34	
			199X-16WH-K94Q	KASSI BREITER/RENEE JUNGBLOM KP-108 IN COLOR INK & SET TOTAL OF 216 PGS TITLE I PANCAKES WITH SANTA	1100008115	69.82	
10 E 530 5100 27 5610 1100 3390 0000 0			General Fund/EXPENDITURES/TITLE I			69.82	
			19VX-HV3K-KHLF	DAPHNE SCRANTON-TITLE I SUPPLIES	1100008116	199.48	
10 E 530 5100 27 5610 1100 3390 0000 0			General Fund/EXPENDITURES/TITLE I			199.48	
			1DXF-MRWV-DTYM	Open PO-TONER INK CTGS	1100008034	450.83	
10 E 530 0100 27 5610 1100 0000 0000 0			General Fund/EXPENDITURES/BASIC EDUCATION			450.83	
			1GCD-Y1W6-FTC1	Apostrophe Games, Batteries, Pens	1400008315	174.33	
10 E 530 0200 27 5610 5400 0000 0000 0			General Fund/EXPENDITURES/ALTERNATIVE BASIC ED			174.33	
			1LH6-KNP3-T94H	resistance bands, appleround ball green and yellow	2100006327	125.64	
10 E 530 2100 27 5610 1100 0000 0000 0			General Fund/EXPENDITURES/SPED STATE			125.64	
			1QF9-NXL3-G4NX	LEAH OMAN-CHAMPION AIR PUMP-METAL WHISTLES-TITLE V	1100008118	88.16	
10 E 530 5276 27 5610 1100 0000 0000 0			General Fund/EXPENDITURES/RURAL & LOW INCOME			88.16	
			1QNV-7LXD-CLX9	LEAH OMAN-VOLLEYBALL POSTS FREESTANDING POSTS + REGULATION NET-TITLE V	1100008120	645.58	
10 E 530 5276 27 5610 1100 0000 0000 0			General Fund/EXPENDITURES/RURAL & LOW INCOME			645.58	



Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			1QRG-L9Y6-HMC3	Title V - Upward fit Yoga Mat, BalanceFrom Yoga Mat, Weight Cable Pulley System	1300008221	237.37	
10 E 530 5276 27 5610 4300 0000 0000 0			General Fund/EXPENDITURES/RURAL & LOW INCOME			237.37	
			1WLH-33PY-PL9T	Snyder Field Heating System-gas pipe	2300006860	-7.51	
10 E 530 9700 64 5610 0000 0000 0000 0			General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV			-7.51	
124054 AT&T MOBILITY		12/15/2023	287301239699X112823	BACKUP INTERNET CONNECTION FOR PHONE SYSTEM	1000010835	43.23	237.12
10 E 530 9700 65 7530 0000 0000 0000 0			General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV			43.23	
			287334930137X112723	FIRST NET WIRELESS SERVICES	1000010951	193.89	
10 E 530 9700 65 7530 0000 0000 0000 0			General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV			193.89	
124055 AWAY WITH WORDS INTERPRETER SE		12/15/2023	269	Open PO - Interpreter services for 2023-2024 school year	1000010816	190.26	190.26
10 E 530 0100 26 7322 1100 0000 0000 0			General Fund/EXPENDITURES/BASIC EDUCATION			190.26	
124056 AWSP		12/15/2023	000035643	ELI HOLM MEMBERSHIP SEPT 1, 2023- AUG 31, 2024	1100008128	937.00	937.00
10 E 530 0100 23 7810 1100 0000 0000 0			General Fund/EXPENDITURES/BASIC EDUCATION			937.00	
124057 CHARLIE'S PRODUCE		12/15/2023	936415	MILK, FOOD & SUPPLIES	1000010827	878.35	3,574.11
10 E 530 9800 42 5630 0000 0000 0000 0			General Fund/EXPENDITURES/FOOD SERVICES			579.35	
10 E 530 9811 42 5630 0000 0000 0000 0			General Fund/EXPENDITURES/FOOD SERV SUPPLY CHAIN ASSIST			299.00	
			936416	MILK, FOOD & SUPPLIES	1000010827	147.91	
10 E 530 9811 42 5630 0000 0000 0000 0			General Fund/EXPENDITURES/FOOD SERV SUPPLY CHAIN ASSIST			147.91	
			937078	MILK, FOOD & SUPPLIES	1000010827	135.43	
10 E 530 9811 42 5630 0000 0000 0000 0			General Fund/EXPENDITURES/FOOD SERV SUPPLY CHAIN ASSIST			135.43	
			937079	MILK, FOOD & SUPPLIES	1000010827	584.96	
10 E 530 9800 42 5630 0000 0000 0000 0			General Fund/EXPENDITURES/FOOD SERVICES			315.20	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 9811 42 5630 0000 0000 0000 0				General Fund/EXPENDITURES/FOOD SERV SUPPLY CHAIN ASSIST		269.76	
			938531	MILK, FOOD & SUPPLIES	1000010827	847.96	
10 E 530 9800 42 5630 0000 0000 0000 0				General Fund/EXPENDITURES/FOOD SERVICES		503.05	
10 E 530 9800 44 5610 0000 0000 0000 0				General Fund/EXPENDITURES/FOOD SERVICES		59.35	
10 E 530 9811 42 5630 0000 0000 0000 0				General Fund/EXPENDITURES/FOOD SERV SUPPLY CHAIN ASSIST		285.56	
			938532	MILK, FOOD & SUPPLIES	1000010827	121.03	
10 E 530 9811 42 5630 0000 0000 0000 0				General Fund/EXPENDITURES/FOOD SERV SUPPLY CHAIN ASSIST		121.03	
			939254	MILK, FOOD & SUPPLIES	1000010827	36.55	
10 E 530 9811 42 5630 0000 0000 0000 0				General Fund/EXPENDITURES/FOOD SERV SUPPLY CHAIN ASSIST		36.55	
			939255	MILK, FOOD & SUPPLIES	1000010827	498.40	
10 E 530 9800 42 5630 0000 0000 0000 0				General Fund/EXPENDITURES/FOOD SERVICES		498.40	
			939671	MILK, FOOD & SUPPLIES	1000010827	224.64	
10 E 530 9811 42 5630 0000 0000 0000 0				General Fund/EXPENDITURES/FOOD SERV SUPPLY CHAIN ASSIST		224.64	
			939672	MILK, FOOD & SUPPLIES	1000010827	98.88	
10 E 530 9811 42 5630 0000 0000 0000 0				General Fund/EXPENDITURES/FOOD SERV SUPPLY CHAIN ASSIST		98.88	
124058 CHARTREY, BRIANNE M		12/15/2023	110223	REIMBURSEMENT FOR BRIANNE CHARTREY-LIBRARY BOOKS	1100008126	32.27	32.27
10 E 530 0100 22 5640 1100 0000 0000 0				General Fund/EXPENDITURES/BASIC EDUCATION		32.27	
124059 CHENEY HIGH SCHOOL		12/15/2023	2023-304	CHS XC Battle of 509- Cross Country	1300008175	175.00	175.00
10 E 530 0100 28 7580 4300 0000 0000 1				General Fund/EXPENDITURES/BASIC EDUCATION		175.00	
124060 CHEWELAH AUTO PARTS		12/15/2023	113023	TRANSPORTATION SUPPLIES ACCT #68	1000010861	71.49	71.49
10 E 530 9900 53 5610 0000 4450 0000 0				General Fund/EXPENDITURES/PUPIL TRANSPORTATION		71.49	
124061 CITY OF CHEWELAH		12/15/2023	112923	UTILITIES	1000010863	13,754.42	13,754.42
10 E 530 9700 65 7410 0000 0000 0000 0				General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV		359.32	
10 E 530 9700 65 7420 0000 0000 0000 0				General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV		181.83	
10 E 530 9700 65 7622 0000 0000 0000 0				General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV		1,070.24	
10 E 530 9700 65 7410 1100 0000 0000 0				General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV		323.09	
10 E 530 9700 65 7420 1100 0000 0000 0				General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV		1,681.25	
10 E 530 9700 65 7622 1100 0000 0000 0				General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV		3,277.53	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 9700 65 7410 2200 0000 0000 0				General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV		109.23	
10 E 530 9700 65 7622 2200 0000 0000 0				General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV		549.35	
10 E 530 9700 65 7410 4300 0000 0000 0				General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV		288.98	
10 E 530 9700 65 7420 4300 0000 0000 0				General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV		1,401.25	
10 E 530 9700 65 7622 4300 0000 0000 0				General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV		3,999.26	
10 E 530 9700 65 7410 5400 0000 0000 0				General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV		110.75	
10 E 530 9700 65 7420 5400 0000 0000 0				General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV		141.25	
10 E 530 9700 65 7622 5400 0000 0000 0				General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV		261.09	
124062	CLARKS ALL SPORTS	12/15/2023	58636	Shirts for the Quartzite Bots	1400008309	169.47	169.47
10 E 530 0200 27 5610 5400 0000 0000 0				General Fund/EXPENDITURES/ALTERNATIVE BASIC ED		169.47	
124063	COMMITTEE FOR CHILDREN	12/15/2023	2046055	RENEE JUNGBLOM-SECOND STEP K-5 BULLY PREVENTION UNIT-ESSER III Social Emotional Learning	1100008112	10,891.60	10,891.60
10 E 530 1300 24 5610 1100 1665 0000 0				General Fund/EXPENDITURES/ESSER III		10,891.60	
124064	CRYSTAL SPRINGS	12/15/2023	15092043 120223	WATER AND COOLER RENTAL	1000010842	68.82	168.82
10 E 530 9700 13 5610 0000 0000 0000 0				General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV		68.82	
			15901662 120223	WATER AND COOLER RENTAL	1400008201	100.00	
10 E 530 0200 23 5610 5400 0000 0000 0				General Fund/EXPENDITURES/ALTERNATIVE BASIC ED		100.00	
124065	DARTMORE SCHOOL	12/15/2023	43216	SPED STUDENT ACADEMIC INSTRUCTION FOR 2023-2024 NOV	2100006302	9,968.00	9,968.00
10 E 530 2100 27 7569 4300 3900 0000 0				General Fund/EXPENDITURES/SPED STATE		9,968.00	
124066	DEERE CREDIT INC	12/15/2023	2850922	LEASE 1600 COMMERCIAL WIDE AREA LAWN MOWER	1000010839	647.17	647.17
10 E 530 9700 83 7832 0000 0000 0000 0				General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV		14.95	
10 E 530 9700 84 7831 0000 0000 0000 0				General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV		586.50	
10 E 530 9700 13 7442 0000 0000 0000 0				General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV		45.72	
124067	DIRECT MAIL ENT INC	12/15/2023	044275	MAILING FOR COMMUNITY NEWSLETTER QUARTERLY	1000010834	746.45	746.45
10 E 530 9700 15 7340 0000 0000 0000 0				General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV		746.45	
124068	DRAGONFLY WELLNESS AND EDUCATI	12/15/2023	120423	MENTAL HEALTH &	1000010826	8,700.00	8,700.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 1300 24 7322 0000 1665 0000 0			General Fund/EXPENDITURES/ESSER III	BEHAVIOR SUPPORT SERVICES & STAFF TRAINING-NOVEMBER		8,700.00	
124069	ELAN CARDMEMBER SERVICE	12/15/2023	102823	DOUBLE TREE SUITES SEATTLE AIRPORT-OPEN DOORS SUMMIT FOR LAURA WATSON AND KELLIE TANNER OCT 25-27, 2023	1000010905	460.30	17,738.26
10 E 530 5807 31 8580 6000 0000 0000 0			General Fund/EXPENDITURES/COMP SCHOOL IMPROVE ALE			460.30	
			ED-102823	Grammerly - 12 month subscription Date October 28, 2023 Payment ID 70070320	1400008319	150.00	
10 L 630 0000 00 0000 0000 0000 0000			General Fund/DUE TO OTHER GOVERNMENT UNITS			-11.40	
10 E 530 0200 27 5650 5400 0000 0000 0			General Fund/EXPENDITURES/ALTERNATIVE BASIC ED			161.40	
			ED-111423	Therapy Source order for Chenea. 10.00	1400008299	10.00	
10 L 630 0000 00 0000 0000 0000 0000			General Fund/DUE TO OTHER GOVERNMENT UNITS			-0.76	
10 E 530 0200 27 5640 5400 0000 0000 0			General Fund/EXPENDITURES/ALTERNATIVE BASIC ED			10.76	
			ED-112023	Canva post cards	1400008303	115.00	
10 L 630 0000 00 0000 0000 0000 0000			General Fund/DUE TO OTHER GOVERNMENT UNITS			-8.74	
10 E 530 0200 23 5610 5400 0000 0000 0			General Fund/EXPENDITURES/ALTERNATIVE BASIC ED			123.74	
			JP-110323	YOUTHLIGHT.COM: SQUASH IT, YOU CAN CONTROL YOUR ANGER SPIN AND LEARN, CONTROL YOUR IMPULSES, THE IMPULSE CONTROL GAME, COPING SKILLS GAME	2100006315	190.75	
10 L 630 0000 00 0000 0000 0000 0000			General Fund/DUE TO OTHER GOVERNMENT UNITS			-14.50	
10 E 530 2100 27 5610 1100 0000 0000 0			General Fund/EXPENDITURES/SPED STATE			205.25	
			JP-112223	COSTCO & APPLE CHARGES	0	213.91	
10 E 530 0100 23 5610 1100 0000 0000 0			General Fund/EXPENDITURES/BASIC EDUCATION			213.91	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			JT-102723	Bus Barn: Vantor Motor 115V from Supply House	2300006846	277.18	
10 E 530 9700 64 5610 0000 0000 0000 0			General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV			277.18	
			JT-110223	Rebar for signage from Western Rebar	2300006849	469.25	
10 E 530 9700 64 5610 0000 0000 0000 0			General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV			469.25	
			JT-110723	Colville Builders, sign; flashing, silicone, couple pvc, conduit	2300006856	105.37	
10 E 530 9700 64 5610 0000 0000 0000 0			General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV			105.37	
			JT-110923	WSU Pesticide Training and Licensing for grounds person Spokane February 13-14	2300006857	120.00	
10 E 530 9700 64 7330 0000 0000 0000 0			General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV			120.00	
			jt-112123	MAINTENANCE SUPERVISOR; WAMOA YEARLY MEMBERSHIP	2300006862	80.00	
10 E 530 9700 64 7810 0000 0000 0000 0			General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV			80.00	
			J[-110223B	Crazy Aarons 10 different types of putty Title IV safety SEL - please check acct code	1100008073	110.44	
10 E 530 5288 27 5610 1100 4700 0000 0			General Fund/EXPENDITURES/TITLE IV			110.44	
			ms-102723	FLIGHTS - PRACTICAL HYDRAULICS WORKSHIP IN SALT LAKE CITY FOR JEROME SHOEMAKER 12-3-23 TO 12-8-23 - PERKINS GRANT	1000010777	520.73	
10 E 530 3800 31 8580 4300 0000 0000 0			General Fund/EXPENDITURES/PERKINS			520.73	
			MS-111623	FRANKLIN PLANNER	1000010954	38.10	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 9700 13 5610 0000 0000 0000 0				2024 CALENDAR INSERTS FOR MARA & REANNA			
			General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV			38.10	
			MS-112023	THE WESTIN COPLEY	1000010913	973.08	
				BOSTON-HOTEL FOR LEARNING AND THE BRAIN FOR JOE TRUDEAU, JULIE SAUTTER & CHRISTINE CHALMERS-TITLE II-NOV 16-20, 2023			
10 E 530 1300 31 8580 4300 0000 0000 0			General Fund/EXPENDITURES/ESSER III			973.08	
			nc-110623	USB over ethernet extender from Monoprice.com	2600001717	49.49	
10 E 530 0100 32 5650 0000 0000 0000 0			General Fund/EXPENDITURES/BASIC EDUCATION			49.49	
			nc-112123	MICROSOFT LICENSE	1000010865	43.04	
10 E 530 0100 32 7350 0000 0000 0000 0			General Fund/EXPENDITURES/BASIC EDUCATION			43.04	
			PERRINS-103023	COSTCO HALLOWEEN FOR STAFF	0	97.65	
10 E 530 9700 12 5610 0000 0000 0000 0			General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV			97.65	
			PERRINS-111523	PERRINS-TRAVEL FOR LEARNING AND THE BRAIN AND BOOKS	0	123.58	
10 E 530 9700 12 5640 0000 0000 0000 0			General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV			31.50	
10 E 530 9700 12 8580 0000 0000 0000 0			General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV			92.08	
			PERRINS-111923	CANOPY HILTON DOSTON JACON PERRINS LEARNING AND THE BRAIN CONFERENCE NOV 16-18, 2023	1000010929	1,286.12	
10 E 530 9700 12 8580 0000 0000 0000 0			General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV			1,286.12	
			PERRINS-112423	CANVA MONTHLY SUBSCRIPTION TO CREATE FLYERS & NEWSLETTERS	1000010864	12.99	
10 L 630 0000 00 0000 0000 0000 0000			General Fund/DUE TO OTHER GOVERNMENT UNITS			-0.99	
10 E 530 9700 12 5650 0000 0000 0000 0			General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV			13.98	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			SA-102723	USPS - postage for Stevens County Court for Truancy, stamp for Jostens graduation info	1300008208	10.01	
10 E 530 0100 23 5610 4300 0000 0000 0			General Fund/EXPENDITURES/BASIC EDUCATION			10.01	
			SA-110323	CROSS COUNTRY STATE HOTELS-5 ROOMS COURTYARD BY MARRIOTT NOVEMBER 3-4, 2023	1000010937	1,617.50	
10 E 530 0100 28 8580 4300 0000 0000 1			General Fund/EXPENDITURES/BASIC EDUCATION			1,617.50	
			SA-110723	ASCA At Home Conference	1300008216	99.00	
10 E 530 0100 31 7330 4300 0000 0000 0			General Fund/EXPENDITURES/BASIC EDUCATION			99.00	
			SA-110723B	Title V - Foam Roller, dumbbell Set, Olympic Bar Pad, Tricep Strap, Abram GHD 2.0, Kettlebell E Coat, Post Landmine, Bella Bar, Pull up Package 2, 2 RowErg rower, Echo Bike	1300008220	7,581.49	
10 E 530 5276 27 5610 4300 0000 0000 0			General Fund/EXPENDITURES/RURAL & LOW INCOME			7,581.49	
			SA-110723C	USPS-Window Envelopes	1300008209	812.50	
10 E 530 0100 23 5610 4300 0000 0000 0			General Fund/EXPENDITURES/BASIC EDUCATION			812.50	
			SA-111423	Title V Stability Balls, Cone Sets, TuffSpots, Bowling Sets, Flat Hoops, Tennis Racquets	1300008224	2,009.57	
10 E 530 5276 27 5610 4300 0000 0000 0			General Fund/EXPENDITURES/RURAL & LOW INCOME			2,009.57	
			SA-111823	Modeling Clay Set, Van Aken 1# Plastalina Clay	1300008228	75.19	
10 E 530 3100 27 5610 4300 0000 0000 0			General Fund/EXPENDITURES/VOCATIONAL			75.19	



Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			SA-112123	Ambutech Premium Aluminum Mobility Cane, Hook-on Roller Marshmallow Tip, Hook-on Dakota Disk Tip	1300008229	58.00	
10 L 630 0000 00 0000 0000 0000			General Fund/DUE TO OTHER GOVERNMENT UNITS			-4.41	
10 E 530 2100 27 5610 4300 0000 0000 0			General Fund/EXPENDITURES/SPED STATE			62.41	
			SA-112123B	Ambutech FOREIGN TXN FEE	1300008229	1.16	
10 E 530 2100 27 5610 4300 0000 0000 0			General Fund/EXPENDITURES/SPED STATE			1.16	
			sa-112123c	Drill chuck 350 X Standard 1/2 inch chuck	1300008225	26.86	
10 E 530 3100 27 5610 4300 2400 0000 0			General Fund/EXPENDITURES/VOCATIONAL			26.86	
124070 GOPHER PERFORMANCE		12/15/2023	IN335732	LEAH OMAN-BASKETBALLS - TITLE V	1100008119	162.09	162.09
10 E 530 5276 27 5610 1100 0000 0000 0			General Fund/EXPENDITURES/RURAL & LOW INCOME			162.09	
124071 GREAT MINDS		12/15/2023	INV161142	EUREKA MATH CURRICULUM PRINT MATERIALS & ONLINE MATERIALS	1300008128	1,660.07	1,660.07
10 E 530 2100 33 5640 4300 0000 0000 0			General Fund/EXPENDITURES/SPED STATE			1,660.07	
124072 GRIEPP, SUSANNE		12/15/2023	091323	REIMBURSE FOR VOLUNTEER FINGERPRINTS	0	60.00	60.00
10 E 530 0100 27 7340 1100 0000 0000 0			General Fund/EXPENDITURES/BASIC EDUCATION			60.00	
124073 H & H INC		12/15/2023	120123	COPIER MONTHLY USAGE CHARGES	1000010866	931.83	931.83
10 E 530 0100 23 7340 1100 0000 0000 0			General Fund/EXPENDITURES/BASIC EDUCATION			355.15	
10 E 530 0100 23 7340 4300 0000 0000 0			General Fund/EXPENDITURES/BASIC EDUCATION			281.26	
10 E 530 9700 13 7340 0000 0000 0000 0			General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV			268.17	
10 E 530 0200 23 7340 5400 0000 0000 0			General Fund/EXPENDITURES/ALTERNATIVE BASIC ED			27.25	
124074 HERGESHEIMER, PAMELA S		12/15/2023	112923	REIMBURSE FOR SAFEWAY 10-27-23	0	34.13	85.58
10 E 530 9800 42 5630 0000 0000 0000 0			General Fund/EXPENDITURES/FOOD SERVICES			33.96	
10 E 530 9800 44 5610 0000 0000 0000 0			General Fund/EXPENDITURES/FOOD SERVICES			0.17	
			113023	REIMBURSE FOR CHEF STORE & COSTCO	0	51.45	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 9800 42 5630 0000 0000 0000 0			General Fund/EXPENDITURES/FOOD SERVICES			51.45	
124075	HYDE, RACHAEL	12/15/2023	120123	IN LIEU OF TRANSPORTATION-NOV EMBER-DEC	1000010938	265.28	265.28
10 E 530 9900 52 5626 0000 2030 0000 0			General Fund/EXPENDITURES/PUPIL TRANSPORTATION			265.28	
124076	INTRIGUE COMMUNICATIONS INC	12/15/2023	7326	PHONE SERVICES ON ACCOUNT #100152	1000010867	232.68	232.68
10 E 530 9700 65 7530 0000 0000 0000 0			General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV			232.68	
124077	JMT PETROLEUM	12/15/2023	20109	FUEL ACCT	1000010868	6,319.90	6,319.90
10 E 530 9700 62 5626 0000 0000 0000 0			General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV			204.13	
10 E 530 9700 75 5626 0000 0000 0000 0			General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV			291.33	
10 E 530 9900 52 5626 0000 0000 0000 0			General Fund/EXPENDITURES/PUPIL TRANSPORTATION			5,413.34	
10 E 530 9900 52 5626 0000 4450 0000 0			General Fund/EXPENDITURES/PUPIL TRANSPORTATION			411.10	
124078	JOHNSTONE SUPPLY	12/15/2023	1408699	GESS: D2P2D 145T exhaust fan motor	2300006869	710.00	710.00
10 E 530 9700 64 5610 1100 0000 0000 0			General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV			710.00	
124079	LAZICKI, HANNAH F	12/15/2023	113023	REIMBURSE FOR FINGERPRINTS	0	60.00	60.00
10 E 530 9700 14 7340 0000 0000 0000 0			General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV			60.00	
124080	LEADER SERVICES	12/15/2023	WA12498	SERVICES FOR MEDICAID	1000010908	54.60	54.60
10 E 530 2100 27 7340 0000 0000 0000 0			General Fund/EXPENDITURES/SPED STATE			54.60	
124081	LITHOGRAPH REPRODUCTIONS, INC	12/15/2023	11893	NEWSLETTER PRINTING 4XYEAR	1000010825	1,969.63	1,969.63
10 E 530 9700 15 7550 0000 0000 0000 0			General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV			1,969.63	
124082	MARSHALL THERAPY COMPANY	12/15/2023	Chewelah SD-2	SPEECH THERAPY SERVICES FOR 2023-2024 NOVEMBER	1000010952	7,083.00	7,083.00
10 E 530 2100 26 7322 0000 0000 0000 0			General Fund/EXPENDITURES/SPED STATE			7,083.00	
124083	MILDES, ROB	12/15/2023	112823	PT SERVICES-NOV	1000010831	1,850.00	1,850.00
10 E 530 2100 26 7322 0000 0000 0000 0			General Fund/EXPENDITURES/SPED STATE			1,850.00	
124084	MOBILITY CONCEPTS	12/15/2023	23-341	Gess/JMS; Service call on wheelchair lifts	2300006864	1,092.14	1,092.14
10 E 530 9700 64 7340 0000 0000 0000 0			General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV			1,092.14	
124085	NAPA AUTO PARTS	12/15/2023	113023	TRANSPORTATION SUPPLIES ACCT #16420840	1000010869	489.39	489.39

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 9700 64 5610 0000 0000 0000 0				General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV		71.42	
10 E 530 9700 75 5610 0000 0000 0000 0				General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV		116.80	
10 E 530 9900 53 5610 0000 0000 0000 0				General Fund/EXPENDITURES/PUPIL TRANSPORTATION		212.02	
10 E 530 9900 53 5610 0000 4450 0000 0				General Fund/EXPENDITURES/PUPIL TRANSPORTATION		89.15	
124086	NEWESD 101	12/15/2023	1242300954	FOOD SERVICE SUPPORT CONTRACT 2023-2024	1000010814	1,625.00	18,259.10
10 E 530 9800 44 7340 0000 0000 0000 0				General Fund/EXPENDITURES/FOOD SERVICES		1,625.00	
			1242300996	LOBBYIST AND LEGISLATIVE CONSULTANT - JULY 2023 TO JUNE 2024	1000010897	416.65	
10 E 530 9700 11 7340 0000 0000 0000 0				General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV		416.65	
			1242301066	FEES & SCIENCE	1000010829	16,217.45	
10 E 530 0100 32 7352 0000 0000 0000 0				General Fund/EXPENDITURES/BASIC EDUCATION		125.00	
10 E 530 0100 33 5610 1100 0000 0000 0				General Fund/EXPENDITURES/BASIC EDUCATION		3,977.25	
10 E 530 0100 33 5610 4300 0000 0000 0				General Fund/EXPENDITURES/BASIC EDUCATION		228.00	
10 E 530 3100 27 7810 4300 0000 0000 0				General Fund/EXPENDITURES/VOCATIONAL		225.00	
10 E 530 9700 72 7591 0000 0000 0000 0				General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV		11,662.20	
124087	NORTHWEST DISTRIBUTION	12/15/2023	1383237	FOOD & SUPPLIES	1000010830	-127.36	8,174.67
10 E 530 9800 42 5630 0000 0000 0000 0				General Fund/EXPENDITURES/FOOD SERVICES		-127.36	
			1383238	FOOD & SUPPLIES	1000010830	-248.47	
10 E 530 9800 42 5630 0000 0000 0000 0				General Fund/EXPENDITURES/FOOD SERVICES		-56.88	
10 E 530 9800 44 5610 0000 0000 0000 0				General Fund/EXPENDITURES/FOOD SERVICES		-191.59	
			1383427	FOOD & SUPPLIES	1000010830	-65.30	
10 E 530 9800 44 5610 0000 0000 0000 0				General Fund/EXPENDITURES/FOOD SERVICES		-65.30	
			3252933	FOOD & SUPPLIES	1000010830	3,361.87	
10 E 530 9800 42 5630 0000 0000 0000 0				General Fund/EXPENDITURES/FOOD SERVICES		2,292.57	
10 E 530 9800 44 5610 0000 0000 0000 0				General Fund/EXPENDITURES/FOOD SERVICES		1,069.30	
			3254809	FOOD & SUPPLIES	1000010830	5,253.93	
10 E 530 9800 42 5630 0000 0000 0000 0				General Fund/EXPENDITURES/FOOD SERVICES		5,253.93	
124088	ORIENTAL TRADING COMPANY INC	12/15/2023	72848474202	TITLE I-DAPHNE SCRANTON-BULK ANIMAL/DINO ORNAMENTS	1100008117	84.97	112.14
10 E 530 5100 27 5610 1100 3390 0000 0				General Fund/EXPENDITURES/TITLE I		84.97	
			72850998401	BECKY GREGGERSON-CLASSROO M BUDGET FOR CHRISTMAS PROJECT	1100008093	27.17	

05.23.10.00.00-010034

## Check Summary

PAGE:

13

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 0100 27 5610 1100 0000 0000 0	General Fund/EXPENDITURES/BASIC EDUCATION					27.17	
124089	OSPI CHILD NUTRITION SERVICES	12/15/2023	35088	FOOD COMMODITIES	1000010871	2,246.39	2,246.39
10 E 530 9800 42 5630 0000 0000 0000 0	General Fund/EXPENDITURES/FOOD SERVICES					2,246.39	
124090	OXARC INC	12/15/2023	0061615337	Argon and Stargon gas	1000010872	14.53	14.53
10 E 530 3100 27 5610 4300 2400 0000 0	General Fund/EXPENDITURES/VOCATIONAL					14.53	
124091	PYRAMID EDUCATIONAL CONSULTANT	12/15/2023	00162171	PECS Training McKinnis plus 2 paras; online Nov. 27-28	2100006326	1,287.00	1,287.00
10 E 530 2100 31 7330 1100 0000 0000 0	General Fund/EXPENDITURES/SPED STATE					1,287.00	
124092	RIDDELL ALL AMERICAN	12/15/2023	951982514	Helmet Reconditioning-helmet painted, new chin straps	1300008245	3,417.48	3,417.48
10 E 530 0100 28 5610 4300 0000 0000 1	General Fund/EXPENDITURES/BASIC EDUCATION					3,417.48	
124093	ROCKIE HANSEN PLLC	12/15/2023	103123	LEGAL SERVICES-SEPT-OCT	1000010906	2,093.00	2,093.00
10 E 530 9700 11 7341 0000 0000 0000 0	General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV					2,093.00	
124094	RWC GROUP	12/15/2023	XA106057022:01	2023-2024 BUS PURCHASES	1000010874	-908.23	2,952.23
10 E 530 9900 53 5610 0000 0000 0000 0	General Fund/EXPENDITURES/PUPIL TRANSPORTATION					-908.23	
			XA106057804:01	2023-2024 BUS PURCHASES	1000010874	98.54	
10 E 530 9900 53 5610 0000 0000 0000 0	General Fund/EXPENDITURES/PUPIL TRANSPORTATION					98.54	
			XA106062453:01	2023-2024 BUS PURCHASES	1000010874	282.39	
10 E 530 9900 53 5610 0000 0000 0000 0	General Fund/EXPENDITURES/PUPIL TRANSPORTATION					282.39	
			XA106062529:01	2023-2024 BUS PURCHASES	1000010874	477.31	
10 E 530 9900 53 5610 0000 0000 0000 0	General Fund/EXPENDITURES/PUPIL TRANSPORTATION					477.31	
			XA106067106:01	2023-2024 BUS PURCHASES	1000010874	3,002.22	
10 E 530 9900 53 5610 0000 0000 0000 0	General Fund/EXPENDITURES/PUPIL TRANSPORTATION					3,002.22	
124095	SAFEWAY ALBERTSON COMPANIES	12/15/2023	110823	Veteran's Day assembly Breakfast	1100008127	45.37	767.29
10 E 530 0100 23 5610 1100 0000 0000 0	General Fund/EXPENDITURES/BASIC EDUCATION					45.37	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			110923	PBIS Prized	1300008172	65.94	
10 E 530 0100 23 5610 4300 0000 0000 0			General Fund/EXPENDITURES/BASIC EDUCATION			65.94	
			112023	supplies for	1400008305	24.27	
				classroom project			
				Coffee			
10 E 530 0200 27 5610 5400 0000 0000 0			General Fund/EXPENDITURES/ALTERNATIVE BASIC ED			9.28	
10 E 530 0200 23 5610 5400 0000 0000 0			General Fund/EXPENDITURES/ALTERNATIVE BASIC ED			14.99	
			112723	FOOD SERVICE	1000010875	502.26	
				SUPPLIES ACCT			
				#60821			
10 E 530 9800 42 5630 0000 0000 0000 0			General Fund/EXPENDITURES/FOOD SERVICES			436.03	
10 E 530 9800 44 5610 0000 0000 0000 0			General Fund/EXPENDITURES/FOOD SERVICES			66.23	
			120423	SARA RILEY - TK	1100008075	80.78	
				SAFeway OPEN PO			
				PLEASE CHECK			
				ACCOUNT CODE			
10 E 530 0900 27 5610 1100 0000 0000 1			General Fund/EXPENDITURES/TRANSITION TO KINDERGARTEN			80.78	
			120523	Groceries for	1400008314	48.67	
				stem class			
10 E 530 0200 27 5610 5400 0000 0000 0			General Fund/EXPENDITURES/ALTERNATIVE BASIC ED			48.67	
124096 SAWYER, CHERYL		12/15/2023	120623	REIMBURSE FOR	0	142.98	142.98
				KUREG & COFFEE			
10 E 530 0100 23 5610 4300 0000 0000 0			General Fund/EXPENDITURES/BASIC EDUCATION			142.98	
124097 SETYS ACE HARDWARE		12/15/2023	112023	Paint for the	1400008304	23.32	628.52
				Robot table &			
				BRUSHES			
10 E 530 0200 27 5610 5400 0000 0000 0			General Fund/EXPENDITURES/ALTERNATIVE BASIC ED			23.32	
			112923	Wire staples	2600001718	9.66	
10 E 530 0100 32 5650 0000 0000 0000 0			General Fund/EXPENDITURES/BASIC EDUCATION			9.66	
			113023	PURCHASES OPEN PO	1000010877	595.54	
				ACCT #101365			
10 E 530 0100 32 5650 0000 0000 0000 0			General Fund/EXPENDITURES/BASIC EDUCATION			29.04	
10 E 530 9700 63 5610 1100 0000 0000 0			General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV			67.36	
10 E 530 9700 63 5610 4300 0000 0000 0			General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV			14.68	
10 E 530 9700 63 5610 5400 0000 0000 0			General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV			43.57	
10 E 530 9700 64 5610 0000 0000 0000 0			General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV			426.78	
10 E 530 9900 53 5610 0000 0000 0000 0			General Fund/EXPENDITURES/PUPIL TRANSPORTATION			14.11	
124098 SMITH, DENISE		12/15/2023	2023-16	First Aid Classes	1000010844	110.00	110.00
10 E 530 9900 51 7330 0000 0000 0000 0			General Fund/EXPENDITURES/PUPIL TRANSPORTATION			55.00	
10 E 530 0100 31 7330 4300 0000 0000 1			General Fund/EXPENDITURES/BASIC EDUCATION			55.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
124099	STAPLES BUSINESS ADVANTAGE	12/15/2023	8072392068	COLORED PAPER, SHARPIES, STAPLES, AIR FRESHINER FOR DO	1000010945	47.74	47.74
10 E 530 9700 13 5610 0000 0000 0000 0			General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV			47.74	
124100	STEVENS CLAY, P.S.	12/15/2023	16257	LEGAL FEES TO LEASE JMS-NOVEMBER	1000010878	2,750.00	2,750.00
10 E 530 9700 11 7341 0000 0000 0000 0			General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV			2,750.00	
124101	SYSTECH MECHANICAL	12/15/2023	22654050	Service, labor, and supplies for heating system	2300006865	852.64	852.64
10 E 530 9700 64 7450 0000 0000 0000 0			General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV			852.64	
124102	TIFFANY COX DESIGN, LLC	12/15/2023	3730	NEWSLETTER DESIGN 4 @ \$350	1000010965	350.00	350.00
10 E 530 9700 15 7340 0000 0000 0000 0			General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV			350.00	
124103	ULINE	12/15/2023	171328269	Furniture for Gess: 2 desks, file cabinet, and chair (furniture budget)	2300006863	3,078.68	3,078.68
10 E 530 9700 64 5610 1100 1440 0000 0			General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV			3,078.68	
124104	USPS	12/15/2023	113023	PO BOX 7 FEE for 12 MONTHS	1100008122	332.00	332.00
10 E 530 0100 23 7810 1100 0000 0000 0			General Fund/EXPENDITURES/BASIC EDUCATION			332.00	
124105	VALENCE WIRELESS AND COMMUNICA	12/15/2023	50046	VALENCE 5 RADIOS FOR PARAS/OFFICE-Title I	1100008090	1,100.91	1,100.91
10 E 530 5100 27 5610 1100 0000 0000 0			General Fund/EXPENDITURES/TITLE I			1,100.91	
124106	VERIZON WIRELESS	12/15/2023	9949661018	WIRELESS HOTSPOTS MONTHLY CHARGES FOR COVID CONNECTIVITY ACCT 342368558-00001	1000010880	405.54	405.54
10 E 530 1921 32 7530 0000 0000 0000 0			General Fund/EXPENDITURES/EMERGENCY CONNECTIVITY FND			405.54	
124107	WALTER E NELSON CO	12/15/2023	513676	JJSHS: TP, SOAP, LINERS, BRUSH, MOP	2300006868	2,098.82	3,222.76
10 E 530 9700 63 5610 4300 0000 0000 0			General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV			2,098.82	
			513684	GESS- LINERS,	2300006870	1,123.94	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				TOWELS, SOAP, DISPENSER			
10 E 530 9700 63 5610 1100 0000 0000 0			General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV			1,123.94	
124108	WASHINGTON OFFICIALS ASSOCIATI	12/15/2023	10977	Middle School Officiating for 2023 - 2024 School Year-SEPT-NOV-FB, GIRLS BB, VOLLEYBALL, WRESTLING	1000010806	3,368.40	3,368.40
10 E 530 0100 28 7340 4300 0000 0000 1			General Fund/EXPENDITURES/BASIC EDUCATION			3,368.40	
124109	WASBO	12/15/2023	200031863	WASBO Grants Virtual Workshop for Mara and Erin Jan 10 and Jan 17, 2024	1000010961	460.00	1,120.00
10 E 530 9700 13 7330 0000 0000 0000 0			General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV			200.00	
10 E 530 5100 31 7330 0000 0000 0000 0			General Fund/EXPENDITURES/TITLE I			260.00	
			200031864	PURCHASING WORKSHOP ONLINE FOR MARA AND RENEE W 2-13 & 2-14-2024	1000010962	460.00	
10 E 530 9700 13 7330 0000 0000 0000 0			General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV			200.00	
10 E 530 9700 64 7330 0000 0000 0000 0			General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV			260.00	
			200031865	BUDGET WORKSHOP ONLINE 3-19 & 3-21-24 FOR MARA	1000010963	200.00	
10 E 530 9700 13 7330 0000 0000 0000 0			General Fund/EXPENDITURES/GENERAL SUPPORTIVE SERV			200.00	
124110	WA STATE DEPT OF LICENSING	12/15/2023	L0221673105	Driver Abstracts	1000010882	45.00	45.00
10 E 530 0100 28 7340 4300 0000 0000 1			General Fund/EXPENDITURES/BASIC EDUCATION			15.00	
10 E 530 9900 52 7340 0000 0000 0000 0			General Fund/EXPENDITURES/PUPIL TRANSPORTATION			30.00	
124111	BAREFOOT	12/15/2023	200054	FFA Tshirts	8300007147	899.90	899.90
40 E 530 4310 00 0000 4300 0000 0000 0			Associated Student Body Fund/EXPENDITURES/FFA			960.29	
40 L 630 0000 00 0000 0000 0000 0000			Associated Student Body Fund/DUE TO OTHER GOVERNMENT UN			-68.39	
124112	BSN SPORTS	12/15/2023	923807200	Punch out number set/belt	8300007111	70.19	70.19
40 R 960 2150 00 0000 4300 0000 0000 0			Associated Student Body Fund/REVENUES/FOOTBALL			70.19	
124113	CLARKS ALL SPORTS	12/15/2023	126768	Skilcoach Heavy Trainer Basketballs,	8300007150	568.00	2,534.47

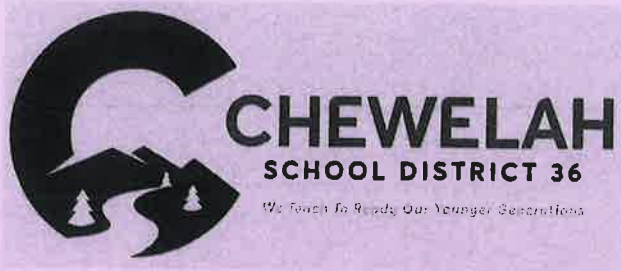


Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				Elite pro game basketballs (girls/boys)			
40 E 530 2010 00 0000 4300 0000 0000 0			Associated Student Body	Fund/EXPENDITURES/ATHLETIC GENE		270.42	
40 E 530 2120 00 0000 4300 0000 0000 0			Associated Student Body	Fund/EXPENDITURES/BASKETBALL GI		297.58	
			126769	Skilcoach Heavy Trainer Basketballs, Elite pro game basketballs (girls/boys)	8300007150	929.53	
40 E 530 2010 00 0000 4300 0000 0000 0			Associated Student Body	Fund/EXPENDITURES/ATHLETIC GENE		442.55	
40 E 530 2120 00 0000 4300 0000 0000 0			Associated Student Body	Fund/EXPENDITURES/BASKETBALL GI		486.98	
			58626	Travel Jackets-Uniforms	8300007144	1,036.94	
40 E 530 2010 00 0000 4300 0000 0000 0			Associated Student Body	Fund/EXPENDITURES/ATHLETIC GENE		1,036.94	
124114	ELAN CARDMEMBER SERVICE	12/15/2023	SA-111823B	Hotels in Yakima 11/17-18 Floriculture Team	8300007136	716.04	716.04
40 E 530 4310 00 0000 4300 0000 0000 0			Associated Student Body	Fund/EXPENDITURES/FFA		716.04	
124115	FISK, SUSAN T	12/15/2023	110723	OPEN PO FOR SNACKS FOR SUCCESS	8100006232	564.18	564.18
40 E 530 6104 00 0000 1100 0000 0000 0			Associated Student Body	Fund/EXPENDITURES/BACK PACK FUN		564.18	
124116	HOSA - HEALTH OCCUPATION	12/15/2023	99588295	HOSA Dues	8300007156	320.00	320.00
40 E 530 4320 00 0000 4300 0000 0000 0			Associated Student Body	Fund/EXPENDITURES/HEALTH OCCUPA		320.00	
124117	SAFEGWAY ALBERTSON COMPANIES	12/15/2023	112923	PBIS assembly pie	8100006233	10.99	10.99
40 E 530 1030 00 0000 1100 0000 0000 0			Associated Student Body	Fund/EXPENDITURES/ASSEMBLIES		10.99	
124118	SUNRISE CUSTOM APPAREL	12/15/2023	222	Spirit Wear- JR High Girls Basketball	8300007152	464.98	464.98
40 E 530 2010 00 0000 2200 0000 0000 0			Associated Student Body	Fund/EXPENDITURES/ATHLETIC GENE		464.98	
124119	WASHINGTON FLORAL SERVICE	12/15/2023	20202001	Floral supplies, cellophane, tape, wire, bowels, foam, ribbon	8300007127	62.14	62.14
40 E 530 4310 00 0000 4300 0000 0000 0			Associated Student Body	Fund/EXPENDITURES/FFA		62.14	
			71	Computer	Check(s) For a Total of		157,056.59

0	Manual	Checks For a Total of	0.00
0	Wire Transfer	Checks For a Total of	0.00
0	ACH	Checks For a Total of	0.00
71	Computer	Checks For a Total of	157,056.59
Total For	71	Manual, Wire Tran, ACH & Computer Checks	157,056.59
Less	0	Voided	0.00
		Net Amount	157,056.59

## FUND SUMMARY

Fund	Description	Balance Sheet	Revenue	Expense	Total
10	General Fund	-64.31	0.00	151,478.01	151,413.70
40	Associated Student Body Fund	-68.39	70.19	5,641.09	5,642.89



## MEMORANDUM

**To:** Board of Directors  
**From:** Superintendent Perrins  
**Date:** December 20, 2023  
**Re:** Quarterly Public Records Transparency Report per Policy 6030

---

The Board adopted revised Policy 6030 Financial Reports on June 21, 2023. The policy requires the superintendent to provide a quarterly report to the Board of the public records requests received by the District.

### PUBLIC RECORDS REQUESTS RECEIVED SEPTEMBER 10, 2023 – DECEMBER 10, 2023

1. Allium Data, commercial request received October 12, 2023

#### REQUEST

1. A copy of the last property and casualty insurance renewal summary for all lines of insurance purchased by the school district (general liability, auto, workers comp, professional, directors and officers, etc.). This document summarizes the insurance terms, limits, deductibles, premiums and exclusions,
2. A copy of the last employee benefits insurance renewal summary for health, dental and vision plans sponsored by the school district. This document shows plan options available to the district's employees and the pricing for employee, employee plus spouse, and employee plus family.

Requested to respond with PDF versions to the email address [publicrecords@alliumdata.com](mailto:publicrecords@alliumdata.com)

#### DISTRICT RESPONSE

The district responded October 13, 2023 with the requested documents.

2. Stephanie Schreiner, American Transparency, OpenTheBooks.com, non-commercial request received December 4, 2023

#### REQUEST

An electronic copy of all payment transactions for Chewelah School District for calendar year 2023 or fiscal year 2022-2023. This could be considered one of the following reports: Vendor Payment Checkbook Report, Checkbook Register, Expenditure Data, Transactional Detail Payments, Online Checkbook, or Disbursements. We would accept any existing report which contains a minimum of the Payee Name, Amount and Date of each transaction.

#### DISTRICT RESPONSE

Initial response letter sent December 4, 2023 via email acknowledging request and notifying requestor that January 31, 2024 is the District's anticipated date of fulfillment. NEWESD 101 Superintendent Robert Roettger will create a Skyward report the District will use to gather the requested information.

## **SAFETY, OPERATIONS AND MAINTENANCE OF SCHOOL PROPERTY**

### **A. Facilities Maintenance**

The superintendent ~~shall~~ will provide for a program to maintain the district physical plant and grounds by way of a continuous program of repair, maintenance and reconditioning. Budget recommendations ~~shall~~ will be made each year to meet these needs and any such needs arising from an emergency.

### **B. Infrastructure Management**

The Board of Directors also desires to maintain the infrastructure of district facilities.

In order to assure state funding, for facilities constructed new or new in lieu after 1994, the Board will adopt an asset preservation program (APP). The APP will preserve the district facilities by employing a system of predictive, preventative, and proactive processes. Annually, the superintendent or designee will report to the Board on the condition of the facilities and the effectiveness of the APP. Every sixth year an independent assessment will be conducted and reported to the Board and the Office of Superintendent of Public Instruction.

Additionally, the superintendent or designee will develop a process to evaluate all pre-1994 facilities for possible participation in the asset preservation program.

For initial participation in the APP, the Board will submit a resolution to the Office of Superintendent of Public Instruction committing the district to implement the program.

The superintendent or designee will develop procedures for the asset preservation program.

### **C. Playground Equipment**

The Board recognizes that playground equipment is an essential part of a complete school facility. All playground equipment, whether purchased by the district or donated by a community or school-related group, should be assessed in terms of suitability and durability and for possible health or safety hazards. Consideration will also be given to potential hazards when the playground is unsupervised during non-school hours.

The superintendent or designee will develop specifications for playground equipment and related play surfaces. These specifications will serve as criteria for the selection of playground equipment. Selection and installation of playground equipment will be based upon safety and contribution to child development.

### **D. Chemical and Laboratory Safety**

The Board recognizes the potential health and safety hazards that exist as a result of chemical storage and handling. Instruction will be emphasized in the safe and proper use of chemicals and substances and proper laboratory techniques. All students and staff are to wear safety glasses or goggles whenever they are working under potentially hazardous conditions.



Laboratories should be ventilated sufficiently enough to provide a healthful, nonhazardous environment.

The superintendent or designee is directed to establish safety guidelines and procedures which will minimize the hazards inherent in the science classes and laboratories in the schools.

### **Destruction of School Property**

Staff ~~shall~~ will ensure that buildings, grounds, equipment and furniture are not abused. Students or nonstudents who abuse school property may be disciplined and required to pay for the damage incurred.

The superintendent ~~shall~~ will establish procedures for the investigation and reporting of damage or loss and ~~shall~~ will initiate action to collect for damages. A student's ~~grades, transcript or~~ diploma may be withheld until restitution is made.

Cross References:	Board Policy 3520	Student Fees, Fines, or Charges
	<u>Board Policy 6511</u>	<u>Staff Safety</u>
	<u>Board Policy 2151</u>	<u>Interscholastic Activities</u>
	<u>Board Policy 6605</u>	<u>Student Safety Walking to School and Riding Buses</u>
Legal References:	RCW 28A.635.060	Defacing or injuring school property —
		Liability of pupil, parent, or guardian
		— Withholding grades, diploma, or transcripts — Suspension and restitution — voluntary work program as alternative — Rights protected
	<u>RCW 28A.335.300</u>	<u>Playground matting</u>
	<u>WAC 392-347-023</u>	<u>State assistance in post 1993 facilities</u>

### **Management**

<u>Resources:</u>	<u>2021 – June Issue</u>
	<u>2011 – October Issue</u>
	<u>2009 – June Issue</u>

**Adoption Date: 06.18.08**  
**Chewelah School District**  
**Revised: 2.06**  
**Classification: Discretionary**

**Board Vision: Chewelah School District engages and empowers students and staff through rigorous, 21<sup>st</sup> Century learning in a safe, caring environment.**

Chewelah School District believes all kids can learn, and acknowledges that students don't all learn in the same way or at the same rate. Therefore, the District supports student achievement in two key ways:

The District delivers rigorous curriculum processes and supports 21<sup>st</sup> Century skills, which are aligned with Washington State standards. Rigorous learning challenges students' thinking in new and interesting ways. This occurs when students are guided toward an understanding of fundamental ideas and are driven by curiosity to discover what they don't know. 21<sup>st</sup> Century Skills are embedded in instructional and assessment practices and include:

- Critical Thinking and Problem Solving;
- Creativity and Innovation Skills;
- Collaboration, Teamwork, and Leadership;
- Cross-Cultural Understanding;
- Communication, Information, and Media Literacy;
- Computing and Information Technology;
- Career and Learning Self-Reliance

The District provides an environment for learning that is brain-compatible, one that uses research-based strategies and tactics of instruction aligned to how the brain is designed to learn. Teachers engage students with best practices for the discipline according to the age and developmental level of students, using strategies selected for alignment with Webb's Depth of Knowledge. Teachers actively cultivate a "growth mindset," so that students engage in self-reflection and take ownership of their learning and progress. Students construct meaning of concepts and ideas, skill sets, mindsets through 21<sup>st</sup> Century Habits of Mind which are modeled, expected, and supported during the teaching/learning process. Assessment is aligned with instruction to provide valid and meaningful feedback to students, parents, and other teachers in order to improve learning.

This was discussed and perhaps reads better??

Students construct meaning of concepts and ideas **AND DEVELOP** skill sets, mindsets through 21<sup>st</sup> Century Habits of Mind which are modeled, expected, and supported during the teaching/learning process

***Chewelah School District #36, North 210 Park Street, P.O. Box 47, Chewelah, WA  
99109, 509-935-8671, ext. 1002, [www.chewelah.k12.wa.us/](http://www.chewelah.k12.wa.us/)***

**LABOR AGREEMENT**

**Between**

**CHEWELAH SCHOOL DISTRICT #36**

**and the**

**CLASSIFIED PUBLIC EMPLOYEES ASSOCIATION OF CHEWELAH**

**SEPTEMBER 1, 2021 through AUGUST 31, 2025  
with 2023 Addendums**



**TABLE OF CONTENT**

<b>AGREEMENT .....</b>	<b>3</b>
<b>ARTICLE I - RECOGNITION .....</b>	<b>3</b>
<b>ARTICLE II - STATUS AGREEMENT/CONFORMITY TO LAW .....</b>	<b>4</b>
<b>ARTICLE III - DISTRIBUTION OF THE AGREEMENT .....</b>	<b>4</b>
<b>ARTICLE IV - RIGHTS OF THE ASSOCIATION.....</b>	<b>4</b>
<b>ARTICLE V - MAINTENANCE OF MEMBERSHIP AND DUES CHECK-OFF.....</b>	<b>5</b>
<b>ARTICLE VI – SENIORITY.....</b>	<b>6</b>
<b>ARTICLE VII – PROBATION .....</b>	<b>6</b>
<b>ARTICLE VIII – PROGRESSIVE DISCIPLINE AND JUST CAUSE.....</b>	<b>7</b>
<b>ARTICLE IX - PERSONNEL FILES.....</b>	<b>7</b>
<b>ARTICLE X - EMPLOYEE RIGHTS .....</b>	<b>8</b>
<b>ARTICLE XI - EMPLOYEE PROTECTION .....</b>	<b>9</b>
<b>ARTICLE XII – SELECTION ASSIGNMENT AND TRANSFER/VOLUNTARY TRANSFER.....</b>	<b>9</b>
<b>ARTICLE XIII - INVOLUNTARY TRANSFER .....</b>	<b>11</b>
<b>ARTICLE XIV - NEW POSITIONS.....</b>	<b>11</b>
<b>ARTICLE XV - LAYOFFS AND RECALLS .....</b>	<b>12</b>
<b>ARTICLE XVI - LEAVES AND VACATIONS .....</b>	<b>13</b>
<b>ARTICLE XVII - MANAGEMENT RIGHTS.....</b>	<b>17</b>
<b>ARTICLE XVIII - DUTIES OF THE EMPLOYEE .....</b>	<b>19</b>
<b>ARTICLE XIX - GRIEVANCE PROCEDURE .....</b>	<b>19</b>
<b>ARTICLE XX - SALARY AND HEALTH INSURANCE BENEFITS .....</b>	<b>22</b>
<b>ARTICLE XXI - PAYMENT OF SALARY .....</b>	<b>24</b>
<b>ARTICLE XXII - CLOCK HOURS &amp; COLLEGE HOURS .....</b>	<b>24</b>
<b>ARTICLE XXIII - WORKING CONDITIONS.....</b>	<b>24</b>
<b>ARTICLE XXIV - DURATION OF AGREEMENT.....</b>	<b>26</b>
<b>Appendix A – CPEA Salary Schedule .....</b>	<b>27</b>
<b>Appendix B - Waiver of Representation by Association.....</b>	<b>3229</b>

## **AGREEMENT**

In order to effectuate the provisions of RCW 41.56, The Public Employees Collective Bargaining Act (hereinafter call the Act), and to set forth the prescribed rights of the Classified Employees of the School District, this agreement is made and entered into this first day of September, 2021, by and between the Chewelah School District and the Classified Public Employees of Chewelah.

### **ARTICLE I - RECOGNITION**

1.1 Chewelah School District #36, hereinafter referred to as the "District", recognizes the Chewelah Classified Public Employees Association/Washington Education Association, hereinafter known as the "Association", as the exclusive bargaining representative for all Food Service Workers, Custodians, Para-Educators, Laborers, Library/Media Assistants, Program Specialists, Bus Drivers, Mechanics, Grounds Keepers/Maintenance Workers, Secretaries, and Information Technology Positions (2015) employed by the District.

The Food Service, Custodian, Para-Educator, Laborer, Library/Media Assistant, Bus Drivers, Mechanics, Grounds Keepers/Maintenance Workers, Secretaries, Information Technology Positions and Program Specialist employees shall consist of all full-time and regular part-time employees in those departments with the exception of those employees with supervisory "exempt" responsibilities as defined by law and determined by PERC. The District will attempt to keep part-time employees to a minimum.

1.2 The term "Association" when used hereinafter in this Agreement shall refer to the Classified Public Employees Association/Washington Education Association.

1.3 The term "District" when used hereinafter in this Agreement shall refer to the Chewelah School District #36.

1.4 The term "employee" when used hereinafter in this agreement shall refer to all classified employees represented by the Association.

1.5 Unless the context in which they are used clearly required otherwise, words used in this Agreement denoting gender shall include employee preferred pronouns.

1.6 The District and the Association shall conduct labor-management meetings as needed for the purpose of resolving problems that may arise relative to the administration of this agreement. The Superintendent (or designee) and the Association President (or designee) shall be present at these meetings.

## **ARTICLE II - STATUS AGREEMENT/CONFORMITY TO LAW**

2.1 This agreement shall supersede any rules, regulations, policies, resolutions, or practices of the District, which shall be contrary to or inconsistent with its terms.

2.2 If any provision of this Agreement or any application of this Agreement shall be found to be contrary to law by a tribunal of competent jurisdiction, the remaining parts or portions of this Agreement shall remain in full force and effect. The parties agree that the courts and PERC shall be considered tribunals of competent jurisdiction in such matters. Should the state auditor and/or attorney general issue an opinion that a contract provision or practice does not comply with law, the parties agree that either side has the right to seek legal determination of such opinion and if declared invalid that invalid portion will be stricken from the agreement upon receipt of such decision.

2.3 As of March 1, of the second and fourth year in a four-year contract, the Association will schedule the first meeting before May 15<sup>th</sup>, the second year the Association and District have the option of bringing four CBA Provisions for negotiation. (2015)

## **ARTICLE III - DISTRIBUTION OF THE AGREEMENT**

3.1 Following ratification of this Agreement by both parties, the Association shall design, prepare the camera-ready copy and print this Agreement. Prior to the preparation of the agreement for printing, the Association shall sign and present the copy to the administration for signature; such signatures mean that the parties agree that the copy is accurate. The cost of the printing and distribution of this Agreement shall be borne jointly by the parties. The Association shall distribute copies of this Agreement to all employees covered by it. Ten (10) additional copies shall be provided to the District.

## **ARTICLE IV - RIGHTS OF THE ASSOCIATION**

4.1 The District agrees to furnish to the Association, within 5 working days from the date the request was made, all public information it is required to provide under the terms and conditions of RCW 42.17.250 and RCW 42.17.260.

4.2 Whenever any representative of the Association or any employee is mutually scheduled by the parties to participate during working hours in negotiations, grievance proceedings, conferences, or meetings, he/she shall suffer no loss in pay. In the case of discipline meetings or conferences, the employee shall have a representative attend such meetings. The employee may waive representation by signing the district provided waiver form (Appendix B).



4.3 The Association shall have the following specific rights:

- A. The District will provide the Association with the use of the District interschool mail facilities--including building mailboxes--for the distribution of official Association communication so long as such communications are not in violation of RCW 42.17.130. Courtesy copies will be made available to the building principal and transportation supervisor prior to distribution. At the same time, the Association will provide copies to the Superintendent of those materials being distributed.
- B. The District will allow the Association the use of District facilities for meetings provided that such meetings do not interfere with or interrupt the normal school or business day. Such meetings will be held outside regular school hours. Exceptions may be granted by the building principal or the Superintendent. Other than the meetings as provided above, duly authorized representatives of the Association and its respective affiliates shall be permitted to transact Association business on school property, provided that this shall not interfere with or interrupt normal school operations. Provided further that said representatives shall notify the building administrator or designee of their presence immediately upon entering the building as required.
- C. The Association may be granted the use of the District's business machines during reasonable times when the machines are not otherwise in use. When at all possible, this use should be after regular school hours. All costs related to the use of such machines, including paper and other supplies, plus potential charges for maintenance or damage shall be borne by the Association.

4.4 The District shall grant up to ten (10) days per year (2017) for out of district Association business without pay to the president and/or designee of the Association as requested during his/her term in office. If the Association shall pay the cost of a substitute, then the president and/or designee will be paid their usual wage. The Association shall provide the District with at least five (5) days' notice of the president or designee using such days. (2015)

#### **ARTICLE V - MAINTENANCE OF MEMBERSHIP AND DUES CHECK-OFF**

- 5.1 A. All current employees, who on the ratification date of this agreement are members of the Association or who were members of the Association anytime

during the life of the preceding agreement, shall either maintain their membership in the Association, or pay a representative fee equal to the Association dues as per RCW 41.59.

- B. Any current represented employee who was not a member of the Association prior to the ratification date of the preceding agreement shall not be required to join the Association nor shall they be required to pay any sort of a representation fee.
- C. Any new employees covered by the Agreement shall be required to either elect to join the Association or pay a representation fee equal to the Association dues as per RCW 41.59.100.
- D. Objections to joining the Association, or of paying a representation fee to the Association, which are based on bona fide religious tenets or teachings of a church, or religious body of which the employee is a member, will be observed. In such a case, the employee shall pay an amount equal to the Association dues to a non-religious charity, or to another charitable organization mutually agreed upon by the employee affected and the Association. If the employee and the Association do not reach agreement on the matter, PERC shall designate the charitable organization.
- E. The Association shall indemnify, defend, and hold the District harmless against any claim made or any suit instituted or judgment rendered against the District resulting from any action taken under this section of the Agreement.

## **ARTICLE VI – SENIORITY**

6.1 Seniority ranking shall be determined using the first date the employee works as a regular part-time or full-time continuous employee after formal board approval. In the event that more than one employee has the same seniority ranking, then the first date worked in the Chewelah School District (non-bargaining unit work or previous Chewelah School District employment) would be used as a tiebreaker. If there is still a tie, then seniority ranking will be determined by random draw.

## **ARTICLE VII - PROBATION**

7.1 PROBATION: Each new hire shall receive written notice of the dates of the probationary period and shall remain in a probationary status for a period of not more than seventy (70) workdays following the hire date. During this probationary period, the District may discharge such employee at its discretion, and the employee shall have no recourse to any grievance procedure; however, the employee shall receive upon request, a

written statement outlining the reason(s) for discharge.

7.2 Seventy (70) workdays from the date of hire shall complete the probationary period. During the 70 probationary days, all employees will have union representation (2017).

7.3 The seniority rights of the employee shall be lost because of the following reasons:

- A. Resignation
- B. Discharge
- C. Retirement

7.4 The seniority rights of the employee shall not be lost due to layoffs, as long as an employee remains on the reemployment list.

#### **ARTICLE VIII – PROGRESSIVE DISCIPLINE AND JUST CAUSE**

8.1 No employee shall be disciplined without just cause. Progressive discipline may include: verbal warning, written warning, written reprimand, suspension, termination and discharge. The specific grounds forming the basis for disciplinary action will be made available to the employee in writing.

8.2 When the employee is a party to any documented disciplinary action and/or hearing, the employee, will have a representative of the Association present unless the employee waives his or her right to representation by signing the district provided waiver form. A copy of such form will be provided to the employee.

#### **ARTICLE XI - PERSONNEL FILES**

9.1 There shall be only one personnel file located within the District. The personnel file of each employee is confidential and, as such, shall be available for inspection only to the management of the District and the individual employee. Upon request, and by prior appointment, an employee shall have the opportunity to review the contents of his/her personnel file and copy, at their expense, materials within the file.

9.2 At the employee request, one other individual of the employee's choosing may be present for the review of the personnel file. The Superintendent/designee will supervise review of the file. Any material may be added or removed from the file by mutual agreement of the employee and the Superintendent/designee.

9.3 The employee shall have the opportunity to attach written comments to



anything in their file, which they consider to be derogatory.

9.4 Any derogatory document not provided to the employee within five (5) of the employee's workdays, after receipt by the District, shall not be allowed as evidence in any grievance or in any disciplinary action against such employee. No evaluation, correspondence or other material making derogatory reference to an employee's character or manner shall be kept or placed in their personnel file without the employee having been: (1) provided a copy first and, (2) provided the opportunity to attach their comments.

## **ARTICLE X - EMPLOYEE RIGHTS**

10.1 Nothing contained within this agreement shall be construed to deny or restrict to any employee rights they may have under applicable laws and regulations.

10.2 The provisions of this Agreement shall be applied without regard to domicile, race, creed, religion, color, national origin, sex, age, marital status or the presence of any sensory, mental or physical handicap except as required in accordance with this agreement or as otherwise provided by law.

10.3 The private life of an employee is not an appropriate concern of the District unless the action(s) or behavior of the employee, while on or off the job, cause a significant disruption in the educational atmosphere of the District or individual schools within the District.

10.4 Transportation employees shall be subject to random drug and alcohol testing as provided by law.

- A. Should a transportation employee test positive for drug and/or alcohol, such employee shall have the opportunity to be immediately retested as allowed by law and at their expense, or be suspended without pay and benefits.
- B. Such suspended employee shall have the right to appeal such action through the grievance procedure. Should such employee be exonerated through appeal, they shall be reinstated and lost wages and benefits restored.
- C. Such suspended employee shall be provided the opportunity to attend a drug and/or alcohol treatment program at their own expense, including the cost of retesting if necessary. Upon receipt of official written notice to the District confirming successful completion of the treatment program within 6 months of the date of suspension, such employee shall be reinstated to his/her position and wages and benefits shall begin upon such reinstatement.
- D. Should such employee not appeal the drug and/or alcohol positive test as

provided in section 10.4b above, and such employee refuses to attend a drug or alcohol treatment program, and/or if such employee is found positive on subsequent testing, they shall be terminated from district employment.

## **ARTICLE XI - EMPLOYEE PROTECTION**

11.1 The District agrees that it will include employees as insured in the District liability plan while engaged in work responsibility at the work site or while traveling between work sites as an employee of the District. When an employee, typically a paraeducator, is assigned a new position where it is known that there is an increased risk of physical harm, the District and staff will identify the steps taken to reduce the risk and share any safety plans with the team assigned to work with said student.

## **ARTICLE XII – SELECTION ASSIGNMENT AND TRANSFER/VOLUNTARY TRANSFER**

### **DEFINITION of TERMS**

**Assignment:** An individual's current job placement in a District union represented position.

**Job Classification:** A specific position identified by title in the recognition clause of this agreement. The paraeducator classification/position will include paraeducators, library media, and program specialists.

**Position Opening:** A building or District position of 30 minutes or more that is available.

**Reassignment:** A change in assignment to a different position within job classification within a building.

**Voluntary Transfer:** Movement from current position assignment to another available District position represented by the union.

**Involuntary Transfer:** A reassignment or transfer by the District, which is not mutually agreed to by the employee.

**Vacant Position:** An available position of more than 30 minutes in a union represented job classification needing to be filled through reassignment, transfer or by posting as an open position under the provisions of the Agreement.

**Job Descriptions:** Job descriptions for all position subject to this agreement will be developed by the District and will be made available to each employee. The job description



shall identify the essential functions of the job, minimum and preferred qualifications. Any unit employee may submit recommendations regarding the job description for their position to the District. Changes to job descriptions once developed will be made in consultation with the employee and the Association.

12.1 The District will post notices of available vacant or newly created positions as soon as they are known. Postings will include the minimum and preferred qualification for the position and the procedure for applying. Existing employees in any of the job classification groups will be able to apply for voluntary transfer to any position within the stated timeline. The District will review the applications for voluntary transfer and will consider the seniority and qualifications submitted. The Association will be notified of any vacancies within this agreement as they occur and when they are filled and with whom.

The senior qualified employee will be transferred/assigned to the position applied for. No assignment is required if no employee meets the qualifications of the posted position. In the event no current employee is selected, applications will be accepted and reviewed from outside applicants.

The Superintendent shall deliver to the Association President and post in all school buildings vacancies as they occur during the school year. In the summer, the Superintendent shall mail such notices to the Association President and post in the District office.

12.2 Employees who want to be considered for transfer to an available posted position shall submit a letter of intent and resume to the site supervisor/building principal.

12.3 The senior employee shall be given the first consideration regarding transfers, reassignments of present jobs, promotions, and new positions when ability and performance are substantially equal with junior employees. These considerations will exist across job categories. If the District determines that seniority rights (as determined in Article VI) should not govern because a junior employee possesses ability and performance greater than a senior employee(s), the District shall set forth in writing to the senior employee(s) its reasons why the junior employee was selected.

12.4 Voluntary transfer employees and the District have up to 90 working days to request a return to the prior working classification after observation, feedback, training as deemed appropriate, and a two week notice before returning to prior classification.

### **ARTICLE XIII - INVOLUNTARY TRANSFER**

13.1 All involuntary transfer or reassignments shall start with the least senior employee first. All involuntary transfers will be within the same job classification held by the employee being involuntarily transferred. If the administration determines the least senior employee does not have the skills for the assignment, they then will consider the next least senior employee. Reasons for this decision will be provided in writing to the employee/Association upon request. Such transfer or reassignment shall be made only after a meeting between the employee involved and the immediate supervisor, at which time the employee will be notified of the reason(s) for the transfer. In the event that an employee objects to the transfer or reassignment at this meeting, the superintendent shall meet with them upon the employee's request. The employee will have a representative present at such meeting unless the employee waives their rights to representation. The Association shall be notified of such meeting.

### **ARTICLE XIV - NEW POSITIONS**

14.1 The district shall publicize all new or open and available represented positions. Postings shall identify the position's responsibilities, required or preferred qualifications, days and hours of work and shall state the procedure to follow for applying for the position. Notice will be posted as to whether the position posted is a leave replacement position with the anticipated leave return date noted. The district shall publicize within the Association by written posting, all new or open represented positions within ten working days of board approval. Open or new positions will be recommended for advertising at the next board meeting, once the district receives written notification of an open position. The District may post a new or open position both in-district and out of district concurrently. Current employees that submit a letter of intent and resume within the first ten days after a position is posted will have preference over non-district employees. The letter of intent and a resume will be submitted by the employee to the site supervisor/building principal. If a letter of intent is received, the transfer request will be evaluated within 5 working days after the initial 10 working days of posting. If the request is approved, the transfer will occur when all subsequent transfer requests related to the original posting have been approved or denied. See Section 12.2 for seniority procedures. During the summer months, the Association president or designee will be provided a copy of all Association job postings. If a posted position is not filled within seventy (70) working days of its posting date, the District will notify the Association when the position will be filled, or if the position will not be filled.

14.2 The Association will be notified of any vacancies within this agreement as they occur and when they are filled and with whom.

**ARTICLE XV - LAYOFFS AND RECALLS**  
**DEFINITIONS**

Layoff: Action by the Board reducing the number of employees. It does not refer to decisions to discharge, terminate or adversely affect an employee for cause.

Seniority: For the purpose of voluntary, involuntary, transfer, and layoff and recall, seniority is defined in Article VI.

15.1 Whenever a classified employee's position is eliminated (program cut) or an employee is laid off, the senior employee shall have the right to "bump" an employee with the least seniority within the same job classification, previously held classification, substantially similar classification, or other classification if qualified according to District determined criteria.

15.2 Employees who are laid off are to be placed on a recall list maintained by the District according to job classification seniority, and are to have priority to the extent of one opportunity in filling any opening in the classification they held immediately prior to the layoff. Recall shall be within the current job classification regardless of site assignment from which they were laid off, and the order of recall shall be in the inverse order of the original reduction in force ranking. If a class from which an employee was laid off is subsequently abolished, altered or replaced by a different classification, the employee's recall shall be to such classification as in the judgment of the District/Association reasonably represents the same or similar duties and relative salary whereupon all other provisions of this section and other applicable sections shall apply. Names shall remain on the recall list for two (2) years and extended one (1) year if requested by the employee. Employees shall have two (2) weeks notice in the event of layoff, but not later than June 1<sup>st</sup>.

15.3 Employees on layoff status shall file their address in writing with the personnel office of the District and shall thereafter promptly advise the District, in writing, of any change of address.

15.4 An employee shall forfeit rights to recall as provided in Section 15.2 if the employee does not comply with the requirements of Section 15.3, or if the employee does not respond to the offer of recall within ten (10) working days.

15.5 An employee on layoff status who rejects an offer of recall forfeits seniority



and all other accrued benefits provided that such employee is offered a position substantially equal (within 10% of previous hours) to that held prior to layoff in hours, salary, and job classification.

15.6 Anytime an employee on the layoff list is called back to work for open/or new positions, substitute positions, or their old positions, the employee will be placed on the appropriate range of salary schedule on the step that is closest to but not less than the hourly rate of pay at the time of layoff PROVIDED that no employee shall be placed above the top step of the appropriate range. If these individuals work as a substitute, in a different classification than the one, which they were laid off, they will be paid at the base rate for the classification they are subbing. Layoff pay for substituting may be extended an additional twelve months if requested by an employee on layoff status.

15.7 Employees on the recall list will be given first opportunity for work, after current employees, and after all voluntary transfers are completed Ref. Article 11.3 be it short-term substitutes, new positions, open positions, long-term substitute positions, or being recalled to their position prior to being laid off.

15.8 Layoffs will be determined by seniority of the employee in the job classification currently held regardless of building location. (Refer to Article VI) The district and the association agree that layoff and recall provisions of the contract shall apply to all positions unless a gender requirement is necessary. In that case, the district shall first recall, or hire if necessary, an employee of the preferred gender. No employee will be penalized under 14.3 of this section if they cannot fill an opening because of the gender requirement.

## **ARTICLE XVI - LEAVES AND VACATIONS**

16.1 Sick Leave: Every employee holding a regular full-time position shall accrue a total of twelve (12) paid days for illness, injury, and emergency leave for each school year. Every employee holding a regular part-time position shall accrue such paid leave in proportion to the relationship of their basic workweek to forty (40) hour. Full time employees (2080 hours/year) receive 12 days per year of sick leave; employees contracted to work up to 180 days during the school year will receive 10 days per year of sick leave based on their hours worked per day. Employees contracted over 190 days but less than full time will receive 11 days per year of sick leave. Employees contracted to work fewer than 180 days per year will receive sick leave pro-rated based on the number of days and hours worked during the year.

16.2 The intent of accrued compensated leave is to make it possible for employees to be absent for purposes as provided by this article, but not for profit. Any abuse of this leave provision, as judged by the District, or obtaining compensated leave benefits by fraud, deceit, or falsified statement, shall result in a loss of pay for the days missed and/or disciplinary action.

16.3 All leave (absence) requests shall be requested through the District adopted software to the supervisor, or the person designated by the superintendent to receive such notice, as soon as possible.

16.4 Personal Leave: The sick days for employees in 16.1, shall be allocated with up to 50% of days designated for emergency, personal or bereavement (as noted under 16.7 b and c) leaves and remainder of days designated for sick leave. Employees working less hours will receive these same leaves pro-rated based on the number of days worked per year.

Any remaining leave days not used during the school year (September 1 to August 31) may be accumulated and may be used only as sick leave for the first five years.

After 5 years of service, employees may hold over 3 personal days to the next year. This request must be in writing.

16.5 The attendance incentive plan of the District shall be administered under the requirements of RCW 28.400.210.

16.6 The District shall provide employees with access to sick leave pooling in accordance with state and District guidelines.

16.7 (a) Bereavement Leave - The District shall provide bereavement leave in the following manner: Up to five (5) days per occurrence with pay may be taken upon the death of an employee's spouse, mother, father, sibling, child, grandparent, grandchild or those same relatives by marriage or a person living in the same household as the employee.

(b) Up to two (2) days per year from sick leave may be used upon the death of an employee's other relative(s) or friend. The superintendent may grant any other or additional bereavement leave on a case-by-case basis. Any other or additional bereavement leave shall be deducted from the employee's sick leave balance.

(c) Bereavement leave is non-accumulative. As much notice as possible shall be

given by the employee prior to the effective date of the leave. Bereavement leave must be used within 30 days of the death of the above qualified relative or friend unless a delay is authorized by the Superintendent. In the case of a memorial service that does not fall within thirty (30) days of the death of a qualified relative, additional bereavement may be granted by the Superintendent or designee as described in 16.7(b).

16.8 Leave of Absence- Employees may request up to one year leave of absence without pay after five years of continued employment with the district. A physician may waive this five-year minimum in the instance of illness as deemed necessary. The request will be submitted to the board of directors at least two weeks prior to a regularly scheduled meeting. The board will act on the request at the next regularly scheduled meeting. The employee will be responsible for the maintenance of health, dental, and vision benefits if they are so desired by the employee.

The employee's position will be held for the leave time as approved by the Board. At the end of that time period, the employee must return to their position, or submit a request to have the leave extended. A substitute leave replacement may be hired during the leave. Medical leave may be granted to the employee to care for those identified as immediate family in bereavement leave language. Request for leave of absence without pay may be for any reason the employee deems necessary, except to work for another employer, providing the reason is not due to any violation of federal or state laws.

If an extended leave of absence without pay is granted to an employee for reasons other than medical, the employee will be placed on the same status as an employee on a recall status. If a leave of absence is granted for medical purposes, it will be done in compliance with the Family Medical Leave Act if the employee is eligible.

16.9 Jury Duty: Leaves of absence with pay shall be granted individual employees for jury duty. Transportation reimbursement by the court need not be remitted to the District. The employee shall notify the District when notification is received to serve on jury duty.

16.10 Eligibility for use of vacation credit shall be determined as follows:

- A. An employee becomes eligible to use his/her vacation credit after reaching his/her first eligibility date. If an employee has less than one year of service in the District, their vacation time shall be prorated according to the length of service with the District.
- B. The eligibility date of an employee newly hired shall occur on the anniversary



date of their employment. Employees with less than one (1) year of service shall be entitled to utilize their accrued vacation credits during mutually agreeable times in their first year.

16.10.1 For each month worked, all 260 day employees shall receive the following paid vacation days on a pro-rated basis with full-time, 1.0 FTE employees receiving the full days as noted below:

1 year completed from the date of Board employment = 5 days  
3 years completed from the date of Board employment = 10 days  
6 years completed from the date of Board employment = 15 days  
10 years completed from the date of Board employment = 18 days  
14 years completed from the date of Board employment = 20 days  
20 years completed from the date of Board employment = 22 days  
25 years completed from the date of Board employment = 25 days

Twenty-five days vacation is the maximum annual vacation that can be earned by employees covered by this agreement.

After six years of service, an employee may carry up to five vacation days forward for a maximum of one year.

16.10.2 Vacations shall be granted at a time mutually agreed upon by the supervisor and employee; provided that to receive such vacation, the employee must submit their request at least one (1) week prior to taking vacation. If the nature of the work makes it necessary to limit the number of employees on vacation at the same time, the employee with the greater seniority shall be given first choice of vacation dates. The supervisor may waive the one (1) week limit, if, in their discretion, circumstances warrant it.

16.10.3 The paid holidays for full-time classified employees include:  
New Years Day, Martin Luther King Day, Presidents Day, Memorial Day, July 4th, Labor Day, Veterans Day, Thanksgiving and Day after Thanksgiving, Day before Christmas and Christmas Day

16.10.4 Maternity and/or parental leave will be granted according to the guidelines of the Washington State Human Rights Commission following Washington State and Federal Laws. As the guidelines of the Washington State Human Rights Commission change, the administrative procedures of the District will be revised accordingly. Copies of the guidelines will be available in the District office.



16.11 All employees will be paid and are required to attend the beginning of school in-service.

16.12 For early release days, paraeducators and program specialists have the opportunity to work extra hours related to their current job assignment or building needs. Hours may not be more than their regularly scheduled day. Request must be submitted to supervisor and pre-approved.

Employees will be paid based on the time worked for all early release days included in the school calendar. The day before Thanksgiving and the last day of school are considered full days.

All extra hours must be pre authorized using the overtime or extra hours form. (2015)

## **ARTICLE XVII - MANAGEMENT RIGHTS**

17.1 The Board, acting in behalf of the electorate of the School District, retains and reserves all powers, rights, authority, duties and responsibilities conferred upon and vested in it.

17.2 The Association recognizes that the Board is responsible for the operation of the School District and the Board has the necessary authority to discharge that responsibility subject to the provisions of this Agreement.

17.3 It is expressly agreed that all rights except such as are clearly relinquished herein by the District are reserved to and shall continue to rest in the District. This shall include this enumeration, being merely a way of the illustration and not by way of limitation. The Association allows the District the right to:

- A. Manage the District, direct the working staff, including the right to hire, suspend, discipline or discharge employees for *just* cause, and layoff or relieve employees from duty because of lack of work, funds, and other legitimate reasons.
- B. Transfer employees from one classification to another, and to promote and/or transfer employees to positions and classifications not covered by this Agreement. Association members shall retain their standing in the Union while they remain in the temporary non-union assignment.

- C. Determine the methods, processes, means and personnel by which any and all work will be performed the control of the property and composition, assignment, direction and determination of the size and type of its working force.
- D. The right to determine whether and to what extent work will be performed by employees.
- E. The right to evaluate employees and to determine the qualifications of the employees.
- F. The right to develop and control budgets.
- G. The right to control the use of all facilities and equipment.
- H. Make such operating changes as are deemed necessary by the Board for the efficient, effective, and economical operation of the District, including the right to subcontract work, consistent with this Agreement. The District cannot subcontract any job classification covered in this agreement until after this agreement expires.
  - 1. The Association agrees that during the life of the agreement it will not authorize, condone, sanction, or take part in any strike, walkout, or work stoppage of employee covered by this agreement.
  - 2. The District agrees that during the life of this agreement there shall be no lockout of employees covered by this agreement. School closures caused by a strike of another employee group will not be considered a lockout if students make up the days at some other time.
- I. The District shall have the right to assign regular District employees to perform custodial and related duties arising out of the use of District facilities by non-school organizations. Said non-school organizations shall be responsible for paying the full cost of all such employee assigned time.

17.4 Evaluations:

- A. The building principal, designee, transportation supervisor or other supervisor shall be responsible for evaluation of all classified personnel within their building and/or responsibility. A written annual evaluation will be completed between September 1<sup>st</sup> and June 1<sup>st</sup> of each year. Any written performance observations during that school year will be attached to the annual evaluation.

New employees must be evaluated at the end of their probation status by the above process.

If some of the areas of evaluation receive less than a satisfactory rating, the evaluator will suggest ways in which this can be remediated and helped. More than one evaluation may be completed per year only in the category of an unsatisfactory, or needs improvement evaluation. In the instance of an unsatisfactory evaluation, a reevaluation must be completed within 30 working days.

- B. A written job description will be presented to each new employee by their supervisor within their first ten working days of employment.
- C. Employees responsible for supervising students, other than in a classroom atmosphere with certificated personnel, shall receive orientation on supervisory techniques and behaviors expected of said employees. In addition, all employees will receive guidance as to their specific responsibilities in the enforcement of student discipline.

#### **ARTICLE XVIII - DUTIES OF THE EMPLOYEE**

18.1 Employees are to perform their assigned duties in a responsible and law-abiding way. Failure to substantially perform or failure to perform a material item on the job description, or an act of insubordination may constitute just cause for dismissal.

18.2 The employee shall care for and be responsible for materials and equipment. The employee shall promptly report damage, loss or theft of equipment, furniture or fixtures to their supervisor.

#### **ARTICLE XIX - GRIEVANCE PROCEDURE**

19.1 Definitions:

- A. Grievance: A grievance is a formal process of appeal of an alleged misinterpretation or misapplication of this Collective Bargaining Agreement.
- B. Grievant: Shall mean an individual, group of individuals or the Association. A grievant may file a grievance alleging and identifying that there has been violation of the Agreement within 20 working days from the date the grievant(s) or the Association have knowledge of the incident, action or event giving rise to the grievance.



19.2 Grievance Procedure:

A. Step One:

1. Informal discussion: an employee with an individual or group grievance shall discuss it first with their immediate supervisor. This step will not be by-passed unless it is an Association grievance. Every effort shall be made to resolve the grievance at this level in an informal manner. An employee requesting such a meeting shall identify the subject as a grievance matter, and mandatory time limits hereinafter provided shall officially begin immediately after the employee discussed the grievance with their supervisor.

2. Formal submission: in the event that the grievant is not satisfied with the disposition of the grievance through informal discussion, they shall reduce the grievance to writing indicating the Article, Section and the specific term(s) of this Agreement that have been violated or misinterpreted, the relief sought, and within five (5) working days from the date of the informal discussion with the supervisor, present the signed grievance to their immediate supervisor, who in turn shall, within five (5) working days, provide the grievant a written disposition of the grievance.

B. Step Two:

In the event that the grievant is not satisfied with the disposition of the grievance at Step One, they shall, within five (5) working days, refer the grievance in writing to the Superintendent or their designee. The Superintendent/designee shall meet with the grievant within ten (10) working days of receiving the written grievance, and shall provide the grievant with a written disposition of the grievance within five (5) working days of such meeting. Following the termination of Step Two, the grievant would have ten (10) working days to make a written request for Step Three to take place.

C. Step Three:

In the event that the grievant is not satisfied with the disposition of the grievance at Step Two, they may select the option within five (5) working days to refer the grievance to the chair of the Chewelah School Board of Directors or designee. The board shall set a date for a hearing of the grievance within five (5) working days of receiving the complaint. Said hearing must be held within fifteen (15) working days of the receipt of the complaint at Step Three.

D. Step Four:

In the event that the grievant is not satisfied with the disposition of the grievance at Step Two, they shall, within ten (10) working days, notify the Superintendent or their designee that the grievant intends to request a mediator to consider the grievance. The following steps outline the procedure for mediating the grievance.

1. Both sides must agree with the recommendation of the mediator before the district or the C.P.E.A are bound to the agreement.
2. Both parties (district and C.P.E.A.) will share the cost.
3. The mediator will be chosen from a statewide list of mediators with both parties agreeing on the final choice.
4. The grievant will have the option to use or not use the mediation step.

E. Step Five:

The parties to this agreement agree to submit to arbitration any grievance which has not been resolved through the use of the above grievance steps and procedures, provided it is submitted within ten (10) working days following the termination in the grievance procedure. The Association will notify the Superintendent/designee in writing that the matter is to be submitted. The arbiter shall hear the case submitted within ten (10) working days after its initial presentation. The arbiter shall follow the Voluntary Rules of the American Arbitration Association and shall have no authority to extend, alter, or modify this agreement or its terms. The arbiter shall limit their findings and decision solely to specific terms of this agreement and application of such terms herein set forth. The arbiter shall have no power to extend the Agreement in the areas of wages, fringe benefits, or other items of cost. The arbiter shall be without power to award punitive damages. The arbiter shall make a written report of their findings of fact and decision, including the basis in law, if any, for such decision, to the District, The Association, and the grievant within ten (10) working days after the final hearing is concluded. The arbiter's decision shall bind both parties. Both parties retain their usual right to seek legal relief regarding any arbiter's decision.

Costs: The District and the Association shall each bear its own expenses involving the processing of a grievance. The two parties shall share equally the cost of the arbiter

F. Selection of the Arbiter:

Within five (5) working days of the receipt of the notice of intent, the Superintendent/designee and the President of the Association/designee shall attempt

to agree on a mutually acceptable arbitrator and obtain a commitment from such arbitrator to serve. If the parties are unable to agree on an arbitrator within five (5) working days, a request for a list of five (5) arbitrators will be made to the American Arbitration Association by either party. After a list is received, the parties through their designated representatives, shall determine by lot the order of striking names and shall, in that order, alternately strike a name from the list. The last name remaining on the list shall act as the arbitrator.

## **ARTICLE XX - SALARY AND HEALTH INSURANCE BENEFITS**

20.1 If the District is found to be out of compliance relating to benefits, the District shall adjust the benefits of the bargaining unit employees to bring the District back into compliance.

### **20.2 CPEA SALARY SCHEDULE - see Appendix A**

20.3a Public school work experience is credited at one year worked in the same job classification for one year on the Chewelah classified wage schedule. Working experience outside of a school district may be credited at a 1:1 rate at industry standard. This industry standard must be similar to the current job assignment at approximately a 70% math. This will include employees hired during and after the 2021 school year.

20.3b Voluntary substitution for any classification covered by this agreement will receive their current rate of pay or the first step on the wage schedule for the position they are substituting. Pay during the time spent substituting will be the greater of these two amounts.

20.3c Paraeducators with appropriate certification substituting for teachers in the District will receive 15% over their regular pay or the current district teacher substitute pay, whichever is higher.

20.3ed If an employee voluntarily changes job assignment, their rate of pay will be determined by moving straight across on the pay scale at the same pay step, whether higher or lower.

### **20.4 Health Insurance Premiums:**

- A. Beginning January 1, 2020, the District agrees to follow SEBB eligibility rules for employees who are anticipated to work 630 hours or more per school year.
- B. After January 1, 2020, if the state does not include the K-12 retirement carve



out in the SEBB program, the District will cover the cost of the carve out.

- C. COBRA (Consolidated Omnibus Budget Reconciliation Act of 1985) is available for those employees and dependents who qualify. It may provide an opportunity for a discontinued employee or for an employee's dependents who no longer qualify for coverage to continue group medical insurance benefits.
- D. The open enrollment period for eligible employees to subscribe to available benefits is decided by the benefit committee (2017).
- E. The District shall continue to pay 100% of the 2017-2021 employees' monthly base cost for the State K-12 Retiree subsidy (Health Care Authority Allocation). The State K-12 Retiree subsidy (Health Care Authority Allocation) payment shall cease within 30 days of the certification of a maintenance and operations levy failure.
- F. The parties agree that the amount and/or manner of the above referenced implementation must be in accordance with applicable laws and implementing regulation. If the manner of implementation is in conflict with any of the above, the District may take such action(s) as necessary to correct the conflict.

20.5 Overtime: Overtime pay or compensation time will be allocated as per the Fair Labor Standards requirements. Determination of overtime or comp time will be made with the prior written approval of the Superintendent or designee. All comp time must be taken by the end of the school year. If an employee is unable to take their comp time, the district will pay for comp time in June.

If an employee is authorized overtime for snow removal, any leave time for that week (compensation time, sick leave, vacation day, holiday, non-paid non-work day (2017) etc.) will count for an "as worked" day for computing overtime calculations.

20.6 Upon completion of 60 accumulative hours working as a newly hired school employee, the District agrees to reimburse said employee or substitute the full cost of his or her fingerprint or background check required by the District and state policy.

20.7 One hour call out time will be paid as the minimum amount of pay a classified employee will receive when they are required to return to work by an administrator or their supervisor at a time beyond their regular work schedule or during their day off. An employee is allowed actual travel time to and from the worksite as part of their pay up to a



maximum 10 minutes each way per occurrence. The employee must work the full hour (including the allotted travel time) to receive the one hour minimum pay.

20.8 For the association member who is licensed for inspection, repair and removal of asbestos, that person shall receive specialized training and personal safety equipment paid by the district.

## **ARTICLE XXI - PAYMENT OF SALARY**

21.1 Checks will be issued on the last working day of each month, including December.

## **ARTICLE XXII - CLOCK HOURS & COLLEGE HOURS**

22.1 Classified school year employees who accumulate 20 clock hours of supervisor approved training will be paid an additional \$100.00. This payment is annual throughout the duration of employment. Payment shall not be granted for any clock hours-accrued beyond 500.

Payment for clock hours will be divided in twelve equal payments beginning September 1st of each year. To receive payment, all clock hour credits must be submitted to the District Office by September 30th of each year. Supervisor approved SPI and other supervisor authorized clock or training hours will be acceptable.

If an employee chooses to exercise the option of transferring clock hours to credits, the District will deduct the said clock hours from the employees total accumulated clock hours. The District will then continue to credit the employee with the remaining clock hours. The employee may then continue to accrue clock hours to the maximum of ~~300~~ 500 hours.

College degrees and college credit in an education or related field will be recognized for placement on the classified wage schedule if they are received from an accredited college or university.

Each employee may receive up to \$150 annually for reimbursement of clock hour fees from workshops relevant/related to current or future position. After successful completion of the course, employees must submit receipt/proof of payment and signed clock hour form. Payment will be on a reimbursement basis and request must be submitted by August 15<sup>th</sup> of the contract year.

## **ARTICLE XXIII - WORKING CONDITIONS**

23.1 No employee will be compelled to check the building(s) in the event of a bomb

threat. In addition, no employee shall be compelled to enforce the state mandate of no tobacco use on public school property. It shall be the responsibility of the employee to notify the supervisor of said violation.

23.2 All night custodians will use a two way communication (radio) furnished by the District for reasons of safety and security.

23.3 The minimum size for assignment of a transportation department CDL is ten students. Athletic or co-curricular teams with fewer than 10 student participants may be driven in authorized school transportation by a coach who has completed District transportation requirements. Exceptions to this requirement are:

- A. Golf teams may be driven to off-site practices and competitions by their CDL licensed coaches.
- B. Except for the afore mentioned in 22.3 A, all school year affiliated activities will be driven by association bus drivers in district buses unless those activities have less than 10 student participants.
- C. Groups traveling more than 200 miles one-way for post-season play or co-curricular trips may choose to use a licensed travel bus service.
- D. All overnight trips will be described on the overnight trip travel plan (Appendix C). A driver will receive the greater of their regular route pay for the day, or the driving and standby time from the approved overnight trip transportation travel plan. The driving and standby time on an overnight trip may be extended to the meet needs of the trip with the signed approval of the trip leader.

Driving time is paid at the driving rate and is defined as when the driver is in the bus driving. Standby time is defined as the time a driver is within five minutes of the bus ready to drive. Off duty time is non-paid time and is when the driver is not required to be available until the next scheduled work time. Drivers are eligible for per-diem as per CSD Policy #7325. For required meetings and required trainings, the District agrees to pay the bus drivers their regular rate of pay. (2021)

Drivers assigned to overnight trips are required to stay with the students at their accommodations, or in close proximity if they choose to stay elsewhere. The driver will provide the trip leader with the name and phone number of the place they will be spending the night.

23.4 Classified employees will receive Per Diem under certain conditions while on school business as per the current district procedure #7325P.

23.5 In the instance the District reduces the days that the students attend, employees shall work the days students do not attend if required to by their supervisor. If not required to work, employees may voluntarily sign up to work. The work will be assigned by their supervisor and employee's duties and tasks on these days may be different than regular duties. The supervisor may choose to require them to attend supervisor selected training during this same time. If employees do not work these days, they will not be paid for the days unless they submit a leave form using one or more of their personal leave days. Employees who work, regardless of assignment, will be paid their regular hourly rate. For required meetings and required trainings, the District agrees to pay all classified employees at their regular rate of pay.

23.6 The workweek of a fulltime classified employee is defined as eight hours per day, scheduled Monday through Friday. During the summer vacation, the District shall allow employees the option of working four, ten-hour days. Employees must notify the District payroll officer in advance if this option is selected, if employees chose this option, leave and vacation days will be deducted at the 10-hour per day rate. Custodians on night shift shall be allowed to work dayshift when students are on vacation. On early release days, evening custodians may work the dayshift with supervisor's approval.

23.7 The District will pay two CPEA members to work on the annual school calendar committee. The amount paid would be actual time spent with the Committee up to a maximum of two hours annually for work performed outside of the regular workday. The rate of pay will be the same as the regular rate of pay for the employee.

23.8 The District will work to minimize the use of long-term substitutes. (2011)

#### **ARTICLE XXIV – DURATION OF AGREEMENT**

24.1 This agreement shall be effective September 1, 2021 and expire on August 31, 2025

CPEA

Chewelah School District

\_\_\_\_\_  
Rhonda Christian, President

\_\_\_\_\_  
Jason Perrins, Superintendent

Date

Date



## Appendix A – CPEA Salary Schedule 2023-24

Base Amount for Calculation with 6.7% IPD								90,070	Laborer 2023
Years 1-4 Experience increment increase equals:								1.015	\$15.74/hr
Years 5-13 Experience increment increase equals:								1.0120	Laborer 2024
Years 14-24 Experience increment increase equals:								1.0150	\$16.28/hr
Years 25 Experience increment increase equals:								1.060	
	Para Ed & Cook Media Assistant	Para Ed 2 Media Assistant 2	Custodian, Head Custodian, Para Ed. 4, Media 4	Secretary ASB Bookkeeper	Head Cook	Secretary 2 ASB Bookkeeper 2 Bus Driver	Secretary 4 ASB Bookkeeper 4	Maint. Tech Groundskeeper	Information Technology & Mechanic
	1	2	3	4	5	6	7	8	9
Steps	0.0001813	0.0001922	0.0002130	0.0002241	0.0002268	0.0002350	0.0002435	0.0002590	0.0002678
0	\$ 16.33	\$ 17.31	\$ 19.18	\$ 20.18	\$ 20.43	\$ 21.17	\$ 21.93	\$ 23.33	\$ 24.12
1	\$ 16.57	\$ 17.57	\$ 19.47	\$ 20.49	\$ 20.73	\$ 21.48	\$ 22.26	\$ 23.68	\$ 24.48
2	\$ 16.82	\$ 17.83	\$ 19.76	\$ 20.79	\$ 21.05	\$ 21.81	\$ 22.59	\$ 24.03	\$ 24.85
3	\$ 17.08	\$ 18.10	\$ 20.06	\$ 21.11	\$ 21.36	\$ 22.13	\$ 22.93	\$ 24.39	\$ 25.22
4	\$ 17.33	\$ 18.37	\$ 20.36	\$ 21.42	\$ 21.68	\$ 22.47	\$ 23.28	\$ 24.76	\$ 25.60
5	\$ 17.54	\$ 18.59	\$ 20.61	\$ 21.68	\$ 21.94	\$ 22.73	\$ 23.56	\$ 25.06	\$ 25.91
6	\$ 17.75	\$ 18.82	\$ 20.85	\$ 21.94	\$ 22.20	\$ 23.01	\$ 23.84	\$ 25.36	\$ 26.22
7	\$ 17.96	\$ 19.04	\$ 21.10	\$ 22.20	\$ 22.47	\$ 23.28	\$ 24.13	\$ 25.66	\$ 26.53
8	\$ 18.18	\$ 19.27	\$ 21.36	\$ 22.47	\$ 22.74	\$ 23.56	\$ 24.42	\$ 25.97	\$ 26.85
9	\$ 18.40	\$ 19.50	\$ 21.61	\$ 22.74	\$ 23.01	\$ 23.85	\$ 24.71	\$ 26.28	\$ 27.17
10	\$ 18.62	\$ 19.74	\$ 21.87	\$ 23.01	\$ 23.29	\$ 24.13	\$ 25.00	\$ 26.60	\$ 27.50
11	\$ 18.84	\$ 19.97	\$ 22.14	\$ 23.29	\$ 23.57	\$ 24.42	\$ 25.30	\$ 26.92	\$ 27.83
12	\$ 19.07	\$ 20.21	\$ 22.40	\$ 23.57	\$ 23.85	\$ 24.71	\$ 25.61	\$ 27.24	\$ 28.16
13	\$ 19.30	\$ 20.46	\$ 22.67	\$ 23.85	\$ 24.14	\$ 25.01	\$ 25.92	\$ 27.57	\$ 28.50
14	\$ 19.59	\$ 20.76	\$ 23.01	\$ 24.21	\$ 24.50	\$ 25.39	\$ 26.30	\$ 27.98	\$ 28.93
15	\$ 19.88	\$ 21.07	\$ 23.35	\$ 24.57	\$ 24.87	\$ 25.77	\$ 26.70	\$ 28.40	\$ 29.36
16	\$ 20.18	\$ 21.39	\$ 23.71	\$ 24.94	\$ 25.24	\$ 26.15	\$ 27.10	\$ 28.82	\$ 29.80
17	\$ 20.48	\$ 21.71	\$ 24.06	\$ 25.31	\$ 25.62	\$ 26.55	\$ 27.51	\$ 29.26	\$ 30.25
18	\$ 20.79	\$ 22.04	\$ 24.42	\$ 25.69	\$ 26.00	\$ 26.94	\$ 27.92	\$ 29.70	\$ 30.70
19	\$ 21.10	\$ 22.37	\$ 24.79	\$ 26.08	\$ 26.39	\$ 27.35	\$ 28.34	\$ 30.14	\$ 31.17
20	\$ 21.42	\$ 22.70	\$ 25.16	\$ 26.47	\$ 26.79	\$ 27.76	\$ 28.76	\$ 30.59	\$ 31.63
21	\$ 21.74	\$ 23.04	\$ 25.54	\$ 26.87	\$ 27.19	\$ 28.17	\$ 29.19	\$ 31.05	\$ 32.11

***Chewelah School District #36, North 210 Park Street, P.O. Box 47, Chewelah, WA  
99109, 509-935-8671, ext. 1002, [www.chewelah.k12.wa.us/](http://www.chewelah.k12.wa.us/)***

22	\$ 22.06	\$ 23.39	\$ 25.92	\$ 27.27	\$ 27.60	\$ 28.60	\$ 29.63	\$ 31.52	\$ 32.59
23	\$ 22.39	\$ 23.74	\$ 26.31	\$ 27.68	\$ 28.01	\$ 29.03	\$ 30.08	\$ 31.99	\$ 33.08
24	\$ 22.73	\$ 24.10	\$ 26.70	\$ 28.10	\$ 28.43	\$ 29.46	\$ 30.53	\$ 32.47	\$ 33.57
25	\$ 24.09	\$ 25.54	\$ 28.31	\$ 29.78	\$ 30.14	\$ 31.23	\$ 32.36	\$ 34.42	\$ 35.59

Add \$1.00 per hour for specific difficult SPED Para assignments as determined by Director and Superintendent and communicated monthly to Payroll by the 10th of each month. Paid for hours worked in SPED only (not leave hours or other assignments).

Approval of this salary schedule terminates the August 21, 2021 MOU between CPEA and the District, which provided State of Washington IPD increases to CPEA members' salaries.

Approved by School Board:



**Chewelah School District #36, North 210 Park Street, P.O. Box 47, Chewelah, WA**  
**99109, 509-935-8671, ext. 1002, [www.chewelah.k12.wa.us/](http://www.chewelah.k12.wa.us/)**

**PREVIOUS APPENDIX A**  
**CPEA SALARY SCHEDULE 2021-2022**

Base Amount for Calculation with 2% IPD	80,013	(IPD increase from
Years 1 Experience increment increase equals:	1,035	2020-2021=2%)
Years 2-5 Experience increment increase equals:	1,0050	
Years 6 Experience increment increase equals:	1,0104	
Years 7-30 Experience increment increase equals:	1,015	

Laborer 2021 \$13.69/hr		Information Technology	Para Ed & Cook Media Assistant Print Shop	Para Ed 2 Media Assistant 2 Custodian	Head Custodian, Para Ed 4, Media 4	Head Cook	Mechanic & Maint Tech Program Specialist Groundskeeper	Secretary ASB Bookkeeper	Secretary 2 ASB Bookkeeper 2 Bus Driver	Secretary 4 ASB Bookkeeper 4
		A	C	D	E	F	G	H	I	J
Steps		0.0002678	0.0001813	0.0001922	0.0002130	0.0002268	0.0002590	0.0002241	0.0002350	0.0002435
0	\$ 21.43	\$ 14.51	\$ 15.38	\$ 17.04	\$ 18.15	\$ 20.72	\$ 17.93	\$ 18.80	\$ 19.48	\$ 20.17
1	\$ 22.18	\$ 15.01	\$ 15.92	\$ 17.64	\$ 18.78	\$ 21.45	\$ 18.56	\$ 19.46	\$ 20.17	\$ 20.27
2	\$ 22.29	\$ 15.09	\$ 16.00	\$ 17.73	\$ 18.88	\$ 21.56	\$ 18.65	\$ 19.56	\$ 20.27	\$ 20.37
3	\$ 22.40	\$ 15.16	\$ 16.08	\$ 17.82	\$ 18.97	\$ 21.66	\$ 18.74	\$ 19.66	\$ 20.37	\$ 20.47
4	\$ 22.51	\$ 15.24	\$ 16.16	\$ 17.91	\$ 19.07	\$ 21.77	\$ 18.84	\$ 19.75	\$ 20.47	\$ 20.57
5	\$ 22.62	\$ 15.32	\$ 16.24	\$ 17.99	\$ 19.16	\$ 21.88	\$ 18.93	\$ 19.85	\$ 20.57	\$ 20.79
6	\$ 22.86	\$ 15.48	\$ 16.41	\$ 18.18	\$ 19.36	\$ 22.11	\$ 19.13	\$ 20.06	\$ 20.79	\$ 21.10
7	\$ 23.20	\$ 15.71	\$ 16.65	\$ 18.45	\$ 19.65	\$ 22.44	\$ 19.42	\$ 20.36	\$ 21.10	\$ 21.41
8	\$ 23.55	\$ 15.94	\$ 16.90	\$ 18.73	\$ 19.94	\$ 22.78	\$ 19.71	\$ 20.67	\$ 21.41	\$ 21.73
9	\$ 23.90	\$ 16.18	\$ 17.16	\$ 19.01	\$ 20.24	\$ 23.12	\$ 20.00	\$ 20.98	\$ 21.73	\$ 22.06
10	\$ 24.26	\$ 16.43	\$ 17.41	\$ 19.30	\$ 20.55	\$ 23.47	\$ 20.30	\$ 21.29	\$ 22.06	\$ 22.39
11	\$ 24.63	\$ 16.67	\$ 17.67	\$ 19.59	\$ 20.86	\$ 23.82	\$ 20.61	\$ 21.61	\$ 22.39	\$ 22.73
12	\$ 25.00	\$ 16.92	\$ 17.94	\$ 19.88	\$ 21.17	\$ 24.17	\$ 20.92	\$ 21.93	\$ 22.73	\$ 23.07
13	\$ 25.37	\$ 17.18	\$ 18.21	\$ 20.18	\$ 21.49	\$ 24.54	\$ 21.23	\$ 22.26	\$ 23.07	\$ 23.41
14	\$ 25.75	\$ 17.43	\$ 18.48	\$ 20.48	\$ 21.81	\$ 24.90	\$ 21.55	\$ 22.60	\$ 23.41	\$ 23.77
15	\$ 26.14	\$ 17.69	\$ 18.76	\$ 20.79	\$ 22.14	\$ 25.28	\$ 21.87	\$ 22.94	\$ 23.77	\$ 24.12
16	\$ 26.53	\$ 17.96	\$ 19.04	\$ 21.10	\$ 22.47	\$ 25.66	\$ 22.20	\$ 23.28	\$ 24.12	\$ 24.48
17	\$ 26.93	\$ 18.23	\$ 19.33	\$ 21.42	\$ 22.80	\$ 26.04	\$ 22.53	\$ 23.63	\$ 24.48	\$ 24.85
18	\$ 27.33	\$ 18.50	\$ 19.62	\$ 21.74	\$ 23.15	\$ 26.43	\$ 22.87	\$ 23.98	\$ 24.85	\$ 25.22
19	\$ 27.74	\$ 18.78	\$ 19.91	\$ 22.06	\$ 23.49	\$ 26.83	\$ 23.21	\$ 24.34	\$ 25.22	\$ 25.60
20	\$ 28.16	\$ 19.06	\$ 20.21	\$ 22.40	\$ 23.85	\$ 27.23	\$ 23.56	\$ 24.71	\$ 25.60	\$ 25.99
21	\$ 28.58	\$ 19.35	\$ 20.51	\$ 22.73	\$ 24.20	\$ 27.64	\$ 23.92	\$ 25.08	\$ 25.99	\$ 26.38
22	\$ 29.01	\$ 19.64	\$ 20.82	\$ 23.07	\$ 24.57	\$ 28.06	\$ 24.27	\$ 25.46	\$ 26.38	\$ 26.77
23	\$ 29.44	\$ 19.93	\$ 21.13	\$ 23.42	\$ 24.94	\$ 28.48	\$ 24.64	\$ 25.84	\$ 26.77	\$ 27.17
24	\$ 29.89	\$ 20.23	\$ 21.45	\$ 23.77	\$ 25.31	\$ 28.90	\$ 25.01	\$ 26.22	\$ 27.17	\$ 27.58
25	\$ 30.33	\$ 20.54	\$ 21.77	\$ 24.13	\$ 25.69	\$ 29.34	\$ 25.38	\$ 26.62	\$ 27.58	\$ 27.99
26	\$ 30.79	\$ 20.84	\$ 22.10	\$ 24.49	\$ 26.07	\$ 29.78	\$ 25.76	\$ 27.02	\$ 27.99	\$ 28.41
27	\$ 31.25	\$ 21.16	\$ 22.43	\$ 24.86	\$ 26.47	\$ 30.22	\$ 26.15	\$ 27.42	\$ 28.41	\$ 28.84
28	\$ 31.72	\$ 21.47	\$ 22.76	\$ 25.23	\$ 26.86	\$ 30.68	\$ 26.54	\$ 27.83	\$ 28.84	\$ 29.27
29	\$ 32.19	\$ 21.80	\$ 23.11	\$ 25.61	\$ 27.27	\$ 31.14	\$ 26.94	\$ 28.25	\$ 29.27	\$ 29.71
30	\$ 32.68	\$ 22.12	\$ 23.45	\$ 25.99	\$ 27.67	\$ 31.60	\$ 27.35	\$ 28.68	\$ 29.71	

Substitutes for program specialists will be paid at the base para ed rate.

Approved by School Board: August 25, 2021

- ~~1. New employees school work experience is credited at one for one, non-school related experience is credited at two for one.~~
- ~~2. Clock and credit hours must be related to current assignment. A stipend of \$100 will be paid per twenty hours up to \$1,500 annually for 180+ day employees~~
- ~~3. Substitutes for program specialists will be paid at the base para ed rate.~~

## **Appendix B - Waiver of Representation by Association**

### **Waiver of Representation by Association**

*Article III-Employee Rights, Section 2.C* requires that when the employee is a party to any written disciplinary action and/or hearing, the employee, will have a representative of the Association present unless the employee waives his or her right to representation by signing the district provided waiver form. A copy of such form will be provided to the employee.

I \_\_\_\_\_ waive my right to have a representation of the CPEA  
Print Name

Association present during \_\_\_\_\_ disciplinary action and/or hearing.  
(Date of Action/Hearing)

**Signed:** \_\_\_\_\_

**Date:** \_\_\_\_\_



DRAFT

Base Amount for Calculation with 6.7% IPD							90,070	Raise Base level by eliminating steps 0-5 (6.7%), Change experience increments, eliminate years 26-30, fix columns	
Years 1-4 Experience increment increase equals:							1.015		
Years 5-13 Experience increment increase equals:							1.0120		
Years 14-24 Experience increment increase equals:							1.0150		
Years 25 Experience increment increase equals:							1.060		
Laborer 2023 \$15.74/hr Laborer 2024 \$16.28/hr	Para Ed & Cook Media Assistant	Para Ed 2 Media Assistant 2 Custodian	Custodian, Head Custodian, Para Ed. 4, Media 4	Secretary ASB Bookkeeper	Head Cook	Secretary 2 ASB Bookkeeper 2 Bus Driver	Secretary 4 ASB Bookkeeper 4	Mechanic & Maint. Tech Groundskeeper	Information Technology & Mechanic
	1	2	3	4	5	6	7	8	9
Steps	0.0001813	0.0001922	0.0002130	0.0002241	0.0002268	0.0002350	0.0002435	0.0002590	0.0002678
0	\$ 16.33	\$ 17.31	\$ 19.18	\$ 20.18	\$ 20.43	\$ 21.17	\$ 21.93	\$ 23.33	\$ 24.12
1	\$ 16.57	\$ 17.57	\$ 19.47	\$ 20.49	\$ 20.73	\$ 21.48	\$ 22.26	\$ 23.68	\$ 24.48
2	\$ 16.82	\$ 17.83	\$ 19.76	\$ 20.79	\$ 21.05	\$ 21.81	\$ 22.59	\$ 24.03	\$ 24.85
3	\$ 17.08	\$ 18.10	\$ 20.06	\$ 21.11	\$ 21.36	\$ 22.13	\$ 22.93	\$ 24.39	\$ 25.22
4	\$ 17.33	\$ 18.37	\$ 20.36	\$ 21.42	\$ 21.68	\$ 22.47	\$ 23.28	\$ 24.76	\$ 25.60
5	\$ 17.54	\$ 18.59	\$ 20.61	\$ 21.68	\$ 21.94	\$ 22.73	\$ 23.56	\$ 25.06	\$ 25.91
6	\$ 17.75	\$ 18.82	\$ 20.85	\$ 21.94	\$ 22.20	\$ 23.01	\$ 23.84	\$ 25.36	\$ 26.22
7	\$ 17.96	\$ 19.04	\$ 21.10	\$ 22.20	\$ 22.47	\$ 23.28	\$ 24.13	\$ 25.66	\$ 26.53
8	\$ 18.18	\$ 19.27	\$ 21.36	\$ 22.47	\$ 22.74	\$ 23.56	\$ 24.42	\$ 25.97	\$ 26.85
9	\$ 18.40	\$ 19.50	\$ 21.61	\$ 22.74	\$ 23.01	\$ 23.85	\$ 24.71	\$ 26.28	\$ 27.17
10	\$ 18.62	\$ 19.74	\$ 21.87	\$ 23.01	\$ 23.29	\$ 24.13	\$ 25.00	\$ 26.60	\$ 27.50
11	\$ 18.84	\$ 19.97	\$ 22.14	\$ 23.29	\$ 23.57	\$ 24.42	\$ 25.30	\$ 26.92	\$ 27.83
12	\$ 19.07	\$ 20.21	\$ 22.40	\$ 23.57	\$ 23.85	\$ 24.71	\$ 25.61	\$ 27.24	\$ 28.16
13	\$ 19.30	\$ 20.46	\$ 22.67	\$ 23.85	\$ 24.14	\$ 25.01	\$ 25.92	\$ 27.57	\$ 28.50
14	\$ 19.59	\$ 20.76	\$ 23.01	\$ 24.21	\$ 24.50	\$ 25.39	\$ 26.30	\$ 27.98	\$ 28.93
15	\$ 19.88	\$ 21.07	\$ 23.35	\$ 24.57	\$ 24.87	\$ 25.77	\$ 26.70	\$ 28.40	\$ 29.36
16	\$ 20.18	\$ 21.39	\$ 23.71	\$ 24.94	\$ 25.24	\$ 26.15	\$ 27.10	\$ 28.82	\$ 29.80
17	\$ 20.48	\$ 21.71	\$ 24.06	\$ 25.31	\$ 25.62	\$ 26.55	\$ 27.51	\$ 29.26	\$ 30.25
18	\$ 20.79	\$ 22.04	\$ 24.42	\$ 25.69	\$ 26.00	\$ 26.94	\$ 27.92	\$ 29.70	\$ 30.70
19	\$ 21.10	\$ 22.37	\$ 24.79	\$ 26.08	\$ 26.39	\$ 27.35	\$ 28.34	\$ 30.14	\$ 31.17
20	\$ 21.42	\$ 22.70	\$ 25.16	\$ 26.47	\$ 26.79	\$ 27.76	\$ 28.76	\$ 30.59	\$ 31.63
21	\$ 21.74	\$ 23.04	\$ 25.54	\$ 26.87	\$ 27.19	\$ 28.17	\$ 29.19	\$ 31.05	\$ 32.11
22	\$ 22.06	\$ 23.39	\$ 25.92	\$ 27.27	\$ 27.60	\$ 28.60	\$ 29.63	\$ 31.52	\$ 32.59
23	\$ 22.39	\$ 23.74	\$ 26.31	\$ 27.68	\$ 28.01	\$ 29.03	\$ 30.08	\$ 31.99	\$ 33.08
24	\$ 22.73	\$ 24.10	\$ 26.70	\$ 28.10	\$ 28.43	\$ 29.46	\$ 30.53	\$ 32.47	\$ 33.57
25	\$ 24.09	\$ 25.54	\$ 28.31	\$ 29.78	\$ 30.14	\$ 31.23	\$ 32.36	\$ 34.42	\$ 35.59

Substitutes for program specialists will be paid at the base para-ed rate.

Add \$1.00 per hour for specific difficult SPED Para assignments as determined by Director and Superintendent and communicated monthly to Payroll by the 10th of each month. Paid for hours worked in SPED only (not leave hours or other assignments).

Approval of this salary schedule terminates the August 21, 2021 MOU between CPEA and the District, which provided State of Washington IPD increases to CPEA members' salaries.

Approved by School Board: \_\_\_\_\_

**CHEWELAH SCHOOL DISTRICT #36  
JOB DESCRIPTION**

**TITLE:** **DISTRICT OFFICE SUPPORT SPECIALIST**

**QUALIFICATIONS:  
REQUIRED:**

Minimum of two years secretarial training at a college or business school and/or three years of office experience; knowledge of accounting procedures; working knowledge of computer programs including Word, Excel, and database programs. Keyboarding of 60 WPM (a skills test will be given to all finalists). Demonstrated knowledge of standard office machines and demonstrated outstanding communication and interpersonal skills. Must be flexible and cooperative with community members, staff and administration. Physically able to stand, sit and lift as necessary to complete job requirements. Pre-employment requirements include Washington State Patrol and FBI fingerprint background clearances.

**PREFERRED:**

Experience working in a school district.

Alternatives to the above qualifications may be substituted as determined appropriate by the school board.

**NATURE OF POSITION:** Assists superintendent and business office staff in carrying out day-to-day operations necessary for the smooth functioning of the district. Tasks include accounts payable, payroll, human resources and office operations. Duties require access to, and possession of, information relating to employer/employee relations; therefore, this is a confidential position and not part of the Classified Bargaining Unit.

**REPORTS TO:** Superintendent and business manager.

**JOB GOAL:** To ensure efficiency of district office operations by performing a range of clerical and administrative tasks.

**PERFORMANCE RESPONSIBILITIES:**

1. Maintain confidentiality and initiative in performing job functions.
2. Respond to the public in a cordial, courteous manner in person, in writing, by telephone and by email.
3. Answer main district phone line.
4. Sort and route mail, distribute all inter-district communications, and act as a distribution center for various outside organizations according to district policy.
5. Prepare and deliver parcels for mailing or shipping.
6. Provide onboarding paperwork and instructions to new employees and volunteers.
7. Manage district clock hour offerings process.
8. Check and verify reports for accuracy.
9. Operate equipment such as computers, copiers, calculators, and postage meters.



10. File office documents.
11. Assist with accounts payable procedures for all funds.
12. Assist with verifying and entering payroll information from employee source documents including timesheets, absence management system, and other documents.
13. Assist with time and effort reports according to district guidelines.
14. Assist with compiling and distributing school board meeting packets.
15. Assist with EEOC (Equal Employment Opportunity Commission) data entry and reports.
16. Assist with ordering and receiving supplies.
17. Assist with monthly student enrollment count report.
18. Assist with home-based instruction list and reports.
19. Assist with nonresident student choice transfer process.
20. Assist with staff travel arrangements.
21. Assist with scheduling meetings, interviews, etc.
22. Perform other duties as assigned by the superintendent and business office staff.

**TERMS OF EMPLOYMENT:** 15 hours per week, 52 weeks per year. This is a confidential position and is not part of the Classified Bargaining Unit.

**EVALUATION:** Annually by the superintendent.

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
(Supervisor)

Reviewed and received by: \_\_\_\_\_ Date: \_\_\_\_\_  
(Employee)

The Chewelah School District does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups.

The following employees have been designated to handle inquiries regarding the nondiscrimination policies:

Title IX Coordinator  
Section 504/ADA Coordinator  
Civil Rights Compliance Coordinator  
P.O. Box 47  
Chewelah, WA 99109  
(509) 685-6800

*An Equal Opportunity Employer*





Base index for 2023-2024

85,559

Experience increment increase equals:

1.02

Steps		
	0.0002337	
0		\$20.00
1		\$20.40
2		\$20.80
3		\$21.22
4		\$21.64
5		\$22.08
6		\$22.52
7		\$22.97
8		\$23.43
9		\$23.90
10		\$24.37
11		\$24.86
12		\$25.36
13		\$25.87
14		\$26.38
15		\$26.91

Receive the same medical, dental and vision, PFML and HCA  
benefits as other classified employees

Receive the same training/clock hour/credit pay and  
reimbursements as other classified employees

Ten clock hours = 1 credit hour

Credit and clock hours must be related to the current assignment

Employee may participate in CSD sick leave sharing program

Same paid holidays and leave days as other classified employees, if  
eligible

Board Approved: \_\_\_\_\_

# 2024 BOARD MEETING CALENDAR

## Chewelah School District 36

### January 4, 6:30 PM, District Office

- Work Session

### January 17, 6:30 PM at Gess Elementary

- School board appreciation month
- RIF – initiate resolution – if needed
- Gess Elementary mid-year showcase
- Food service funding update

### January 19, 5:00 PM, District Office

- Special Meeting – PLC training

### February 1, 6:30 PM, District Office

- Work Session

### February 21, 6:30 PM at Jenkins Jr./Sr. High

- Review graduation requirements Policy 2410
- Review/approve student clubs
- Review and approve student fees
- Review facility user fees Policy 4330
- Each board member files PDC financial disclosures - reminder
- Jenkins Jr./Sr. High School mid-year showcase
- Enrollment update including how it drives funding

### March 7, 6:30 PM, District Office

- Work Session

### March 8, 4:00 PM, District Office

- Special Meeting – PLC training

### March 20, 6:30 PM at Quartzite Learning

- Approve renewal of administrative contracts
- Review/approve affirmative action plan Policy 5010
- Review extracurricular salary schedule and fees
- Alternative programs mid-year showcase
- Review student discipline policy 3241
- Winter athletics
- Classified Employees Week
- Quarterly public records requests report Policy 6030
- Transportation funding update, STARS funding formula

**No April Work Session – Spring Break**

### April 17, 6:30 PM, District Office

- Issue RIF notices – if needed
- Curriculum adoption committee report
- Approve annual nondiscrimination disclosure
- Approve summer school plans
- Audit update
- Post temporary summer positions

### May 2, 6:30 PM, District Office

- Work Session
- National Teacher Appreciation Week May 6-10, includes ESAs

### May 15, 6:30 PM, District Office

- Call for bids for fuel, dairy and food service
- Review graduation plans
- Plan recognition activity for volunteers
- Approve WIAA Athletic Cooperative resolution
- Approve summer student and athletic activities
- Approve summer employees
- Retiring employees recognition
- ASB funding/fund raisers/approval process
- Conduct superintendent formal evaluation (Prior to June 1 per Policy 1630)

### June 6, 6:30 PM, District Office

#### Possibly senior awards night or other events

- Work Session

### June Dates and Times TBD

- Special Meetings/Board Retreat

### June 19, 6:30 PM, District Office State Holiday

- School Improvement Plans (Policy 2005)
- Review/approve coaches handbook
- Review/approve student handbooks
- Review/approve extracurricular programs
- Approve superintendent contract
- Approve food service fees
- Annual report Use of Force (Policy 3246P)
- Communication Policy 4001 report
- Review prior year assessment results/district improvement (Policy 2004). (All buildings report in same format)
- Spring athletics
- Review/approve annual surplus
- Quarterly public records requests report Policy 6030
- Budget review

# 2024 BOARD MEETING CALENDAR

## Chewelah School District 36

**July Date TBD, 1<sup>st</sup> Thursday is July 4**

**6:30 PM, District Office**

- Work Session

**July 17, 6:00 PM, District Office**

- Special Meeting/Budget Hearing

**July 17, 6:30 PM, District Office**

- Review/approval of fuel, dairy and food service bids
- Review/approve extra-curricular contracts
- Board self-evaluation (by Aug 1 per Policy 1820)
- Review staff and student sexual harassment policies (3205 and 5011)
- Written update of summer maintenance and facilities projects
- Budget approval

**August 1, 6:30 PM, District Office**

- Work Session

**August 28, 6:30 PM, District Office**

**could be first day of school, August 21 could be open house**

- Review new student orientation plans
- Review/approve staff handbooks
- Approve alternative program staff/student ratio if not in CBA (Policy 2245)
- Review Alternative program policy (2245)
- Approve out of endorsement assignments
- Approve safe school walk zone every 2 years (2025, 2027)
- Approve liability insurance
- Summer school annual report, all schools

**September 5, 6:30 PM, District Office**

- Work Session
- Discuss possible WSSDA Annual Conference attendance

**September 18, 6:30 PM, District Office**

- Review/approve overnight student trips
- Review programs and special program grant assurances (Policy 2104 & 2108):  
General assurances for all federal and state programs including Transitional Bilingual and Esser Application  
Special Education IDEA Part B  
Title IA– Improving Basic Programs

Title IIA – Teacher, Principal Quality Title

IVA

LAP – Learning Assistance Program

Perkins V – Federal Vocational

TPEP

Highly Capable

Minimum basic education compliance

- Quarterly public records requests report Policy 6030

**October 3, 6:30 PM, District Office**

- Work Session

**October 16, 6:30 PM, District Office**

- Curriculum adoption progress report
- Review Policy 4130 Title I Parental Involvement
- Nave Sety Scholarship report
- Yearend financial reports

**November 7, 6:30 PM, District Office**

- Work Session

**November 20, 6:30 PM, District Office**

- Possible attend WSSDA annual conference
- Fall athletics
- Capital Projects/Levy Update

**December 5, 6:30 PM, District Office**

- Work Session
- WSSDA Conference report

**December 18, 6:30 PM, District Office**

- Oath of Office new/re-elected board members
- Elect chair and vice-chair
- Elect calendar committee representative
- Elect legislative representative (every 2 years —2025, 2027)
- Elect WIAA Representative
- Conduct superintendent informal evaluation (Policy 1310)
- Review/approve board agenda 2025 calendar
- Review/renew board compensation waivers (Policy 1733)
- Quarterly public records requests report Policy 6030
- K-3, Title, LAP, High Poverty, ESSER, etc. Grants & Other Funding Update



# Chewelah School District

**DRAFT**

## 2024-2025 School Calendar

August 2024						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September 2024						
Su	M	Tu	W	Th	F	Sa
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22	23	24	25	26	27	28
29	30					

October 2024						
Su	M	Tu	W	Th	F	Sa
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November 2024						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December 2024						
Su	M	Tu	W	Th	F	Sa
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8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

January 2025						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February 2025						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	



March 2025						
Su	M	Tu	W	Th	F	Sa
						1
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					



April 2025						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			



May 2025						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June 2025						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

July 2025						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

 School Closed  
 Early Release Day

 Monday - 1 hour late start  
 End of Term

 Waiver Days, No students,  
Parent Conference Days  
 First and Last Day of School

8/21-22 Staff Professional Development (set by district)  
8/22 Open House  
8/27 First Day of School for students  
9/2 Labor Day - No school  
9/23 Teacher Learning Day (LID)  
10/11-14 Fall Break  
11/1 Early Release - Teacher grading  
11/11 Veterans Day - No school  
11/25-26 Conferences (no students)  
11/27-29 Thanksgiving Break - no school  
12/23-1/3 Winter Break - no school

1/20 Martin Luther King Jr. Day - no school  
1/31 Early Release - teacher grading  
2/17 Presidents' Day - no school  
3/14 Snow makeup day  
4/2 Early Release - teacher grading  
4/3-4/4 Conferences (no students)  
4/7-4/11 Spring Break - no school  
4/28 Snow makeup day  
5/23-26 Memorial Day - no school  
6/7 Graduation - 11:00 AM  
6/13 Last day of school - 2 hr day

Board approval date \_\_\_\_\_

## QUALIFICATIONS OF ATTENDANCE AND PLACEMENT

### A. Age of Admission

~~Attending the schools of the district shall be recognized as~~ It is a right and responsibility of those who meet the requirements prescribed by law to attend the schools of the district. Every resident of the district who satisfies the minimum entry age requirement and is less than 21 years of age has the right to attend the district's schools until ~~he/she~~ they completes high school graduation requirements. Children of age 8 and less than age 18 are required by law to attend a public school, an approved private school or educational center, unless they are receiving approved home-based instruction. Under certain circumstances children who are at least 16 and less than 18 years of age may be excused from further attendance at school. The superintendent ~~shall~~ will exercise ~~his/her~~ their authority to grant exceptions when ~~he/she~~ they determines that the student:

1. Is lawfully and regularly employed, and
2. Has permission of a parent, or,
3. Is emancipated pursuant to Chapter 13.64 RCW; or
4. Is subject to one of the other exceptions to compulsory attendance.

A resident student who has been granted an exception retains the right to enroll as a part-time student and ~~shall~~ will be entitled to take any course, receive any ancillary services and take or receive any combination of courses and ancillary services which is offered by a public school to full-time students.

### B. Entrance Qualifications

To be admitted to a kindergarten program which commences in the fall of the year a child must be not less than 5 years of age prior to September 1 of that school year. To be admitted to a first grade program which commences in the fall of the year a child must be not less than 6 years of age prior to September 1 of that school year. Any student not otherwise eligible for entry to the first grade who has successfully completed a state-approved, public or private, kindergarten program of 450 or more hours including instruction in the essential academic learning requirements and other subjects that the district determines are appropriate ~~shall~~ will be permitted entry into the first-grade program. If necessary, the student may be placed in a temporary classroom assignment for the purposes of evaluation prior to making a final determination of the student's appropriate placement. Such determination ~~shall~~ will be made no later than the thirtieth (30<sup>th</sup>) calendar day following the student's first day of attendance.

#### Exemptions

Special exemptions may be made for younger pupils who appear to be sufficiently advanced to succeed in the educational program. The superintendent ~~shall~~ will identify screening processes and instruments that ~~shall~~ will provide reliable estimates of these skills and abilities, develop procedures for implementing this policy and establish fees to cover expenses incurred in the administration of preadmission screening processes. The district ~~shall~~ will provide a fee waiver or a reduction in fees for low income students whose parents are unable to pay the full cost of preadmission screening.

**C. Admission of Students Aged Twenty-One or Older**

A student aged 21 or older may enroll in a school in the district under the following conditions:

1. There is available space in the school and program which the student ~~shall~~ will attend;
2. Tuition is prepaid;
3. The student provides ~~his/her~~ their own transportation;
4. The student resides in the state of Washington; and
5. In the judgment of the superintendent, no adult education program is available at reasonable costs and the district's program is appropriate to the needs of the student.

**D. Placement of Students on Admission**

The decision of where to place a student seeking admission to the district rests with the principal. Generally students meeting the age of admission requirements or transferring from a public or approved private school shall be placed in kindergarten or first grade, or the grade from which they transferred. The principal ~~shall~~ will evaluate the educational record and assessments of all other students to determine their appropriate placement. A temporary classroom assignment may be made for no more than thirty (30) calendar days for the purpose of evaluation prior to making the final placement decision.

Cross References:	Board Policy 2121	Substance Abuse Program
	Board Policy 2140	Comprehensive School Counseling Program
	Board Policy 2108	Learning Assistance Program
	Board Policy 3114	Part-time, Home-based, or Off-campus Students
	<del>Board Policy 3121</del>	<del>Compulsory Attendance</del>
	Board Policy 3122	Excused and Unexcused Absences
Legal References:	Board Policy 4220	Complaints Concerning Staff or Program
	RCW 28A.225.010	Attendance mandatory — Age — <del>Person having custody shall cause child to attend public school —</del> <u>When excused Exceptions</u>
	RCW 28A.225.020	School's duties upon <del>juvenile's</del> <u>child's</u> failure to attend school
	RCW 28A.225.160	Qualification for admission to district's schools — Fees for preadmission screening
	RCW 28A.225.220	Adults, children from other districts, agreements for attending school — Tuition
	WAC 392-335	<u>Pupils</u> - Uniform Entry Qualifications
	WAC 392-134-010	Attendance rights of part-time public school students



WAC 392-137

Finance — Nonresident attendance

Management

Resources:

*Policy News*, April 2006  
*Policy News*, August 1999

Entrance to School Policy Changes  
Districts may set K-screening fees

**Adoption Date: 02.16.00**

**Chewelah School District #36**

**Revised: 08.23.06**

**Classification: ~~Priority~~ Encouraged**

## COMPULSORY ATTENDANCE

Parents of any child eight years of age and under eighteen years of age shall cause such child to attend school and such child shall have the responsibility to and therefore shall attend for the full time when such school may be in session unless the child is enrolled in an approved private school, an educational center as provided in chapter 28A.205 RCW or is receiving home-based instruction. Parents of any child six or seven years old, who have enrolled the child in school, shall cause the child to attend school for the full time when such school may be in session, unless the child is formally withdrawn from enrollment by the parents.

Exception may be granted by the superintendent in the following circumstances:

- A. The student is physically or mentally unable to attend school;
- B. The student is attending a residential school operated by the Department of Social and Health Services;
- C. The student's parents have requested a temporary absence for purposes agreed to by the district and which will not cause a serious adverse effect on the student's educational process;
- D. The student is sixteen years of age, regularly and lawfully employed and either has parent permission or is emancipated pursuant to chapter 13.64 RCW;
- E. The student has met graduation requirements;
- F. The student has received a certificate of educational competence (GED).

Any law enforcement officer authorized to make arrests can take a truant child into custody without a warrant and must then deliver the child to the parent or to the school.

The district shall not require enrollment for either (a) a minimum number of semesters or trimesters or (b) a minimum number of courses in a semester or trimester which exceeds the enrollment time or courses necessary for a student to meet established course, credit, and test requirements for high school graduation.

Cross References:	Board Policy 3114	Part-time, Home-based, or Off-campus Students
	Board Policy 3122	Excused and Unexcused Absences
Legal References:	AGO 1980 No. 6	Truancy — Enforcement of compulsory attendance law
	RCW 28A.225.010,	Attendance mandatory — Age —
		Persons having custody shall cause child to attend public school —
		When excused
	RCW 28A.225.080	Employment permits
	RCW 28A.225.090	Penalties in general — Defense-
		Suspension of fine — Complaints to court
	WAC 180-51-020	Additional local standards

**Adoption Date: 05.20.09**  
**Chewelah School District #36**  
**Revised:**  
**Classification: Essential**

NONINSTRUCTION OPERATIONS

Provision of Certain Goods and Services to Students and Patrons

The superintendent is authorized and required to execute a written contract with an individual or organization which shall provide, with district assistance, goods and/or services for sale to students and/or members of the public.

Prior to entering into such a contract, the superintendent shall endeavor, whenever possible, to ensure the integrity of the supplier. When applicable, these contracts should contain, but are not limited to, the following:

- A. A complete description of the goods/services to be made available;
- B. Where and when goods/services are to be made available;
- C. The price to students and patrons of the goods/services offered;
- D. Conditions for payment of goods/services by students and patrons;
- E. Specifications of any services or facilities to be provided to the supplier by the district, by any associated student body of the district or by any school-related nonprofit organization that are necessary for, or attendant to, the provisions of the supplier's obligations;
- F. The estimated value of the services or facilities in E above if the district, any associated student body or school-related nonprofit organization is to receive any cash of goods/services in return from the supplier; and
- G. The estimated value of goods/services or cash or amount per sale to patrons, or any combinations to be paid by the supplier pursuant to item F above.

When such contracts are entered into, the students and patrons of the district shall be made aware that the goods and/or services to be made available by the supplier may be secured elsewhere or not at all. Whenever possible, students and patrons of the district shall be given sufficient advance notice to allow for alternative arrangements.

Students and patrons should be made aware of any benefits, cash or in kind, to be paid by the supplier to the district, any associated student body or school-related nonprofit organization as a result of any student and/or patron purchases, including the estimated or actual amounts per purchase.

ADOPTION DATE: FEBRUARY 19, 1997  
CHEWELAH SCHOOL DISTRICT #36

## ADMINISTRATIVE INTERNSHIPS

The board recognizes the need to provide training opportunities for prospective administrators. Internships for those who are in the process of acquiring administrative credentials ~~shall~~will be approved on an individual basis. Specific factors to be used in considering an individual for an internship position ~~shall~~will include but not be limited to academic record, teaching ability, leadership qualities, communication skills and dedication to past and present assignments.

If recommended by the screening committee, the superintendent ~~shall~~will be responsible for scheduling any necessary release time, arranging for constructive supervision of the internship experience and identifying a variety of experiences which will meet the needs of the intern.

**Adoption Date: 02.19.97**  
**Chewelah School District #36**  
**Revised Date:**  
**Classification: Discretionary**

## HIGHLY CAPABLE PROGRAMS

In order to develop the abilities of each student, the district will offer a highly capable program which provides qualified kindergarten through twelfth grade students for the program access to basic education programs that accelerate learning and enhance instruction. The framework for such programs will encompass, but not be limited to, the following objectives:

- A. Expansion of academic attainments and intellectual skills;
- B. Stimulation of intellectual curiosity, independence and responsibility;
- C. Development of a positive attitude toward self and others; and
- D. Development of originality and creativity.

The board will annually approve the district's highly capable plan including: the number of students the district expects to serve by grade level; the district's plan to identify and place students, including universally screening at two grade levels ~~all students~~; a description of the highly capable program goals; a description of the services the program will offer; an instructional program description; a description of ongoing professional development for highly capable program and general education staff; program evaluation and a fiscal report; and assurances that the district is legally compliant.

The superintendent will establish procedures consistent with state guidelines for implementing universal referral, screening, assessment, identification, and placement of highly capable students. The procedures will include prioritizing equitable identification of low-income, twice exceptional, and English learner (EL) students; use of multiple objective criteria and multiple pathways universal screening for identification and placement decisions; use of local norms, unless more restrictive than national norms; and use of screening and assessment in the student's native language (if available) or nonverbal assessment.

Legal References: RCW 28A.185.030

WAC 392-170

Programs — Authority of local school districts — Selection of students  
Special service program — Highly capable students

### Management

#### Resources:

2023 – November Issue

2023 – July Issue

2018 – August Policy Issue

*Policy and Legal News,*

September 2013

*Policy News*, April 2008

Highly Capable Program WAC  
overhauled

Highly Capable Programs

**Adoption Date: 02.19.97**

**Chewelah School District #36**

**Revised: 05.20.09, 01.21.15, 09.20.23**

**Classification: Essential**



## SEPARATION FROM EMPLOYMENT

### Certificated Staff

Under Washington law the superintendent has the authority to issue an appropriate notice of probable cause for discharge or nonrenewal to any certificated staff member. A Notice of probable cause for discharge will include notice of any appeal rights the employee may have and notice of the appeal processes.

### Classified Staff

The board of directors will consider ~~the notice of probable cause for a certificated staff member,~~ or the superintendent's recommendation regarding the discharge of a classified staff member and render a decision regarding the discharge ~~or nonrenewal~~. A notice of discharge will include notice of any appeal rights the employee may have and notice of the appeal processes.

#### **A. Certificated Staff Member Release from Contract**

Upon request a certificated staff member may be released from contract under the following conditions:

1. A letter requesting release will be submitted to the superintendent's office. If accepted by the board, the staff member may be released from contract.
2. A release from contract may be granted by the board to allow a staff member to accept another position prior to or during the school year provided a satisfactory replacement can be obtained.
3. A release from contract may be granted by the board in case of illness or other personal matters which make it a substantial hardship for the staff member to continue his/her employment in the district.
4. Each request will be reviewed, and a decision rendered based on the totality of the circumstances. The needs of the district and continuity of the educational program offered to students will receive primary consideration in the board's decision.

#### **B. Resignation**

In order to permit proper staff planning and to minimize inconvenience to others who may be affected, certificated staff who plan to resign at the end of their contract period are requested to notify the superintendent of their resignation or retirement by April 1.

Those staff who are not contractually obligated to complete the current school year should notify the superintendent as early as possible of their intent to resign and no less than 30 days prior to their last working day.

#### **C. Retirement**

Staff will participate in the retirement programs under the Federal Social Security Act and the Washington State Teachers' Retirement System or the Public Employees' Retirement System. Payroll deductions will be made and paid into the respective retirement programs in



the manner prescribed by law.

Staff who become eligible to retire under the controlling retirement system and who intend to retire at the end of the current school year should notify the superintendent prior to April 1st of that year.

Those staff intending to retire who are not contractually obligated to complete the current school year should notify the superintendent as early as possible and no less than 30 days prior to their retirement date.

#### D. Program and Staff Reductions

The board of directors determines the educational and operational programs for the district. Program and staff reductions may be required as a result of many factors, including but not limited to enrollment decline, programmatic needs or interests, a change in staffing needs, failure of a special levy election or other events resulting in a reduction in revenue, increase in costs, and/or termination or reduction of funding of categorically funded projects. The board will review appropriate information and based on administrative recommendations identify those educational programs and services that will be reduced, modified, or eliminated.

Cross References:	Policy 5006 Policy 5240 Policy 5281	Certification Revocation Evaluation of Staff Disciplinary Action and Discharge
Legal References:	RCW 28A.400.300	Hiring and discharging employees – Written leave policies – Seniority and leave benefits, <del>retention of</del> employees upon transfers between school districts and other educational employers
	RCW 28A.400.320	<u>Crimes against children</u> - Mandatory termination of classified employees – Appeal – Recovery of salary or compensation by district
	RCW 28A.400.340	Notice of discharge to contain notice of right to appeal if available
	RCW 28A.405.100	Minimum criteria for the evaluation of certificated employees – <del>Revised</del> Four-level rating evaluation systems <del>for classroom teachers and principals</del> – Procedures – Steering committee – <del>Models</del> – Implementation – Reports – <u>Comprehensive performance evaluation</u>
	RCW 28A.405.140	Assistance for teacher may be required after evaluation
	RCW 28A.405.210	Conditions and contracts of employment – Determination of

	probable cause for non-renewal of contracts – Nonrenewal due to enrollment decline or revenue loss - Notice – Opportunity for hearing
RCW 28A.405.220	Conditions and contracts of employment – Non-renewal of provisional employees – Notice - Procedure
RCW 28A.405.300	Adverse change in contract status of certificate employee – Determination of probable cause – Notice – Opportunity for hearing
RCW 28A.405.310	Adverse change in contract status of certificated employee, including non-renewal of contract – Hearings – Procedure
RCW 28A.405.470	Crimes against children - Mandatory termination of certificated employees – Appeal – Recovery of salary or compensation by district
RCW 28A.410.090	Revocation <u>or suspension</u> of <del>authority</del> <u>certificate or permit</u> to teach – <u>Reprimand</u> - Criminal basis – Complaints – Investigation – Process
RCW 41.32.240	Membership in system
RCW 41.33.020	Terms and provisions of plan
RCW 41.40.023	Membership
Chapter 41.41 RCW	State Employees' Retirement – Federal Social Security
Chapter 180-86 WAC	Policies and procedures for administration of certification proceedings
Chapter 180-87 WAC	Acts of Unprofessional Conduct
Chapter 392-191 WAC	School Personnel – Evaluation of Professional Performance
	Capabilities

Management Resources: 2023 – November Issue  
2015 – December Issue  
2014 – February Issue  
2013 – February Issue

**Adoption Date: 02.19.97**  
**Chewelah School District #36**  
**Revised: 12.20.06, 10.06.22**  
**Classification: Encouraged**

## EVALUATION OF THE SUPERINTENDENT

The board ~~shall~~will establish evaluative criteria and ~~shall~~will be responsible for evaluating the performance of the superintendent~~-as provided by statute.~~

The superintendent ~~shall~~will have the opportunity for confidential conferences with the board members on no less than two occasions in each year, ~~for the purpose of which shall be the aiding~~ of the superintendent in ~~his/her~~ their performance. The board, on the basis of the evaluation, may renew and/or extend the superintendent's contract for periods not to exceed three years.

Legal References: ~~RCW 28A.405.100~~ Minimum criteria for the evaluation of certificated employees, including administrators — Procedure — Scope — Penalty

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~~RCW 28A.400.010~~ Employment of superintendent – Superintendent’s qualifications, general powers, term, contract renewal

**Adoption Date: 02.19.97**  
**Chewelah School District #36**  
**Revised: 04.10.98, 03.18.09**  
**Classification: Essential**